City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, August 4, 2026
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://youtube.com/live/97ILpFd9tVY?feature=share. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

III. Invocation

Council Member Sanjay Singhal

IV. Pledges of Allegiance

Council Member Sanjay Singhal

V. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board, and/or Commission in person regarding matters posted for consideration or workshop on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Council.

VI. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**
Consideration of and action on the minutes of the July 21, 2026, meeting.
Linda Mendenhall, City Clerk

A motion to **Approve the consent agenda items A through G**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **CONTRACT WITH WESTWOOD PROFESSIONAL SERVICES, INC.**
Consideration of and action on authorization of a contract with Westwood Professional Services, Inc. for CIP CPK1702, Sugar Land Trail (Ditch H Trail) in the amount of $197,945.00.
Greg Nichols, Senior Project Manager

C. **INTERLOCAL AGREEMENT WITH FORT BEND COUNTY DRAINAGE DISTRICT**
Consideration of and action on the authorization of the execution of the Interlocal Agreement with Fort Bend County Drainage District for the Erosion Mitigation of Memorial Park.
Robert Wilson, Assistant City Engineer

D. **CONTRACT WITH WW PAYTON CORPORATION**
Consideration of and action on the authorization of the execution of a Contract with WW Payton Corporation for the Groundwater Plant Generator and Right Angle Drive (RAD) Replacement Program, CIP CWA2406, in the amount of $3,450,000.00 and approve a Budget Amendment in the amount of $2,800,000.00 from CIP CWA2601 to CIP CWA2406.
Alence Poudel, Engineering Manager

E. **CONTRACT WITH INFRASTRUCTURE CONSULTING & ENGINEERING, LLC**
Consideration of and action on the authorization of the execution of a professional services contract with Infrastructure Consulting & Engineering, LLC for the design of Sweetwater Blvd Reconstruction Phase II, CIP CMB2804, in the amount of $677,329.95.
Paola DeLaTorre, Project Manager II

F. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-33:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE ACCEPTANCE OF THE SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) FY26 EMS COUNTY ASSISTANCE FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.
Mark Campise, Fire Chief

G. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2410**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND TEXAS, AMENDING CHAPTER 2, ARTICLE 3, BOARDS AND COMMISSIONS, TO IMPLEMENT UNIFORM TWO-YEAR TERMS FOR BOARDS AND COMMISSIONS, PROVIDE TERM LIMITS, AND ESTABLISH TRANSITION PROVISIONS FOR CURRENT MEMBERS.
Linda Mendenhall, City Clerk

VII. Public Hearings

A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed change in land use of approximately three acres of Imperial Park, located at 7750 Highway 90A, for the construction of a new Animal Shelter facility.
Jonathan Braun, Assistant City Engineer

Jonathan Braun, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.
Mayor McCutcheon opened the public hearing at 5:38 p.m. No members of the public addressed the Council. The public hearing was closed at 5:38 p.m.

VIII. Ordinances and Resolutions

A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-26:** A RESOLUTION OF THE CITY OF SUGAR LAND, TEXAS MAKING REQUIRED FINDINGS UNDER TEXAS PARKS AND WILDLIFE CODE § 26.001, APPROVING THE ANIMAL SHELTER LOCATION AND AUTHORIZING THE USE OF APPROXIMATELY 3 ACRES OF AN APPROXIMATELY 39.81 ACRE TRACT PREVIOUSLY DESIGNATED AND USED AS PUBLIC PARK, THE SAME BEING LOCATED AT 7750 HWY 90A, SUGAR LAND, TX 77478 IN SUGAR LAND TEXAS AND BEING COMMONLY KNOWN AS IMPERIAL PARK; FINDING THAT ALL NOTICE AND HEARING REQUIREMENTS HAVE BEEN MET; AND PROVIDING AN EFFECTIVE DATE.
Jonathan Braun, Assistant City Engineer

