



City of Sugar Land

City Council Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, July 7, 2026
City Council Meeting
City Council Chambers
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/watch?v=2VEFIq62rNc>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

III. Invocation

Council Member Robert Boettcher

IV. Pledges of Allegiance

Council Member Robert Boettcher

V. Recognition

A. NATIONAL PARK AND RECREATION MONTH JULY 2026

Kimberly Terrell, Director of Parks & Recreation

B. RECOGNITION OF CATAPULT ART ACADEMY AND THEIR COLLABORATION ON FIFA ARTWORK

Nicole Guevara, Assistant Director of Neighborhood Services, Trevor Surface, Field Operations Manager

VI. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board, and/or Commission in person regarding matters posted for consideration or workshop on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

VII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. **MINUTES**
 Consideration of and action on the approval of the minutes of the June 16, 2026, and June 25, 2026, meetings.
Linda Mendenhall, City Clerk
- B. **CONTRACT WITH FAITH UTILITIES, LLC**
 Consideration of and action on authorization of a construction phase contract with Faith Utilities, LLC for CIP CWA2508-South of the Brazos Water Line Connection to Greatwood, in the amount of \$151,187.00.
Idahosa Igbinoba, Senior Project Manager
- C. **BUDGET AMENDMENT FOR FIFA PARTNERSHIP FUNDS**
 Consideration of and action on the acceptance of \$14,000 in partnership funding from HTL CPAs & Business Advisors (\$6,000), Wonton Foods (\$8,000), and a corresponding budget amendment to revenues and expenditures.
Alison Brooks, Assistant Director of Tourism
- D. **CONTRACT WITH TEXAS WORKFORCE COMMISSION**
 Consideration of and action on an Information Release Contract with the Texas Workforce Commission to support law enforcement access to information, for an initial one-year term in an amount not to exceed \$1,500.00, and authorization for the City Manager or designee to execute the agreement.
Joe Carter, Police Captain
- E. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-31**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, DEPARTMENT OF PARKS & WILDLIFE, FOR THE LOCAL PARK GRANT PROGRAM (“GRANT”); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT RELATED DOCUMENTS.
Fenglin du, Parks Development Manager, Kimberly Terrell, Director of Parks & Recreation
- F. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-30**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE HOMELAND SECURITY GRANT PROGRAM (HSGP) GRANT (“GRANT”) FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS), FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), THROUGH THE STATE OF TEXAS OFFICE OF THE GOVERNOR; DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO EXECUTE ALL GRANT RELATED DOCUMENTS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM GRANT.
Jarred Thomas, Emergency Management Administrator

- G. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2402:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY RENAMING ARTICLE VIII (WATER AND WASTEWATER) OF CHAPTER 5 (PUBLIC PROPERTY AND SERVICES) TO WATER, WASTEWATER AND STORMWATER; ADDING A NEW DIVISION 13 (STORMWATER COALITION) TO THE RENAMED ARTICLE, ESTABLISHING STORMWATER COALITION FEES, AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

Christian Eubanks, Environmental Manager

VIII. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

IX. Adjournment

The Mayor and City Council reserve the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any Executive Session listed above, the City Council reserves the right to adjourn into Executive Session at any time during this meeting for the purpose of consultation with the Attorney as authorized by Texas Government Code Sections 551.071 to discuss any of the matters listed above.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.

Posted on this DATE/TIME



City Council Agenda Request July 7, 2026

Agenda Request No: V.A.

Agenda of: City Council Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:

NATIONAL PARK AND RECREATION MONTH JULY 2026

Recommended Action:

Proclamation of National Parks and Recreation Month

Executive Summary:

National Parks and Recreation Month, observed annually in July, is a nationwide initiative led by the National Recreation and Park Association (NRPA) to underscore the pivotal role of parks and recreation in enhancing community well-being. This month-long celebration aims to raise public awareness about the multifaceted benefits of local parks and recreational facilities, including promoting physical activity, fostering social cohesion, and supporting environmental conservation efforts. Through educational programs, community events, volunteer opportunities, and recognition of local initiatives, National Parks and Recreation Month encourages community engagement and advocacy for the preservation and enhancement of these vital public resources. By promoting access to outdoor spaces and recreational activities, this initiative strives to create healthier, more inclusive communities while advocating for the continued support and development of parks and recreation services nationwide.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



City Council Agenda Request July 7, 2026

Agenda Request No: V.B.

Agenda of: City Council Meeting

Initiated by: Nicole Guevara, Assistant Director of Neighborhood Services

Presented by: Nicole Guevara, Assistant Director of Neighborhood Services, Trevor Surface, Field Operations Manager

Responsible Department: Public Works

Agenda Caption:

RECOGNITION OF CATAPULT ART ACADEMY AND THEIR COLLABORATION ON FIFA ARTWORK

Recommended Action:

Recognize Catapult Art Academy and participating student artists for their contribution to the Sugar Land Town Square manhole art series.

Executive Summary:

Public Works and Utilities partnered with Catapult Art Academy to successfully complete a FIFA-themed manhole art series featuring four decorated manhole covers in Sugar Land Town Square. Created by student artists, the designs celebrated the global spirit of soccer and added a vibrant artistic element to the FIFA watch party experience. The project showcased the City's commitment to public art and youth engagement, transforming everyday infrastructure into colorful community landmarks to be enjoyed by residents and visitors throughout the event.

Budget

Expenditure Required: NA

Current Budget: NA

Additional Funding: NA

Funding Source: NA

Account Number (ORG-OBJ-Project): NA

Attachments

None



City Council Agenda Request July 7, 2026

Agenda Request No: VII.A.

Agenda of: City Council Meeting

Initiated by: Charlotte Graves, Agenda & Public Meeting Coordinator

Presented by: Linda Mendenhall, City Clerk

Responsible Department:

Agenda Caption:

MINUTES

Consideration of and action on the approval of the minutes of the June 16, 2026, and June 25, 2026, meetings.

Recommended Action:

Consideration of and action on the approval of the minutes of the June 16, 2026, and June 25, 2026, meetings.

Executive Summary:

Consider the minutes of the June 16, 2026, and June 25, 2026, meetings.

Budget

Expenditure Required: NA

Current Budget: NA

Additional Funding: NA

Funding Source: NA

Account Number (ORG-OBJ-Project): NA

Attachments

1. 6.23.26 City Council Workshop Meeting Minutes
2. 6.16.26 City Council Meeting Minutes



City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, June 23, 2026
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

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II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present. were absent.

III. Public Comment

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No members of the public addressed the Council.

IV. Workshop

A. T.E. HARMAN CENTER FEASIBILITY STUDY

Review of and discussion on the T.E. Harman Center Feasibility Study Final Report.
Kimberly Terrell, Director of Parks & Recreation

Kimberly Terrell, Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Council.

B. CYBERSECURITY AND ARTIFICIAL INTELLIGENCE (AI) AWARENESS TRAINING

Review of and discussion on the annual cybersecurity and artificial intelligence awareness training requirements under Texas Government Code Sections 2054.5191 and 2054.5193, including DIR-certified training compliance.

Paula J. Kutchka, Director of People & Culture, Steve Budny, Director of IT, Data, and Security

Paula J. Kutchka, Director of People & Culture, and Steve Budny, Director of IT, Data, and Security, gave a presentation, made comments, and answered questions from the Council.

V. Adjournment

A motion to **Adjourn at 7:08 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

Linda Mendenhall, City Clerk





City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, June 16, 2026
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

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II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, and Carol McCutcheon were present. Jim Vonderhaar was absent.

III. Invocation

Council Member Stewart Jacobson

IV. Pledges of Allegiance

Council Member Stewart Jacobson

V. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board, and/or Commission in person regarding matters posted for consideration or workshop on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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No members of the public addressed the Council.

VI. Consent Agenda

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A. MINUTES

Consideration of and action on the approval of the minutes of the June 2, 2026, meeting.

