



City of Sugar Land

PARCS Advisory Board Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, August 11, 2026
PARCS Advisory Board Meeting
Cane Room 161
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/nH928mKBc4A?feature=share>.

II. Call to Order

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board, and/or Commission in person regarding matters posted for consideration or workshop on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

IV. Minutes

A. MINUTES

Consideration of and action on the approval of the minutes of the April 14, 2026, meeting.

Linda Mendenhall, City Clerk

V. Workshop

A. DUHACSEK PARK UPDATE

Review of and discussion on the engagement process, key findings, the County's direction and next steps for Duhacsek Park.

Kimberly Terrell, Director of Parks & Recreation

B. FY27 ANNUAL CIVIC ARTS WORK PLAN

Consideration of and action on a recommendation FY27 annual work plan for Civic Arts.

Nicole Guevara, Assistant Director of Neighborhood Services

VI. Director's Report

- A. Parks Topics
 - Upcoming Events
 - Recap May, June and July
 - Kimberly Terrell, Director of Parks & Recreation**

VII. Adjournment

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.

Posted on this 4th day of August 2026 at 12:00 P.M.



PARCS Advisory Board Agenda Request

August 11, 2026

Agenda Request No: IV.A.

Agenda of: PARCS Advisory Board Meeting

Initiated by: Nicole Fontenette, Agenda & Public Meeting Coordinator

Presented by: Linda Mendenhall, City Clerk

Responsible Department:

Agenda Caption:

MINUTES

Consideration of and action on the approval of the minutes of the April 14, 2026, meeting.

Recommended Action:

Consideration of and action on the approval of the minutes of the April 14, 2026, meeting.

Executive Summary:

Consider the minutes of the April 14, 2026, meeting.

Budget

Expenditure Required: n/a

Current Budget: n/a

Additional Funding: n/a

Funding Source: n/a

Account Number (ORG-OBJ-Project): n/a

Attachments

1. 4.15.26-Parks, Art, Recreation, Culture, and Streetscapes Board Meeting Minutes 1



City of Sugar Land

PARCS Advisory Board Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, April 14, 2026
PARCS Advisory Board Meeting Minutes
Cane Room 161
5:30 PM

I. Attention

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The meeting will live stream at <https://youtube.com/live/q11QLdC2XMA?feature=share>

II. Call to Order

HoJin Lim, Heather Guillen, Kelsey Johnson, Kelsey Low, Andy Phan, Joan Maresh-Hansen, and Sonny Johnston were present. Chris Delay and Tracey Pipes were absent.

III. Public Comment

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No members of the public addressed the Board.

IV. Minutes

A. MINUTES

Consideration of and action on the approval of the minutes of the March 10, 2026 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the March 10, 2026, meeting minutes**, was made by Joan Maresh-Hansen and seconded by Andy Phan; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Kelsey Johnson, Kelsey Low, Andy Phan, Joan Maresh-Hansen, and Sonny Johnston

Absent: Chris Delay, Tracey Pipes

V. Fact, Findings, and Recommendation

A. FORT BEND MENTAL HEALTH HOPE IN MOTION FUNDRAISER

Consideration of and action on a recommendation for the Fort Bend Mental Health Hope in Motion Committee's appeal for fee exemption for the use of City facilities.

Briana Williams, Assistant Director of Parks & Recreation

Briana Williams, Assistant Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve the recommendation for the Fort Bend Health Hope in Motion Committee fee exemption**, was made by Joan Maresh-Hansen and seconded by Sonny Johnston; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Kelsey Johnson, Kelsey Low, Joan Maresh-Hansen, and Sonny Johnston

Nays: Andy Phan

Absent: Chris Delay, Tracey Pipes

B. SENIOR CENTER STUDY

Review of and discussion on the Senior Center Study Final Report Review.

Emily Murphy, BRW Consultants, William Hajdik, Interim Director of Parks and Recreation

Emily Murphy, BRW Consultants, and William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VI. Director's Report

A. Parks Topics

Upcoming Events

Recap March

William Hajdik, Interim Director of Parks and Recreation

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VII. Adjournment

A motion to **Adjourn at 7:41 p.m.**, was made by Andy Phan and seconded by Heather Guillen; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Kelsey Johnson, Kelsey Low, Andy Phan, Joan Maresh-Hansen, and Sonny Johnston

Absent: Chris Delay, Tracey Pipes

Linda Mendenhall, City Clerk





PARCS Advisory Board Agenda Request

August 11, 2026

Agenda Request No: V.A.

Agenda of: PARCS Advisory Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:

DUHACSEK PARK UPDATE

Review of and discussion on the engagement process, key findings, the County's direction and next steps for Duhacsek Park.

Recommended Action:

Review and discussion on the engagement process, key findings, the County's direction and next steps for Duhacsek Park.

Executive Summary:

Duhacsek Park is a City-owned park that is leased to Fort Bend County for park purposes. Through this partnership, the County is responsible for the planning, development, operation, and maintenance of the park, while the City retains ownership of the property.

Fort Bend County has been conducting outreach and engagement efforts to gather community input regarding the future of Duhacsek Park. Through meetings, stakeholder discussions, and public feedback opportunities, residents have shared their priorities, concerns, and ideas for the park's development and long-term use.

County representatives have indicated that meaningful progress has been made in evaluating community input and identifying opportunities to enhance the park in a manner that reflects community needs and interests. Representatives from Commissioner McCoy's Office and KCI Engineering will provide PARCS Board with an update on the engagement process, key findings, and the County's direction and next steps for Duhacsek Park.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



PARCS Advisory Board Agenda Request

August 11, 2026

Agenda Request No: V.B.

Agenda of: PARCS Advisory Board Meeting

Initiated by: Nicole Guevara, Assistant Director of Neighborhood Services

Presented by: Nicole Guevara, Assistant Director of Neighborhood Services

Responsible Department: Public Works

Agenda Caption:

FY27 ANNUAL CIVIC ARTS WORK PLAN

Consideration of and action on a recommendation FY27 annual work plan for Civic Arts.

Recommended Action:

Hear and discuss the FY27 annual work plan for Civic Arts

Executive Summary:

Civic Arts staff will present the proposed Fiscal Year 2027 Work Plan. The work plan serves as a guiding framework for the program and focuses on proposed art mediums and budget allocations. It does not identify specific artists or themes. This presentation will provide an opportunity for the Board to offer feedback and input as the work plan moves forward.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



PARCS Advisory Board Agenda Request

August 11, 2026

Agenda Request No: VI.A.

Agenda of: PARCS Advisory Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:

Parks Topics

Upcoming Events

Recap May, June and July

Recommended Action:

Receive Director's Report

Executive Summary:

Director Kimberly Terrell will discuss with the board current hot topics and upcoming events for August and recap significant department happenings from May, June and July.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None