Jonathan Braun, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve Resolution 26-26**, was made by Suzanne Whatley and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2406:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE CODE OF ORDINANCES BY AMENDING CERTAIN PROVISIONS IN CHAPTER 3, ARTICLE IX (SOLID WASTE, RECYCLABLE MATERIALS AND VEGETATION), AND CHAPTER 4, ARTICLE V (COMMERCIAL SOLID WASTE, LIQUID WASTE, AND RECYCLABLE MATERIALS OPERATORS), AND OTHER MATTERS RELATED THERETO.
Katie Clayton, Director of Utilities

Katie Clayton, Director of Utilities, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the second reading of Ordinance No. 2406**, was made by Jim Vonderhaar and seconded by Suzanne Whatley; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Jim Vonderhaar, Carol McCutcheon
Nays: Sanjay Singhal

IX. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

X. Closed Executive Session

A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

Section 551.074 Personnel Matters:
For the purpose of discussion with respect to the City Manager annual performance evaluation.
Carol McCutcheon, Mayor

RECESS: Mayor McCutcheon recessed into closed executive session at 5:53 p.m.

XI. Adjournment

No further business was discussed during the meeting. The meeting was adjourned at 5:53 p.m.

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Linda Mendenhall, City Clerk

City of Sugar Land

City Council Minutes

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II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, and Carol McCutcheon were present. Jim Vonderhaar attended virtually.

III. Invocation

Council Member Suzanne Whatley

IV. Pledges of Allegiance

Council Member Suzanne Whatley

V. Recognition

A. 50TH ANNIVERSARY - S & B PLUMBING
Carol McCutcheon, Mayor

VI. Public Comment

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VII. Consent Agenda

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A. **MINUTES**
Consideration of and action on the approval of the minutes of the July 7, 2026, meeting.
Linda Mendenhall, City Clerk

A motion to **Approve consent agenda items A-H.**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **SUGAR LAND LEGACY FOUNDATION BYLAW CHANGES**
Consideration of and action on authorization of the amended and restated bylaws of the Sugar Land Legacy Foundation.
Kimberly Terrell, Director of Parks & Recreation

C. **CONTRACT WITH KING SOLUTION SERVICES, LLC**
Consideration of and action on the authorization of the execution of a construction contract with King Solution Services, LLC, for the Collection System Rehabilitation Project, CIP CWW2501, in the amount of $2,405,485.00.
Paola DeLaTorre, Project Manager II

D. **PURCHASE OF FORD F-650 SWAT VEHICLE FROM SAM PACK'S FIVE STAR FORD LTD**
Consideration of and action on the approval of the purchase of a custom Ford F-650 SWAT vehicle from Sam Pack's Five Star Ford, Ltd., through the Houston-Galveston Area Council Cooperative Purchasing Program (Contract No. VE05-24), in the amount of $277,213.50.
Joe Carter, Police Captain

E. **STORMWATER COALITION INTERLOCAL AGREEMENT**
Consideration of and action on the authorization of the execution of the Interlocal Agreement with Burney Rd. and Imperial Redevelopment District (IRD) MUD districts for the formation of a Stormwater Coalition.
Christian Eubanks, Environmental Manager

F. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-32:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING A CITY COUNCIL POLICY AND PROCEDURE FOR BOARDS, COMMISSIONS, AND COMMITTEES.
Linda Mendenhall, City Clerk

G. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2410**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND TEXAS, AMENDING CHAPTER 2, ARTICLE 3, BOARDS AND COMMISSIONS, TO IMPLEMENT UNIFORM TWO-YEAR TERMS FOR BOARDS AND COMMISSIONS, PROVIDE TERM LIMITS, AND ESTABLISH TRANSITION PROVISIONS FOR CURRENT MEMBERS.
Linda Mendenhall, City Clerk

H. **TAKEOVER AGREEMENT WITH AMERISURE MUTUAL INSURANCE COMPANY**
Consideration of and action on a Takeover Agreement with Amerisure Mutual Insurance Company, as surety, for completion of the Soldiers Field Drive Extension and First Colony Boulevard Roundabout Project (CIP Project No. ST-1901/ST-1902).
Meredith Riede, City Attorney

VIII. Donations

A. **ACCEPTANCE OF MONETARY DONATIONS**
Consideration of and action on the recognition and acceptance of donations to Sugar Land Animal Services in the amount of $5,837.76.
Melissa Hobson, Animal Services Administrator