Linda Mendenhall, City Clerk

A motion to **Approve consent agenda items A through M**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

B. PROFESSIONAL SERVICES CONTRACT WITH WOOLPERT

Consideration of and action on authorization of a Contract with Woolpert, in the amount of \$693,242.00, for phase one design of the Terminal Ramp Expansion & Vertiport Project, CIP CAP2501.

Mitchell Davies, Director of Aviation

C. AMENDMENT NO. 1 WITH FIRST DUE HOLDINGS, INC

Consideration of and action on Amendment No. 1 to the agreement for services with Governmental Rider (Contract No. 3251494) with First Due Holdings, Inc., for fire department scheduling, community risk reduction, and operational software modules in an amount not to exceed \$113,905.75 over the contract term.

Mark Campise, Fire Chief

D. CONTRACT WITH SUMMUS INDUSTRIES, INC.

Consideration of and action on the approval of a contract with Summus Industries, Inc. in the amount of \$198,576.30 for the FY26 technology refresh of computer hardware and peripherals under purchasing agreement DIR-CPO-5792.

Steve Budny, Director of IT, Data, and Security

E. AMENDMENT TO REBEES HOT AGREEMENT

Consideration of and action on the approval of the amendment to the agreement between the City of Sugar Land and Sugar Land Town Square POA/Rebees.

Alison Brooks, Assistant Director of Tourism

F. CONTRACT WITH ATKINSRÉALIS USA INC.

Consideration of and action on the authorization of the execution of a professional services contract with AtkinsRéalis USA Inc., for the Austin Parkway Reconstruction Phase I Project, CIP CMB2602, in the amount of \$152,775,50.

Alence Poudel, Engineering Manager

- G. **INTERLOCAL COOPERATION AGREEMENT WITH FORT BEND COUNTY TAX ASSESSOR/ COLLECTOR**
 Consideration of and action on the approval of the Interlocal Cooperation Agreement with Fort Bend County for continued property tax assessment and collection services on behalf of the City of Sugar Land.
ShaLae Steadman, Director of Budget
- H. **OPIOID LITIGATION SETTLEMENT FUND BUDGET AMENDMENT**
 Consideration of and action on the approval of a budget amendment to the FY2026 Opioid Litigation Settlement Fund revenues and expenditures in the amount of \$24,838.23.
Gregory Suter, Police Captain - Staff Services Bureau
- I. **INTERLOCAL AGREEMENT WITH FORT BEND INDEPENDENT SCHOOL DISTRICT**
 Consideration of and action on an Interlocal Agreement between the City of Sugar Land and Fort Bend Independent School District to support Sugar Land's 2027 Community Expo efforts.
Briana Williams, Assistant Director of Parks & Recreation
- J. **ENGAGEMENT LETTER WITH WEAVER AND TIDWELL, L.L.P.**
 Consideration of and action on approval of an Engagement Letter with Weaver and Tidwell, L.L.P. for FY 2026 Annual Audit Services in an amount not to exceed \$161,500.
Michelle McCrimmon, Assistant City Manager
- K. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION 26-29: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS) FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), FOR FISCAL YEAR 2025 ASSISTANCE TO FIREFIGHTERS GRANT (AFG) PROGRAM; AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT RELATED DOCUMENTS.**
Mark Campise, Fire Chief
- L. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-28: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPOINTING MEMBERS TO THE LEGISLATIVE CITIZEN'S TASK FORCE.**
Spencer Gutierrez, Intergovernmental Relations Manager

- M. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2403:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING PROVISIONS IN CHAPTER 3 RELATED TO TREES AND VEGETATION; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

Nicole Guevara, Assistant Director of Neighborhood Services

VII. Public Hearings

- A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed Water Well Drilling Permit Application with Mister Car Wash.

Consideration of and action on authorization of a Water Well Drilling Permit Application with Mister Car Wash.

Margo Williams, Water Resources Manager

Margo Williams, Water Resources Manager, gave a presentation, made comments, and answered questions from the Council.

Mayor McCutcheon opened the public hearing at 5:38 p.m. No members of the public addressed the Council, and the public hearing was closed at 5:38 p.m.

A motion to **Table the water drilling permit application with Mister Car Wash**, was made by Stewart Jacobson and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

VIII. Contracts and Agreements

- A. **THE GROUNDWATER REDUCTION PLAN PARTICIPATION AGREEMENT**

Consideration of and action on the approval of the Groundwater Reduction Plan Participation Agreement between the City of Sugar Land and Mister Car Wash to join the City of Sugar Land Groundwater Reduction Plan (GRP).

Margo Williams, Water Resources Manager

Margo Williams, Water Resources Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Table the approval of the Groundwater Reduction Plan Participation Agreement between the City of Sugar Land and Mister Car Wash**, was made by Stewart Jacobson and seconded by Rick Miller; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

IX. Ordinances and Resolutions

- A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2402:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY RENAMING ARTICLE VIII (WATER AND WASTEWATER) OF CHAPTER 5 (PUBLIC PROPERTY AND SERVICES) TO WATER, WASTEWATER AND STORMWATER; ADDING A NEW DIVISION 13 (STORMWATER COALITION) TO THE RENAMED ARTICLE, ESTABLISHING STORMWATER COALITION FEES, AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.
Christian Eubanks, Environmental Manager

Christian Eubanks, Environmental Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the first reading of Ordinance No. 2402**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

- B. **FIRST AND FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2407:** AN ORDINANCE AUTHORIZING THE ISSUANCE OF COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATIONS, SERIES 2026; SETTING CERTAIN PARAMETERS FOR THE CERTIFICATES; AUTHORIZING ANY PRICING OFFICER TO APPROVE THE AMOUNT, INTEREST RATE, PRICE, AND TERMS THEREOF; AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATING THERETO.
Michelle McCrimmon, Assistant City Manager

Michelle McCrimmon, Assistant City Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve first and final consideration of Ordinance No. 2407**, was made by Suzanne Whatley and seconded by Robert Boettcher; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

- C. **FIRST AND FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2408:** AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION AND/OR REFUNDING BONDS, SERIES 2026; SETTING CERTAIN PARAMETERS FOR THE BONDS; AUTHORIZING ANY PRICING OFFICER TO APPROVE THE AMOUNT, INTEREST RATE, PRICE, AND TERMS THEREOF; AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATING THERETO.
Michelle McCrimmon, Assistant City Manager

Michelle McCrimmon, Assistant City Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the first and final consideration of Ordinance No. 2408**, was made by Sanjay Singhal and seconded by Rick Miller; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon
Absent: Jim Vonderhaar

- D. **FIRST AND FINAL CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2409**: AN ORDINANCE AUTHORIZING THE ISSUANCE OF WATERWORKS AND SEWER SYSTEM REVENUE AND/OR REFUNDING BONDS, SERIES 2026; SETTING CERTAIN PARAMETERS FOR THE BONDS, AUTHORIZING ANY PRICING OFFICER TO APPROVE THE AMOUNT, INTEREST RATE, PRICE, AND TERMS THEREOF; AND CERTAIN OTHER PROCEDURES AND PROVISIONS RELATING THERETO.

Michelle McCrimmon, Assistant City Manager

Michelle McCrimmon, Assistant City Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve first and final consideration of Ordinance No. 2409**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Carol McCutcheon

Absent: Jim Vonderhaar

X. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

XI. Closed Executive Session

- A. Closed Executive Session as authorized by Chapter 551, Texas Government Code, in accordance with:

Section 551.087 Deliberation Regarding Economic Development Negotiations:

For the purpose of deliberation regarding the offer of a financial or other incentive to a business prospect the City seeks to have locate, stay, or expand in or near the City.

Jennifer Alexander, Business Development Manager

RECESS: Mayor McCutcheon recessed the meeting into closed executive session at 6:15 p.m.

XII. Adjournment

No further discussion was made during the meeting. The City Council meeting adjourned at 6:15 p.m.

Linda Mendenhall, City Clerk





City Council Agenda Request July 7, 2026

Agenda Request No: VII.B.

