



# City of Sugar Land

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## City Council Agenda

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, April 7, 2026**  
**City Council Meeting**  
**City Council Chambers**  
**5:30 PM**

### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or [https://www.youtube.com/live/0HbJHOnAk5g?si=G6sLmXBSqkc\\_PJsl](https://www.youtube.com/live/0HbJHOnAk5g?si=G6sLmXBSqkc_PJsl). Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

### **II. Call to Order**

### **III. Invocation**

Council Member Suzanne Whatley

### **IV. Pledges of Allegiance**

Council Member Suzanne Whatley

### **V. Recognition**

#### **A. EARTH DAY 2026**

**Christian Eubanks, Environmental Manager**

#### **B. SUGAR LAND CITIZENS FIRE ACADEMY CLASS #23 GRADUATES**

**Mark Campise, Fire Chief**

### **VI. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

### **VII. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- A. **MINUTES**  
Consideration of and action on approving the minutes of the March 17, 2026, and March 24, 2026, meetings.  
**Linda Mendenhall, City Clerk**
- B. **CONTRACT AMENDMENT WITH HUITT-ZOLLARS, INC.**  
Consideration of and action on authorizing the execution of a Professional Services Contract Amendment for Freshwater Mussel Survey and Relocation Services with Huitt-Zollars Inc. in the amount of \$251,295.00.  
**Robert Wilson, Assistant City Engineer**
- C. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-16: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPOINTING A HEALTH AUTHORITY FOR THE CITY OF SUGAR LAND, TEXAS TO SERVE FOR A TERM OF TWO YEARS.**  
**Jarred Thomas, Emergency Management Administrator**
- D. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-15: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ACCEPTING THE COMPLETED AUSTIN PARK AND CHIMNEYSTONE DRAINAGE IMPROVEMENTS PROJECT (CIP NO. CDR2101) FUNDED THROUGH THE TEXAS WATER DEVELOPMENT BOARD'S (TWDB) FLOOD INFRASTRUCTURE FUND (FIF); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH ACCEPTANCE.**  
**Greg Nichols, Senior Project Manager**
- E. **CONTRACT WITH UNDERGROUND CONSTRUCTION SOLUTIONS**  
Consideration of and action on authorizing the execution of a construction contract with Underground Construction Solutions for the Distribution System Water Rehabilitation Program on Industrial Boulevard and Hodges Bend Circle (CIP CWA2401), in the amount of \$2,352,810.  
**Paola DeLaTorre, Project Manager II**
- F. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-17: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ESTABLISHING A LEGISLATIVE CITIZEN TASK FORCE AND THE ROLES AND RESPONSIBILITIES OF THE TASK FORCE.**  
**Spencer Gutierrez, Intergovernmental Relations Manager**
- G. **CONTRACT AMENDMENT WITH AXON ENTERPRISES, INC.**  
Consideration of and action on the authorization of Amendment No. 1 to the contract with Axon Enterprise, Inc., adding scope of work to the Real-Time Crime Center software (Fusus).  
**Jesse Huang, Captain**
- H. **DONATION ACCEPTANCE FROM THE FINEST & BRAVEST FOUNDATION**  
Consideration of and action on the acceptance of a monetary donation in the amount of \$50,000.00 from the Finest & Bravest Foundation and the approval of a budget amendment in the amount of \$50,000.00 to revenues and expenditures.  
**Mark Campise, Fire Chief**

- I. **SECOND CONSIDERATION:** Consideration and action on **CITY OF SUGAR LAND ORDINANCE NO. 2401**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FEE SCHEDULE BY AMENDING CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTION 5-249(C)(1) CONNECTION CHARGES.  
**Meredith Riede, City Attorney**

### **VIII. Donations**

- A. **ACCEPTANCE OF MONETARY DONATIONS**  
Consideration of and action on the recognition and acceptance of donations to Sugar Land Animal Services in the amount of \$7,627.63.  
**Melissa Hobson, Animal Services Administrator**

### **IX. City Council and City Manager Reports**

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

### **X. Adjournment**

**The Mayor and City Council reserve the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any Executive Session listed above, the City Council reserves the right to adjourn into Executive Session at any time during this meeting for the purpose of consultation with the Attorney as authorized by Texas Government Code Sections 551.071 to discuss any of the matters listed above.**

**If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.**

**The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.**

**Posted on this 31st day of March 2026, at 5:00 P.M.**



## **City Council Agenda Request** **April 7, 2026**

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**Agenda Request No:** V.A.

**Agenda of:** City Council Meeting

**Initiated by:** Christian Eubanks, Environmental Manager

**Presented by:** Christian Eubanks, Environmental Manager

**Responsible Department:** Utilities

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**Agenda Caption:**

EARTH DAY 2026

**Recommended Action:**

Proclaim April 18, 2026, as Earth Day in the City of Sugar Land

**Executive Summary:**

The first Earth Day was organized in 1970 in several major US cities to promote the ideas of ecology, encourage respect for life on earth, and highlight growing concern over pollution of soil, air, and water. Earth Day is now observed in nearly 200 nations with outdoor performances, exhibits, street fairs, and celebrations that focus on environmental issues. It is noted as one of the largest civic events recognized across the world.

By adopting environmentally conscientious habits in our daily lives, our community is bringing about a cleaner, safer, and more sustainable environment. The City and KSLB celebrate environmental awareness through a variety of events and activities. KSLB continues to partner with the City to provide recycling education through activities in local schools. In addition, the City continues to promote environmental habits throughout the year by developing educational pieces, which are available on the City's website and social media.