Melissa Hobson, Animal Services Administrator, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the acceptance of monetary donations for Animal Services.**, was made by Sanjay Singhal and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **SUGAR LAND LEGACY FOUNDATION AND ANNUAL REPORT**
Consideration of and action on acceptance of a Donation from the Sugar Land Legacy Foundation, in the amount of $10,000.00, for T.E. Harman Center recreation improvements; authorization of a Budget Amendment in the amount of $10,000.00 to revenues and expenditures; Consideration of and action on acceptance of a Donation from the Sugar Land Legacy Foundation, in the amount of $100,000.00, for Sugar Land Animal Shelter construction and receive the 2025 Sugar Land Legacy Foundation Annual Report.
Kimberly Terrell, Director of Parks & Recreation

Kimberly Terrell, Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the Sugar Land Legacy Foundation Donations.** , was made by Carol McCutcheon and seconded by Suzanne Whatley; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

IX. Contracts and Agreements

A. **CONTRACT WITH B&D CONTRACTORS, INC**
Consideration of and action on the authorization of the execution of a construction contract with B&D Contractors, Inc., for the Ditch H Trail Project, CIP CPK1702, in the amount of $9,191,511.09.
Greg Nichols, Senior Project Manager

Greg Nichols, Senior Project Manager, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the construction contract with B&D Contractors, Inc.**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **SOLID WASTE CONTRACT AMENDMENT WITH REPUBLIC SERVICES**
Consideration of and action on the amendment to the solid waste contract with Republic Services.
Christian Eubanks, Environmental Manager

Christian Eubanks, Environmental Manager, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the Solid Waste Contract Amendment with Republic Services**, was made by Suzanne Whatley and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

X. Ordinances and Resolutions

A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2406**: AN ORDINANCE OF THE CITY COUNCIL OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CERTAIN PROVISIONS IN CHAPTER 3, ARTICLE IX (SOLID WASTE, RECYCLABLE MATERIALS AND VEGETATION), AND CHAPTER 4, ARTICLE V (COMMERCIAL SOLID WASTE, LIQUID WASTE, AND RECYCLABLE MATERIALS OPERATORS), AND OTHER MATTERS RELATED THERETO.
Christian Eubanks, Environmental Manager

Christian Eubanks, Environmental Manager, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the first reading of Ordinance No. 2406.** , was made by Stewart Jacobson and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Jim Vonderhaar, Carol McCutcheon
Nays: Sanjay Singhal

XI. Budget

A. **<u>FILING THE FISCAL YEAR 2027 ANNUAL BUDGET AND FISCAL YEAR 2027-2031 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM</u>**
Receive for filing the City Manager's proposed Fiscal Year 2027 Annual Budget and Fiscal Year 2027-2031 Five-Year Capital Improvement Program. The required Taxpayer Impact Statement is included on the final page of this agenda.
ShaLae Steadman, Director of Budget

ShaLae Steadman, Director of Budget, gave a presentation, made comments, and answered questions from the Council.

XII. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

XIII. Adjournment

A motion to **Adjourn at 6:52 p.m.**, was made by Robert Boettcher and seconded by Carol McCutcheon; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

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Linda Mendenhall, City Clerk

City Council Agenda Request
August 4, 2026

Agenda Request No: VI.F.

Agenda of: City Council Meeting

Initiated by: Tracey Siu, Fire/EMS Administrator

Presented by: Mark Campise, Fire Chief

Responsible Department: Fire

Agenda Caption:
Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-33:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE ACCEPTANCE OF THE SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) FY26 EMS COUNTY ASSISTANCE FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.

Recommended Action:
Staff recommends that the City Council accept reimbursement from SouthEast Texas Regional Advisory Council in the amount of $5,561.85 for EMS-related supplies.

Executive Summary:
Southeast Texas Regional Advisory Council (SETRAC) has notified Sugar Land Fire Department that they have been awarded $5,561.85 in direct reimbursement for proof of FY26 allowable expenditures such as EMS-related supplies. The purpose of the EMS allotment funds are to assist in the enhancement and delivery of patient care in the EMS and trauma care system. The total allotted amount for Fort Bend County is $37,079.00 with $5,561.85 allocated for reimbursement to Sugar Land Fire Department.