Agenda of: City Council Meeting

Initiated by: Idahosa Igbinoba, Senior Project Manager

Presented by: Idahosa Igbinoba, Senior Project Manager

Responsible Department: Engineering

Agenda Caption:

CONTRACT WITH FAITH UTILITIES, LLC

Consideration of and action on authorization of a construction phase contract with Faith Utilities, LLC for CIP CWA2508-South of the Brazos Water Line Connection to Greatwood, in the amount of \$151,187.00.

Recommended Action:

Authorize the execution of a construction phase contract with Faith Utilities, LLC for CIP CWA2508 - Water South of the Brazos - Water Line Connection to Greatwood, in the amount of \$151,187.00

Executive Summary:

The City signed a development agreement in December 2023 to serve retail water, wastewater and reclaimed water to the Shouse tract south of FM 2759. A new groundwater treatment plant is being constructed to serve the new development as well as additional growth to the undeveloped areas south of the Brazos River.

This project is the transmission line to connect the new groundwater treatment plant on the south side of the Brazos River to Greatwood and Greatwood Lake subdivisions.

The project scope involved the installation of about 560 linear feet of 12-inch waterline along the southeastern side of Magnolia Trail Ln. and Maple Harvest Ln. to the existing 12-in water line at the intersection of Magnolia Trail Lane and the Brazos Regional Wastewater Treatment Plant Access Road.

Design was completed in March 2026, an Invitation to Bid was advertised on April 15 and April 22, 2026. Eleven (11) bids were received and opened on Thursday, May 21, 2026. Minor mathematical and formatting errors were found during the bid's review. The minor mathematical and formatting errors did not impact the bid's hierarchy.

A bid summary of the responsive bids is shown below:

Bidding Agency	Grand Total
FAITH UTILITIES LLC	\$151,187.00
RELIANCE CONSTRUCTION	\$158,494.01
BULL-G CONSTRUCTION LLC	\$159,038.00
TEXKOTA ENTERPRISES LLC	\$188,812.00
ARS CONSTRUCTION LLC	\$191,747.00
EXPERTS UNDERGROUND SOLUTIONS LLC	\$195,965.00
GMR TOTAL SERVICES LLC	\$207,946.60
ARREIS CONSTRUCTION GROUP	\$274,401.00
R CONSTRUCTION CIVIL LLC	\$276,497.00
WILSON BUILDING SERVICES INC	\$320,567.00
MYCYAS CONSTRUCTION & UTILITIES	\$341,105.00
ENGINEER PROBABLE COST ESTIMATE	\$370,000.00

The available fund in CIP CWA2508 is \$1,000,000.00

The lowest responsible bidder for the total bid items is Faith Utilities LLC, in the amount of \$151,187.00.

With the total base bid items of \$151,187.00, a 10% contingency, and an estimated construction phase administration cost of \$23,000, the total project cost for this phase of the project will be approximately \$189,305.700.

Pape-Dawson Engineers (Design consultant) completed a review and evaluation and provided a letter of recommendation indicating Faith Utilities, LLC is capable of completing a project of this nature. Faith Utilities, Plc has previously worked for the City Utilities Department operations and also as a subcontractor on previous City water plant rehabilitation projects. The Notice to Proceed will be issued in June 2026 with a contract time of 180 calendar days.

In accordance with Policy CO-0110, Notification of Construction Impacts and Service Interruptions, this project is classified as a Neighborhood Project located within an existing easement and public right-of-way. Minimal service interruptions for about 2–3 hours during service lead reconnection are anticipated. Staff will provide notification via door hangars, mail-outs, and one-on-one communications as needed.

The Engineering and Utilities Departments recommend that the City Council authorize the execution of a construction phase contract with Faith Utilities, LLC for CIP CWA2508 - Water South of the Brazos - Water Line Connection to Greatwood, in the amount of \$151,187.00.

Budget

Expenditure Required: \$151,187.00

Current Budget: \$1,000,000.00

Additional Funding: N/A

Funding Source: Utilities fund balance

Account Number (ORG-OBJ-Project): 6029205-621020-CWA2508

Attachments

- 1. Signed CONTRACT

CITY OF SUGAR LAND
STANDARD CONTRACT FOR CIVIL ENGINEERING CONSTRUCTION PROJECTS
(Not for Building Construction Projects)
(Rev. 8-19-22)

This City of Sugar Land Standard Contract for Civil Engineering Construction Projects (Contract) is made between the City of Sugar Land, Texas (City), and the Contractor. The City and the Contractor agree to the terms and conditions of this Contract, which consists of the following

- I. Signatures
- II. Summary of Contract Terms
- III. Standard Contractual Provisions
- IV. Contract Documents

I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND

CONTRACTOR: Faith Utilities LLC

By:

By: *Tania Alcantara*

Name:

Name: Tania Cervantes

Title:

Title: Managing Member

Date:

Date: 05/28/2026

II. Summary of Contract Terms.

Project: CWA2508- South of the Brazos Water Line Connection to Greatwood

Contractor: Faith Utilities, LLC

Name of Engineering Firm, if any: Pape-Dawson Engineers

Name of Owner's Project Manager: Idahosa U. Igbinoba, RS, PMP, CFM

Base Bid: \$151,187.00

Alternate Bid Item Nos.: N/A _____

Total Alternate Bid Items Amount: n/a _____

Contract Price (Base Bid + Alternates): \$151,187.00 as may be adjusted by Change Orders

Effective Date of Contract: On the latest date of the dates executed by both parties

Date to Begin Work: Date specified in Notice to Proceed

Substantial Completion: Contractor must achieve Substantial Completion within 180 Calendar Days

from date specified in Notice to Proceed, as the time may be adjusted by Change Order

Final Completion: Contractor must complete the Punch List within 30 Calendar Days from Substantial Completion

Liquidated Damage Amount for Failure to Meet Time for Substantial Completion: \$250 per Calendar Day

Liquidated Damage Amount for Failure to Complete Punch List Items by Time for Completion: \$50 per Calendar Day



City Council Agenda Request July 7, 2026

Agenda Request No: VII.C.

Agenda of: City Council Meeting

Initiated by: Elizabeth Huff, Director of Economic Development and Tourism

Presented by: Alison Brooks, Assistant Director of Tourism

Responsible Department: Economic Development

Agenda Caption:

BUDGET AMENDMENT FOR FIFA PARTNERSHIP FUNDS

Consideration of and action on the acceptance of \$14,000 in partnership funding from HTL CPAs & Business Advisors (\$6,000), Wonton Foods (\$8,000), and a corresponding budget amendment to revenues and expenditures.

Recommended Action:

Approval of budget amendment, from \$14,000 in partnership agreements to increase revenues and expenditures in the Special Event Fund.

Executive Summary:

Visit Sugar Land has entered into two partnership agreements with the organizations below to support the City's tourism and economic development efforts surrounding the 2026 FIFA World Cup. Through these collaborations, participating organizations will support World Cup-related initiatives and activations taking place throughout the city. In recognition of their support, partners may receive visibility, branding, and engagement opportunities connected to select events and initiatives.

The partners are:

- HTL CPAs & Business Advisors — \$6,000
- Wonton Foods — \$8,000

The agreements were within City policy for approval by the City Manager. This agenda item is to recommend approval of a budget amendment of \$14,000 to recognize revenues and expenditures in the Special Events Fund from these partnership agreements.

Budget

Expenditure Required: 0

Current Budget: \$1,350,000

Additional Funding: \$14,000

Funding Source: Special Event Fund

Account Number (ORG-OBJ-Project): 102-1177- 611000-FIFA

Attachments

1. Wonton Partnership Agreement FIFA
2. CM Action Memo-HTL Agreement Signature Request

CM Action Memorandum

To: Michael W. Goodrum, City Manager *MWG*

Via: Michelle McCrimmon, CFO & Assistant City Manager *mm*
Elizabeth Huff, Director of Economic Development & Tourism *EH*
Alison Brooks *AB*
Alba Penate-Johnson *APJ*

From: Jennifer Alexander, Business Development Manager *JA*

Date: March 30, 2026

Subject: Signature request - FIFA World Cup Sub-Sponsorship

Action: City Manager Signature request on agreement for FIFA World Cup Sub-Sponsorship between the City of Sugar Land and Wonton Food Corp.

We are requesting your signature on a sub-sponsorship agreement between the City of Sugar Land and Wonton Food Corp. in support of our FIFA World Cup 2026™ Host City Supporter initiatives.

Wonton Food Corp. has committed to a sponsorship investment of **\$8,000**. In return, the city will provide branding and recognition benefits tied to the city's official volunteer program and World Cup-related activations. Key benefits include recognition as an official volunteer lunch sponsor (estimated at approximately 600 total), branded lunches (e.g., logo on packaging, meal vouchers, or inserts and on-site signage recognizing the sponsor at volunteer meal distribution locations.

This partnership supports our broader strategy to offset program costs while enhancing the visibility and experience of our volunteer program, which plays a critical role in delivery of World Cup-related events and activations.

Note: We plan to bring this sub-sponsorship, along with any future sub-sponsorships that fall under the City Manager's signature authority threshold, forward collectively to City Council in June as part of a lump sum budget amendment. Any sub-sponsorships exceeding the City Manager's authority threshold will be brought directly to City Council for approval.

Please let me know if you have any questions or need additional information.

SPONSORSHIP AGREEMENT FOR ECONOMIC DEVELOPMENT SUPPORT

This Sponsorship Agreement for Economic Development Support (the “Agreement”) is made between the CITY OF SUGAR LAND, TEXAS (“City”) and WONTON FOOD CORP. (“Sponsor”) as of the Effective Date (defined below).

RECITALS:

WHEREAS, on or about September 2, 2025, the City entered into that Host City Supporter Agreement with the Sports Authority Foundation, whereby the City was designated a Host City Supporter for FIFA World Cup 2026 (the “HCS Agreement”); and

WHEREAS, the HCS Agreement confers certain rights and benefits upon the City, related to FIFA World Cup 2026; and

WHEREAS, the City is authorized to extend certain FIFA World Cup 2026 related benefits to the Sponsor; and

WHEREAS, Sponsor wishes to provide financial support to the City, to sponsor its economic development efforts related to FIFA World Cup 2026; and

WHEREAS, in consideration of Sponsor’s sponsorship of the City’s economic development efforts related to FIFA World Cup 2026, the City agrees to provide certain benefits to and acknowledgments of the Sponsor; and

WHEREAS, the sponsorship is consistent with the values and purpose of the City; and

WHEREAS, the City expresses its appreciation to the Sponsor and accepts the sponsorship as provided in this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and promises set forth herein, the City and the Sponsor agree as follows:

AGREEMENT:

1. Recitals Incorporated. The recitals set forth above are adopted and incorporated into this Agreement.

2. Definitions. In this Agreement:

Agreement means this Sponsorship Agreement for Economic Development Support.

City means the City of Sugar Land, Texas.

Effective Date means the latest of the dates this Agreement is signed by the City and the Sponsor.

Host City means the City of Houston, Texas.

Sponsor means Wonton Food Corp.

Sponsor Benefits means the benefits granted to the Sponsor by the City in exchange for the Sponsorship Payment, as shown on Exhibit A attached hereto and incorporated herein by reference.

Sponsorship Payment means the payment made by the Sponsor to the City hereunder for volunteer meal support, in support of the City's economic development efforts related to FIFA World Cup 2026.

3. Term and Termination.

a. This Agreement is effective on the Effective Date and terminates on: (i) the date both parties have fulfilled all of their obligations hereunder; or (ii) termination of this Agreement by Sponsor or City, whichever occurs.

b. Either party may terminate this Agreement at any time, by providing not less than fifteen (15) days' prior written notice of the termination to the other party. In the event Sponsor elects to terminate the Agreement pursuant to this Section 3.b., the City will refund a portion of the Sponsorship Payment, to the extent any benefits hereunder have not yet been received by the Sponsor. If the Sponsor terminates this Agreement after all Sponsor Benefits have been received, then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment.

c. Either party may terminate this Agreement at any time in the event of a material breach of this Agreement by the other party. If this Agreement is terminated due to the material breach of this Agreement by Sponsor, Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment. If this Agreement is terminated due to the material breach of this Agreement by the City, the City will return any unexpended portion of the Sponsorship Payment to the Sponsor, based on the Sponsor Benefits, if any, which remain outstanding. If no Sponsor Benefits remain outstanding as of the date of the termination by Sponsor, then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment.

d. Either party may terminate this Agreement at any time if performance hereunder becomes impossible because of any act of God, war, earthquake, hurricane, fire, strike, accident, civil commotion, epidemic, pandemic, act of government, its agencies or offices, or any other cause beyond the control of the parties. In the event this Agreement is terminated due to an event of force majeure, the City will return any unexpended portion of the Sponsorship Payment to the Sponsor, based on the Sponsor Benefits, if any, which remain outstanding. If no Sponsor Benefits remain outstanding as of the date of the force majeure,

then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment.

e. Notwithstanding anything to the contrary stated above, in the event of a termination under this Section 3, prior to any such termination the party seeking the termination or alleging a breach, agrees to provide written notice (“Notice”) to the other party stating the termination or the specific failure or default and, if a party is alleging failure or default hereunder, providing the other party with the right to cure any such failure or default within ten (10) business days of receipt of Notice.

4. Sponsor Obligations.

a. Sponsor agrees to pay the Sponsorship Payment to the City, in the amount of \$8,000.00, within ten (10) days of the Effective Date of this Agreement. Sponsor’s failure to pay the Sponsorship Payment to the City within in that timeframe will result in the immediate termination of this Agreement, with no further action required by the parties.

b. Sponsor grants to the City the non-exclusive right and license to use Sponsor’s name and logo (“Sponsor Marks”) in branding opportunities that are included as part of the Sponsor Benefits.

c. Sponsor acknowledges that one or more of the Sponsor Marks may be incidentally captured in photographs, audiovisual recordings and/or other forms of recrdation by or on behalf of the City, or any other party authorized by the City (each an “Incidental Capture”). Incidental Capture of the Sponsor Marks by the City, shall not: (A) require any approval by Sponsor; (B) constitute an infringement of any of Sponsor’s Marks; or (C) give rise to any claim by Sponsor for a breach hereof or damages, statutory fees or penalties, or injunctive or other relief.

d. Sponsor will obtain any necessary permissions to use logos, photographs, trademarks, trade names, copyrighted materials, or any other legally protected property it uses, or provides to the City for use, in any and all advertising and promotional materials related to this Agreement.

e. Sponsor will not suggest endorsement by association with the City in any commercial messages.

f. Sponsor will not suggest endorsement by, or association with, the Sports Authority Foundation or Fédération Internationale de Football Association of FIFA-Strasse 20 (“FIFA”), related to this Agreement or the benefits received by Sponsor hereunder.

5. City Obligations.

a. The City will provide the Sponsor with the Sponsor Benefits, which the parties agree are commensurate with the value of the Sponsorship Payment.

b. The City is not responsible for any claims, costs, or damages that Sponsor may incur as result of delays, cancellation, or rescheduling of any Sponsor Benefits.

c. The City makes no representations or warranties regarding any benefits that may be received by Sponsor as a result of the Sponsorship, outside of the Sponsor Benefits.

d. The Sponsor's logo will not be placed on any City website(s) ending in ".gov".