The Sugar Land Fire Department recommends that City Council approve Resolution No. 26-33, accepting a FY2026 County Assistance Funds from the Southeast Texas Regional Advisory Council (SETRAC) in the amount of $5,561.85.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): 1018110-531004

Attachments

1. Resolution 26-33
2. Exhibit A County Fund Agreement FY26_Fort Bend County_Sugar Land FD(v1)

RESOLUTION NO. 26-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE ACCEPTANCE OF THE SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) FY26 EMS COUNTY ASSISTANCE FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.

WHEREAS, the City Council of the City of Sugar Land ("City") finds it in the best interest of the citizens of the City to accept the SouthEast Texas Regional Advisory Council (SETRAC) FY26 EMS County Assistance Funds, to support and strengthen Sugar Land Fire Department (SLFD) Emergency Medical Services (EMS) system capabilities; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the City Council approves and ratifies the actions of the City Manager, or his designee, taken on behalf of the City and its citizens with respect to the SouthEast Texas Regional Advisory Council (SETRAC) FY26 EMS County Assistance Funds.

Section 2. That the City Council accepts the SouthEast Texas Regional Advisory Council (SETRAC) FY26 EMS County Assistance Funds, and ratifies the City Manager, or his designee, acceptance of the SETRAC EMS County Assistance Funds, attached hereto and incorporated herein by reference as Exhibit A.

Section 3. That the City Manager, or his designee, is designated as authorized official to execute all documents on behalf of the City of Sugar Land.

APPROVED on ____________________________, 2026.

____
Carol K. McCutcheon, Mayor

ATTEST:

____
Linda Mendenhall, City Clerk

APPROVED AS TO FORM:

Attachment: Exhibit A – SETRAC FY26 County Fund Agreement

Exhibit A

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)
Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller, and Wharton Counties

SETRAC FY26 County Fund Agreement

EMS County Assistance (Pass-Through) Funds are state-allocated funds distributed through SETRAC to eligible EMS providers licensed by the Texas Department of State Health Services (DSHS) that provide 911 response and/or emergency transfer services. These funds support and strengthen local EMS system capabilities.

For FY26, Fort Bend County's total allocation is $37,079.00. Based on SETRAC Executive Committee approved distribution criteria, your agency is eligible to receive **$5,561.85**, less any deductions selected below.

This program operates on a reimbursement basis. Agencies must submit supporting documentation which includes paid invoices and proof of payment. To allow adequate time for processing, please submit all documents to SETRAC by **June 1, 2026**[1]. Eligible expenses must occur between September 1, 2025, and June 1, 2026.

Eligibility Requirements

Agencies must:

- Have an active and current EMS Provider License by DSHS
- Provide 911 response and/or emergency transfers
- Meet SETRAC participation requirements
- Follow RAC regional destination and transport protocols
- Comply with Texas Administrative Code §157.130

Allowable Expenses

- EMS operational expenses
- EMS supplies and equipment
- EMS education and training
- Ambulances (other vehicles require prior DSHS approval)
- EMS communication systems

[1] Failure to submit required documentation by the stated deadline may result in forfeiture and reallocation of funds. Any reallocated funds will be transferred to the Regional Projects Fund for distribution as determined by the SETRAC EMS Committee.

Non-Allowable Expenses

- Buildings or real property (without prior DSHS approval)
- Food (except allowable travel meals)
- Investments (such as stocks, bonds, or mutual funds)
- Lobbying-related expenses

Optional Deductions

☐ No deductions – Receive full allotted amount

☐ CARES (Cardiac Arrest Registry to Enhance Survival)

	Type of Subscription	Population	Annual Cost
☐	Small Agency	≤ 300,000	$1,500
☐	Medium Agency	300,001-750,000	$3,250
☐	Large Agency	≥ 750,001	$6,000

Signature

I, ______________________________, an authorized representative of

______________________________, agree to the terms and requirements of this

SETRAC FY26 County Fund Agreement.

____
Signature

____
Date