6. Liability and Indemnity. SPONSOR HEREBY RELEASES THE CITY, AND THE CITY'S ELECTED OFFICIALS, THE RESPECTIVE OFFICERS, EMPLOYEES, AGENTS, ATTORNEYS, AND REPRESENTATIVES OF THE CITY AND ITS/THEIR SUCCESSORS AND ASSIGNS, IN BOTH THEIR INDIVIDUAL AND OFFICIAL CAPACITIES (COLLECTIVELY, THE "CITY-RELATED PARTIES") FROM, AND SHALL INDEMNIFY, DEFEND, AND HOLD THE CITY-RELATED PARTIES HARMLESS AGAINST, ANY AND ALL SUITS, ACTIONS, CLAIMS, LOSSES, DEMANDS, DAMAGES, LIABILITIES, COSTS, AND REASONABLE EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT RELATE TO OR RESULT FROM SPONSOR'S ACTIVITIES AND OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO: (1) INFRINGEMENT OR MISAPPROPRIATION OF ANY THIRD-PARTY'S COPYRIGHT, TRADE SECRET, OR OTHER INTELLECTUAL PROPERTY RIGHTS; (2) BODILY INJURY, INCLUDING DEATH; OR (3) PROPERTY DAMAGE, WHICH ARE DUE TO SPONSOR'S (OR ANY OF SPONSOR'S REPRESENTATIVES) NEGLIGENCE OR WILLFUL MISCONDUCT.

7. Miscellaneous.

a. Entire Agreement. This Agreement represents the entire contract between the City and the Sponsor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

b. Subject to HCS Agreement. Any and all Sponsor Benefits conferred on the Sponsor hereunder are subject to the terms and conditions of the HCS Agreement. If it is determined that any of the Sponsor Benefits are disallowed under the HCS Agreement, the City will either: (1) refund the Sponsor that portion of the Sponsorship Payment equivalent to the value of the disallowed benefit; or (ii) replace the disallowed Sponsor Benefit with a benefit of similar value, as determined by the City in its sole discretion.

c. No Endorsement. This Agreement does not constitute an endorsement by the City of the Sponsor, or the Sponsor's services, products, or programs. Additionally, the Sponsor is not permitted to represent in any manner that such services, products, or programs have been endorsed by the City.

d. No Partnership. Nothing contained in this Agreement will create or be construed as creating a partnership, employment, joint venture, or agency relationship between the City and the Sponsor, and neither party will have the authority to bind the other in any respect.

e. Non-Exclusivity. The City does not award exclusive sponsorships nor establish exclusive relationships with sponsors. Sponsor will not imply that such preferential relationship exists between Sponsor and the City.

f. Non-Transferable. The Sponsorship is non-transferable.

g. Assignment. This Agreement may not be assigned.

h. Notices. All notices will be in writing and may be delivered by mail, in person, or by email. Notice sent by email must be followed up with a copy sent by regular mail, unless confirmation of the email's receipt by the intended recipient is received by the sender. Mailed notice is deemed received three days after the date of deposit in the United States mail. Unless otherwise provided in this Agreement, all notices will be delivered to the following addresses:

City: City Manager
City of Sugar Land
P. O. Box 110
Sugar Land, Texas 77487
Email: mgoodrum@sugarlandtx.gov

With a copy to: Director of Economic Development
City of Sugar Land
P. O. Box 110
Sugar Land, Texas 77487
Email: ehuff@sugarlandtx.gov

Sponsor: Wonton Food Corp.
Attn: Ivan Wen, Assistant General Manager
10631 Corporate Dr.
Stafford, TX 77477
Email: Ivanw@wontonfood.com

If either party changes its mailing or email address, it will notify the other party in writing of the change, as provided for in this section.

i. Compliance with Laws. All of Sponsor's rights are subject to any federal, state, and local laws and ordinances applicable to and during the Event. Sponsor agrees to comply with all such laws and ordinances, as well as any rules and regulations required by the City or previously provided to Sponsor.

j. Law Governing and Venue. The law of the State of Texas governs this Agreement and no lawsuit may be prosecuted on this Agreement except in a court of competent jurisdiction located in Fort Bend County, Texas.

k. Dispute Resolution Procedures. If any party disputes any matter relating to this

Agreement, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The City will pay one-half and the Sponsor will pay one-half of the mediator's fees.

l. Waiver. A waiver of any breach of any of the provisions of this Agreement will not be construed as a continuing waiver of other breaches of the same or other provisions.


m. Severability. If a court finds or rules that any part of this Agreement is invalid or unlawful, the remainder of the Agreement continues to be binding on the parties.


n. Survival. The provisions of this Agreement that by their nature extend beyond termination or expiration of this Agreement survive such termination or expiration.

CITY OF SUGAR LAND, TEXAS

SPONSOR:

WONTON FOOD CORP.

By: 
Name: Mike Goodrum
Its: City Manager
Date: 04/01/2026

By: 
Name: Ivan Wen
Its: Assistant GM
Date: 03/30/2026

XAKIA MATTER NO. 8921M
APPROVED AS TO FORM:



Exhibits:

A – Sponsor Benefits

EXHIBIT A

Sponsor Benefits

In exchange for the Sponsorship Payment, and to the extent allowed by the HCS Agreement, the City grants Sponsor the following benefits:

- Recognition as an official volunteer lunch sponsor;
- Branded lunches (e.g., logo on packaging, meal vouchers, or inserts (final format TBD);
and
- On-site signage recognizing the Sponsor at volunteer meal distribution locations.

CM Action Memorandum

To: Michael W. Goodrum, City Manager

Via: Michelle McCrimmon, CFO & Assistant City Manager *mm*

Elizabeth Huff, Director of Economic Development & Tourism *EH*

From: Alison Brooks, Assistant Director of Tourism *AB*

Date: March 25, 2026

Subject: Signature request - FIFA World Cup Sub-Sponsorship

Action: City Manager Signature request on agreement for FIFA World Cup Sub-Sponsorship between the City of Sugar Land and HTL CPAs & Business Advisors

We are requesting your signature on a sub-sponsorship agreement between the City of Sugar Land and HTL CPAs & Business Advisors in support of our FIFA World Cup 2026™ Host City Supporter initiatives.

HTL CPAs & Business Advisors has committed to a sponsorship investment of **\$6,000**. In return, the city will provide branding and recognition benefits tied to the city's official volunteer program and World Cup-related activations. Key benefits include logo placement on official volunteer t-shirts and polos (estimated at approximately 150 total), up to 50 co-branded polos for sponsor use, and associated recognition through volunteer program materials, as outlined in Exhibit A of the agreement.

This partnership supports our broader strategy to offset program costs while enhancing the visibility and experience of our volunteer program, which plays a critical role in delivery of World Cup-related events and activations.

Note: We plan to bring this sub-sponsorship, along with any future sub-sponsorships that fall under the City Manager's signature authority threshold, forward collectively to City Council in June as part of a lump sum budget amendment. Any sub-sponsorships exceeding the City Manager's authority threshold will be brought directly to City Council for approval.

Please let me know if you have any questions or need additional information.

SPONSORSHIP AGREEMENT FOR ECONOMIC DEVELOPMENT SUPPORT

This Sponsorship Agreement for Economic Development Support (the “Agreement”) is made between the CITY OF SUGAR LAND, TEXAS (“City”) and HTL CPAs & BUSINESS ADVISORS (“Sponsor”) as of the Effective Date (defined below).

RECITALS:

WHEREAS, on or about September 2, 2025, the City entered into that Host City Supporter Agreement with the Sports Authority Foundation, whereby the City was designated a Host City Supporter for FIFA World Cup 2026 (the “HCS Agreement”); and

WHEREAS, the HCS Agreement confers certain rights and benefits upon the City, related to FIFA World Cup 2026; and

WHEREAS, the City is authorized to extend certain FIFA World Cup 2026 related benefits to the Sponsor; and

WHEREAS, Sponsor wishes to provide financial support to the City, to sponsor its economic development efforts related to FIFA World Cup 2026; and

WHEREAS, in consideration of Sponsor’s sponsorship of the City’s economic development efforts related to FIFA World Cup 2026, the City agrees to provide certain benefits to and acknowledgments of the Sponsor; and

WHEREAS, the sponsorship is consistent with the values and purpose of the City; and

WHEREAS, the City expresses its appreciation to the Sponsor and accepts the sponsorship as provided in this Agreement;

NOW THEREFORE, in consideration of the mutual covenants and promises set forth herein, the City and the Sponsor agree as follows:

AGREEMENT:

1. Recitals Incorporated. The recitals set forth above are adopted and incorporated into this Agreement.

2. Definitions. In this Agreement:

Agreement means this Sponsorship Agreement for Economic Development Support.

City means the City of Sugar Land, Texas.

Effective Date means the latest of the dates this Agreement is signed by the City and the Sponsor.

Host City means the City of Houston, Texas.

Sponsor means HTL CPAs & Business Advisors.

Sponsor Benefits means the benefits granted to the Sponsor by the City in exchange for the Sponsorship Payment, as shown on Exhibit A attached hereto and incorporated herein by reference.

Sponsorship Payment means the payment made by the Sponsor to the City hereunder, in support of the City's economic development efforts related to FIFA World Cup 2026.

3. Term and Termination.

a. This Agreement is effective on the Effective Date and terminates on: (i) the date both parties have fulfilled all of their obligations hereunder; or (ii) termination of this Agreement by Sponsor or City, whichever occurs.

b. Either party may terminate this Agreement at any time, by providing not less than fifteen (15) days' prior written notice of the termination to the other party. In the event Sponsor elects to terminate the Agreement pursuant to this Section 3.b., the City will refund a portion of the Sponsorship Payment, to the extent any benefits hereunder have not yet been received by the Sponsor. If the Sponsor terminates this Agreement after all Sponsor Benefits have been received, then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment.

c. Either party may terminate this Agreement at any time in the event of a material breach of this Agreement by the other party. If this Agreement is terminated due to the material breach of this Agreement by Sponsor, Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment. If this Agreement is terminated due to the material breach of this Agreement by the City, the City will return any unexpended portion of the Sponsorship Payment to the Sponsor, based on the Sponsor Benefits, if any, which remain outstanding. If no Sponsor Benefits remain outstanding as of the date of the termination by Sponsor, then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and the City will have no obligation to refund any portion of the Sponsorship Payment.

d. Either party may terminate this Agreement at any time if performance hereunder becomes impossible because of any act of God, war, earthquake, hurricane, fire, strike, accident, civil commotion, epidemic, pandemic, act of government, its agencies or offices, or any other cause beyond the control of the parties. In the event this Agreement is terminated due to an event of force majeure, the City will return any unexpended portion of the Sponsorship Payment to the Sponsor, based on the Sponsor Benefits, if any, which remain outstanding. If no Sponsor Benefits remain outstanding as of the date of the force majeure, then Sponsor will not be entitled to any refund of any portion of its Sponsorship Payment, and

the City will have no obligation to refund any portion of the Sponsorship Payment.

e. Notwithstanding anything to the contrary stated above, in the event of a termination under this Section 3, prior to any such termination the party seeking the termination or alleging a breach, agrees to provide written notice (“Notice”) to the other party stating the termination or the specific failure or default and, if a party is alleging failure or default hereunder, providing the other party with the right to cure any such failure or default within ten (10) business days of receipt of Notice.

4. Sponsor Obligations.

a. Sponsor agrees to pay the Sponsorship Payment to the City, in the amount of \$6,000.00, within ten (10) days of the Effective Date of this Agreement. Sponsor’s failure to pay the Sponsorship Payment to the City within in that timeframe will result in the immediate termination of this Agreement, with no further action required by the parties.

b. Sponsor grants to the City the non-exclusive, royalty free right and license to use Sponsor’s name and logo (“Sponsor Marks”) in branding opportunities that are included as part of the Sponsor Benefits, including promoting the sponsorship associated with this Agreement.

c. Sponsor acknowledges that one or more of the Sponsor Marks may be incidentally captured in photographs, audiovisual recordings and/or other forms of recordation by or on behalf of the City, or any other party authorized by the City (each an “Incidental Capture”). Incidental Capture of the Sponsor Marks by the City, shall not: (A) require any approval by Sponsor; (B) constitute an infringement of any of Sponsor’s Marks; or (C) give rise to any claim by Sponsor for a breach hereof or damages, statutory fees or penalties, or injunctive or other relief.

d. Sponsor will obtain any necessary permissions to use logos, photographs, trademarks, trade names, copyrighted materials, or any other legally protected property it uses, or provides to the City for use, in any and all advertising and promotional materials related to this Agreement.

e. Sponsor will not suggest endorsement by association with the City in any commercial messages.

f. Sponsor will not suggest endorsement by, or association with, the Sports Authority Foundation or Fédération Internationale de Football Association of FIFA-Strasse 20 (“FIFA”), related to this Agreement or the benefits received by Sponsor hereunder.

5. City Obligations.

a. The City will provide the Sponsor with the Sponsor Benefits, which the parties agree are commensurate with the value of the Sponsorship Payment.

b. The City is not responsible for any claims, costs, or damages that Sponsor may incur as result of delays, cancellation, or rescheduling of any Sponsor Benefits.

c. The City makes no representations or warranties regarding any benefits that may be received by Sponsor as a result of the Sponsorship, outside of the Sponsor Benefits.

d. The Sponsor's logo will not be placed on any City website(s) ending in ".gov".

6. Liability and Indemnity. SPONSOR HEREBY RELEASES THE CITY, AND THE CITY'S ELECTED OFFICIALS, THE RESPECTIVE OFFICERS, EMPLOYEES, AGENTS, ATTORNEYS, AND REPRESENTATIVES OF THE CITY AND ITS/THEIR SUCCESSORS AND ASSIGNS, IN BOTH THEIR INDIVIDUAL AND OFFICIAL CAPACITIES (COLLECTIVELY, THE "CITY-RELATED PARTIES") FROM, AND SHALL INDEMNIFY, DEFEND, AND HOLD THE CITY-RELATED PARTIES HARMLESS AGAINST, ANY AND ALL SUITS, ACTIONS, CLAIMS, LOSSES, DEMANDS, DAMAGES, LIABILITIES, COSTS, AND REASONABLE EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT RELATE TO OR RESULT FROM SPONSOR'S ACTIVITIES AND OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO: (1) INFRINGEMENT OR MISAPPROPRIATION OF ANY THIRD-PARTY'S COPYRIGHT, TRADE SECRET, OR OTHER INTELLECTUAL PROPERTY RIGHTS; (2) BODILY INJURY, INCLUDING DEATH; OR (3) PROPERTY DAMAGE, WHICH ARE DUE TO SPONSOR'S (OR ANY OF SPONSOR'S REPRESENTATIVES) NEGLIGENCE OR WILLFUL MISCONDUCT.

7. Miscellaneous.

a. Entire Agreement. This Agreement represents the entire contract between the City and the Sponsor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

b. Subject to HCS Agreement. Any and all Sponsor Benefits conferred on the Sponsor hereunder are subject to the terms and conditions of the HCS Agreement. If it is determined that any of the Sponsor Benefits are disallowed under the HCS Agreement, the City will either: (1) refund the Sponsor that portion of the Sponsorship Payment equivalent to the value of the disallowed benefit; or (ii) replace the disallowed Sponsor Benefit with a benefit of similar value, as determined by the City in its sole discretion.

c. No Endorsement. This Agreement does not constitute an endorsement by the City of the Sponsor, or the Sponsor's services, products, or programs. Additionally, the Sponsor is not permitted to represent in any manner that such services, products, or programs have been endorsed by the City.

d. No Partnership. Nothing contained in this Agreement will create or be construed as creating a partnership, employment, joint venture, or agency relationship between the City and the Sponsor, and neither party will have the authority to bind the other in any respect.

e. Non-Exclusivity. The City does not award exclusive sponsorships nor establish exclusive relationships with sponsors. Sponsor will not imply that such preferential relationship exists between Sponsor and the City.

f. Non-Transferable. The Sponsorship is non-transferable.

g. Assignment. This Agreement may not be assigned.

h. Notices. All notices will be in writing and may be delivered by mail, in person, or by email. Notice sent by email must be followed up with a copy sent by regular mail, unless confirmation of the email's receipt by the intended recipient is received by the sender. Mailed notice is deemed received three days after the date of deposit in the United States mail. Unless otherwise provided in this Agreement, all notices will be delivered to the following addresses:

City: City Manager
City of Sugar Land
P. O. Box 110
Sugar Land, Texas 77487
Email: mgoodrum@sugarlandtx.gov

With a copy to: Director of Economic Development
City of Sugar Land
P. O. Box 110
Sugar Land, Texas 77487
Email: ehuff@sugarlandtx.gov

Sponsor: HTL CPAs & Business Advisors
Attn: Jason Liu, Managing Partner
12 Greenway Plaza, Suite 1100
Houston, TX 77046
Email: Jason.liu@htlcpas.com

If either party changes its mailing or email address, it will notify the other party in writing of the change, as provided for in this section.

i. Compliance with Laws. All of Sponsor's rights are subject to any federal, state, and local laws and ordinances applicable to and during the Event. Sponsor agrees to comply with all such laws and ordinances, as well as any rules and regulations required by the City or previously provided to Sponsor.

j. Law Governing and Venue. The law of the State of Texas governs this Agreement and no lawsuit may be prosecuted on this Agreement except in a court of competent jurisdiction located in Fort Bend County, Texas.

k. Dispute Resolution Procedures. If any party disputes any matter relating to this

Agreement, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The City will pay one-half and the Sponsor will pay one-half of the mediator's fees.

l. Waiver. A waiver of any breach of any of the provisions of this Agreement will not be construed as a continuing waiver of other breaches of the same or other provisions.

m. Severability. If a court finds or rules that any part of this Agreement is invalid or unlawful, the remainder of the Agreement continues to be binding on the parties.

n. Survival. The provisions of this Agreement that by their nature extend beyond termination or expiration of this Agreement survive such termination or expiration.

CITY OF SUGAR LAND, TEXAS

SPONSOR:

HTL CPAs & BUSINESS ADVISORS

By: 

By: 

Name: Mike Goodrum

Name: Jason Liu
Its: Managing Partner
Date: March 23, 2026

Its: City Manager



Exhibits:

A – Sponsor Benefits

Date: _____

XAKIA MATTER NO. 8781M Approved
as to Form:

EXHIBIT A

Sponsor Benefits

In exchange for the Sponsorship Payment, and to the extent allowed by the HCS Agreement, the City hereby grants Sponsor the following benefits:

1. Logo Placement on Volunteer T-Shirts and Polos

Sponsor's logo will be included on the official volunteer t-shirts and polo shirts worn by volunteers participating in the City's official volunteer program supporting the City's tourism initiatives and World Cup-related activations, through the City's tourism arm, Visit Sugar Land.

Production of volunteer t-shirts and polo shirts is estimated at approximately one hundred fifty (150) shirts, though the final quantity may vary based on the size of the volunteer pool and operational event needs.

The City will be responsible for the production and cost of the volunteer t-shirts and polo shirts.

Sponsor acknowledges that this sponsorship does not grant exclusivity over all volunteer program materials, and the City may secure additional sponsorships related to volunteer program elements such as badges, hats, credentials, or other program materials.

2. Additional Sponsor Polos

Sponsor will receive up to fifty (50) additional branded polo shirts featuring the Sponsor logo and the Visit Sugar Land logo for use by Sponsor employees and representatives.

3. Logo Submission Requirements

Sponsor shall provide its logo in a high-resolution digital format as specified by Visit Sugar Land (e.g., vector or print-ready format). Sponsor is responsible for ensuring the logo provided is accurate and approved for use.

4. Production and Design Authority

Visit Sugar Land retains sole discretion over the design, layout, color, and production specifications of the volunteer t-shirts and polo shirts to ensure alignment with destination branding and event presentation standards.



City Council Agenda Request July 7, 2026

Agenda Request No: VII.D.

Agenda of: City Council Meeting

Initiated by: Larysa Chiski, Senior Police Finance Manager

Presented by: Joe Carter, Police Captain

Responsible Department: Police

Agenda Caption:

CONTRACT WITH TEXAS WORKFORCE COMMISSION

Consideration of and action on an Information Release Contract with the Texas Workforce Commission to support law enforcement access to information, for an initial one-year term in an amount not to exceed \$1,500.00, and authorization for the City Manager or designee to execute the agreement.

Recommended Action:

Approve a contract with the Texas Workforce Commission and authorize the City Manager, or his designee, to execute the Information Release Contract

Executive Summary:

Chapter 791, Texas Government Code, authorizes the City to enter into contracts for services with other governmental entities, including state agencies, and the City Council must approve all inter-local cooperative agreements or contracts.

Texas Workforce Commission is the state agency charged with overseeing and providing workforce development services to employers and jobseekers in Texas. As a governmental agency, limited information can be shared with law enforcement agencies, such as Sugar Land Police Department, without the powers of court subpoena.

The City of Sugar Land Police Department (detectives) has been using TWC for over 20 years, 9 of which included Municipal Court (warrant) officers. In 2012, TWC determined the functions of warrant officers and detectives were different; therefore, separate contracts were needed.

This Information Release Contract allows the Police Department access to certain TWC data in order to: (1) assist in criminal investigations; (2) locate defendants, witnesses and fugitives in criminal cases; (3) locate probation absconders and persons with outstanding warrants; and (4) perform background investigations on applicants for the Sugar Land Police Department.

The contract is for an initial one-year term with a total amount that will not exceed \$1,500. The contract may be renewed for subsequent one-year terms with a maximum of four renewals. The entire term of this contract will not exceed five years.

Budget

Expenditure Required: \$1500

Current Budget: \$1500

Additional Funding: n/a

Funding Source: General Fund, PD Operational Budget

Account Number (ORG-OBJ-Project): 1017125-541055

Attachments

None



City Council Agenda Request July 7, 2026

Agenda Request No: VII.E.

Agenda of: City Council Meeting

Initiated by: Tara Thompson, Grants Officer

Presented by: Fenglin du, Parks Development Manager, Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-31**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, DEPARTMENT OF PARKS & WILDLIFE, FOR THE LOCAL PARK GRANT PROGRAM (“GRANT”); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT RELATED DOCUMENTS.

Recommended Action:

Staff recommends that City Council approve Resolution 26-31 to submit a grant application to the Texas Park and Wildlife Department for \$750,000.

Executive Summary:

The TPWD (Texas Parks and Wildlife Department) Local Park Grant Program assists local units of government with the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. The Program provides 50% matching grants on a reimbursement basis to eligible applicants. All grant assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public.

Projects may consist of basic outdoor recreation facilities and related support facilities to serve the public, provided that the funding of the project is in the best public interest in accord with local plans. Facilities may be developed, renovated, or redeveloped on land or waters owned or adequately controlled by the project applicant. Plans for recreational development should be based on public needs, expected use, and the type and character of the project areas.

Funding for these programs comes from a portion of the state sales tax on sporting goods through the Texas Recreation and Parks Account, the Texas Large County & Municipality Recreation &

Parks Account, and from the federal Land and Water Conservation Fund. The source of project funding varies from year to year. In some cycles, we may have more federal funds. The City of Sugar Land is eligible as a non-urban entity (<500,000).

Grant funds are provided on a matching basis with the local applicant providing 50% of the project costs. The match MUST be available at the time of application.

Parks Development staff collaborated with the Grant Officer, digested the grant requirements and criteria, brainstormed and analyzed a few potential projects, and proposes to use funds from this grant (if awarded) to offset costs for the Cullinan Park Phase III Project. The Project has been estimated to cost \$1,500,000 for a nature play area where kids and families can learn, explore and play in a natural environment. Under this funding opportunity, we are able to request \$750,000 as long as we have the 50% match. The 50% match will be met via the Cullinan Conservancy, who have already raised \$900,000 for this project. The deadline for the grant application is August 3, 2026.

Staff recommends that City Council approve Resolution No. 26-31 to submit a grant application to the Texas Park and Wildlife Department for \$750,000.

Budget

Expenditure Required: 0

Current Budget: \$900,000

Additional Funding: N/A

Funding Source: Cullinan Park Conservancy

Account Number (ORG-OBJ-Project): N/A

Attachments

1. TPWD Resolution 26-31

RESOLUTION NO. 26-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, DEPARTMENT OF PARKS & WILDLIFE, FOR THE LOCAL PARK GRANT PROGRAM (“GRANT”); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT RELATED DOCUMENTS.

WHEREAS, the City Council of the City of Sugar Land (“City”) finds it is in the best interest of the citizens of the City to submit an application to the State of Texas, Department of Parks & Wildlife, for the Local Park Grant Program (“Grant”), to fund a nature play area in Cullinan Park where kids and families can learn, explore and play in natural environment; and

WHEREAS, the Cullinan Conservancy agrees to provide all applicable matching funds as required by the grant application, or 50% of the project costs; NOW THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That the City Council authorizes the submission of a grant application to the State of Texas, Department of Parks & Wildlife, for the Local Park Grant Program (“Grant”), to fund a nature play area in Cullinan Park.

Section 2. That the City Manager, or his designee, is designated as authorized grant official to apply for, accept, reject, alter, or terminate the grant and to execute all grant related documents on behalf of the City.

Section 3. That the Cullinan Conservancy agrees to provide matching funds as required by the grant application, or 50% of the project costs.

APPROVED on _____, 2026.

Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:



Linda Mendenhall, City Clerk



City Council Agenda Request July 7, 2026

Agenda Request No: VII.F.

Agenda of: City Council Meeting

Initiated by: Tara Thompson, Grants Officer

Presented by: Jarred Thomas, Emergency Management Administrator

Responsible Department: Police

Agenda Caption:

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-30**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE HOMELAND SECURITY GRANT PROGRAM (HSGP) GRANT (“GRANT”) FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS), FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), THROUGH THE STATE OF TEXAS OFFICE OF THE GOVERNOR; DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO EXECUTE ALL GRANT RELATED DOCUMENTS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM GRANT.

Recommended Action:

Approve Resolution No. 26-30 to accept a grant award from the US Department of Homeland Security for the 2025 Urban Area Security Initiative program and approve a budget amendment in the amount of award.

Executive Summary:

The Urban Area Security Initiative (UASI) grant program addresses the unique risk-driven and capabilities-based planning, organization, equipment, training, and exercise needs of high-threat, high density, urban areas based on the capability targets and gaps identified in the THIRA/ SPR process. This program helps urban areas build enhanced and sustainable capabilities to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.

City Council approved Resolution No. 24-62 on December 3, 2024, for the Office of Emergency Management to apply for funding. They were approved for \$56,842.10. There is no cost match.

The Sugar Land Office of Emergency Management, in collaboration with Sugar Land Fire-EMS and Sugar Land Police, was awarded the grant to cover costs for an EMS, All-Terrain Medical Response Vehicle with Transport Package for Fire-EMS and Disaster Communications

Equipment for OEM.

Staff recommends that the City Council approve Resolution No: 26-30 to accept the grant award from the UASI grant program to further the city's capabilities to mitigate acts of terrorism and approve a budget amendment in the amount of award.

Budget

Expenditure Required: \$56,842.10

Current Budget: 0

Additional Funding: N/A

Funding Source: Department of Homeland Security

Account Number (ORG-OBJ-Project): N/A

Attachments

1. UASI Resolution 26-30

RESOLUTION NO. 26-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE HOMELAND SECURITY GRANT PROGRAM (HSGP) GRANT (“GRANT”) FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS), FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), THROUGH THE STATE OF TEXAS OFFICE OF THE GOVERNOR; DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO EXECUTE ALL GRANT RELATED DOCUMENTS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM GRANT.

WHEREAS, the City Council of the City of Sugar Land (“City”) finds it in the best interest of the citizens of the City to accept the Homeland Security Grant Program (HSGP) Grant (“Grant”) from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), through the State of Texas Office of the Governor, to support local efforts to prevent terrorism and other catastrophic events and to prepare for the threats and hazards that pose the greatest risk to the security of the United States; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:**

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That it accepts the Homeland Security Grant Program (HSGP), Urban Area Security Initiative (UASI) Grant (“Grant”) from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), through the State of Texas Office of the Governor, to assist local efforts in preventing, preparing for, protecting against, and responding to acts of terrorism and threats that pose a risk to the security of the United States.

Section 3. That the City Manager, or his designee, is designated as authorized grant official to execute all necessary agreements, assurances, certifications, and other grant documents on behalf of the City.

Section 4. That the City agrees to provide any matching funds as required by the Grant.

Section 5. That in the event of loss or misuse of any Grant funds awarded to the City under the Grant, the City assures that the awarded Grant funds will be returned to the State of Texas Office of the Governor in full.

Section 6. That the City Council approves a budget amendment in the amount of the Grant award to expenditures and revenues from the Grant.

APPROVED on _____, 2026

Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:



Linda Mendenhall, City Clerk



City Council Agenda Request July 7, 2026

Agenda Request No: VII.G.

Agenda of: City Council Meeting

Initiated by: Christian Eubanks, Environmental Manager

Presented by: Christian Eubanks, Environmental Manager

Responsible Department: Utilities

Agenda Caption:

SECOND CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2402:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY RENAMING ARTICLE VIII (WATER AND WASTEWATER) OF CHAPTER 5 (PUBLIC PROPERTY AND SERVICES) TO WATER, WASTEWATER AND STORMWATER; ADDING A NEW DIVISION 13 (STORMWATER COALITION) TO THE RENAMED ARTICLE, ESTABLISHING STORMWATER COALITION FEES, AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

Recommended Action:

Approve on second reading Ordinance No. 2402, which amends the Code of Ordinances by renaming Article VIII (Water and Wastewater) of Chapter 5 (Public Property and Services) to Water, Wastewater, and Stormwater; Adding a new Division 13 (Stormwater Coalition) to the renamed Article and establishing Stormwater Coalition Fees.

Executive Summary:

The City of Sugar Land is required to maintain a Stormwater Management Program (SWMP) as a condition of its Texas Pollutant Discharge Elimination System (TPDES) permit for municipal separate storm sewer systems (MS4s). The SWMP outlines the City's strategy for reducing pollutants in stormwater runoff and protecting local water quality through public education, regulatory programs, inspections, and municipal best management practices. The City's SWMP was approved by City Council in February 2025 for the 2025- 2030 permit cycle.

In addition to cities, other entities such as Municipal Utility Districts (MUDs) and Levee Improvement Districts (LIDs) are also required to maintain stormwater management programs and comply with state and federal MS4 permitting requirements. To streamline compliance efforts, reduce administrative duplication, and promote consistency across interconnected drainage systems, it is common for these entities to form regional stormwater coalitions under a single parent operator. After evaluating this approach, the City determined that establishing a

Stormwater Coalition would provide operational and regulatory efficiencies while supporting regional coordination with in-City MUDs.

The Stormwater Coalition will be a cooperative partnership in which the City will serve as the parent Municipal Separate Storm Sewer System (MS4) operator and administer a shared Stormwater Management Program (SWMP) on behalf of its Member districts. To do this, the City must amend the City's Ordinances as well as enter into Interlocal Agreements with participants. Under this structure, Member districts will fulfill their State and Federal stormwater compliance obligations through the City's established program.

To offset the costs associated with forming and operating the Coalition, Ordinance No. 2402 amends the City's Fee Ordinance to establish the Stormwater Coalition Fee. The City's existing Stormwater Compliance Fee funds the City's stormwater program as a whole; however, administering the SWMP on behalf of Member districts represents additional work and coordination that falls outside the scope of that fee. The Stormwater Coalition Fee ensures that the costs of Coalition setup, ongoing program administration, permitting coordination, and any services provided by the City on behalf of its Member districts are appropriately recovered, rather than subsidized by the City. This fee will be assessed directly to the Member MUDs.

This program was reviewed by the Intergovernmental Committee in January 2026.

The first reading of Ordinance No. 2402 was unanimously approved during June 16, 2026, City Council meeting.

The Utilities Department recommends that the City Council approve the second reading of Ordinance No. 2402.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None