This year, the Utilities Department and KSLB invite the community to attend the 2026 Earth Day Celebration, which will be held on Saturday, April 18, 2026, at Town Center Plaza from 10a – 1p. The event will feature environmental education and activities, music, games, Republic Service recycling truck demo, recycling opportunities, and more! Additionally, attendees will have the opportunity to learn about City environmental initiatives through outreach programs from various departments. Green City Recyclers will be on-site to offer complimentary textile recycling. The Utilities Department and Keep Sugar Land Beautiful request that the Mayor and City Council proclaim April 18, 2026, as Earth Day in the City of Sugar Land and recognize the many activities conducted throughout the year to support environmental awareness within the City of Sugar Land.

## **Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** N/A

**Funding Source:** N/A

**Account Number (ORG-OBJ-Project):** N/A

### **Attachments**

None



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** V.B.

**Agenda of:** City Council Meeting

**Initiated by:** Tracey Siu, Fire/EMS Administrator

**Presented by:** Mark Campise, Fire Chief

**Responsible Department:** Fire

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**Agenda Caption:**

SUGAR LAND CITIZENS FIRE ACADEMY CLASS #23 GRADUATES

**Recommended Action:**

Sugar Land Fire Department recommends that Mayor and City Council recognize Citizens Fire Academy Class #23 graduates.

**Executive Summary:**

Sugar Land Fire Department (SLFD) proudly congratulates the 16 graduates of the Citizens Fire Academy Class #23. From their start in January 2026 to the culmination of live burns on March 14th, these outstanding individuals have exhibited dedication, enthusiasm, and diligence throughout this eight-week program. SLFD is grateful for the opportunity to work with such exceptional members of the Sugar Land community in a productive and positive manner.

Sugar Land Fire Department recommends that City Council recognize the following graduates for their participation and contribution to the Citizens Fire Academy:

1. Maria "MJ" Barroso
2. Aldo Focazzio
3. Bruce Hardin
4. Brianne Hodenfield
5. Joel House
6. Kaya Huang
7. Todd Kelly
8. Declan Kelly
9. Joseph Lasala
10. Joe Lopez
11. Cindy Occhiogrosso
12. Manju Rana
13. Kyle Teller

14. Samuel Thornton
15. Veronica Ventura
16. Cathy Yu

## **Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** N/A

**Funding Source:** N/A

**Account Number (ORG-OBJ-Project):** N/A

## **Attachments**

None



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.A.

**Agenda of:** City Council Meeting

**Initiated by:** Nicole Fontenette, Agenda & Public Meeting Coordinator

**Presented by:** Linda Mendenhall, City Clerk

**Responsible Department:**

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**Agenda Caption:**

**MINUTES**

Consideration of and action on approving the minutes of the March 17, 2026, and March 24, 2026, meetings.

**Recommended Action:**

Consideration of and action on the approval of the minutes of the March 17, 2026, and March 24, 2026, meetings.

**Executive Summary:**

### **Budget**

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**Expenditure Required:** n/a

**Current Budget:** n/a

**Additional Funding:** n/a

**Funding Source:** n/a

**Account Number (ORG-OBJ-Project):** n/a

### **Attachments**

1. 3.17.26 City Council Meeting Minutes
2. 3.24.26 City Council Workshop Meeting Minutes



# City of Sugar Land

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## City Council Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, March 17, 2026**  
**City Council Meeting Minutes**  
**City Council Chamber**  
**5:30 PM**

### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://youtube.com/live/8jKXfVbyg7c?feature=share>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

### **II. Call to Order**

#### **QUORUM PRESENT**

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

### **III. Invocation**

Council Member Robert Boettcher

### **IV. Pledges of Allegiance**

Council Member Robert Boettcher

### **V. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Council.

## VI. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### A. MINUTES

Consideration of and action on the approval of the minutes of the March 3, 2026 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve consent agenda items A through I.**, was made by Sanjay Singhal and seconded by Jim Vonderhaar, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

### B. RATIFICATION OF EXPENDITURES WITH C&C WATER SERVICES LLC

Consideration of and action on the ratification of expenditures with C&C Water Services, LLC, in the amount of \$369,514.00 for emergency repair to the Greatwood East Onsite Well; and authorization of a Budget Amendment in the amount of \$144,649.00 to CIP Project CWA2305 Groundwater Well Rehabilitation.

**Danica Mueller, Water Operations Manager**

### C. CONTRACT WITH VIKING PAINTINGS LLC

Consideration of and action on the authorization of a construction contract with Viking Paintings LLC for the Elevated Storage Tank Rehabilitation, CIP CWA2408, in the amount of \$1,913,228.25.

**Alece Poudel, Engineering Manager**

### D. CONTRACT WITH TEAMWORK CONSTRUCTION SERVICES, INC

Consideration of and action on the execution of a construction contract with Teamwork Construction Services, Inc. for the replacement of damaged street panels on Industrial Boulevard north of Jess Pirtle Boulevard, in the amount of \$2,273,000.00, CIP CST2502 Major Street Rehabilitation.

**Keisha Seals, Assistant Director of Public Works**

### E. CONTRACT WITH AGUIRRE & FIELDS, LP

Consideration of and action on the execution of a professional services contract with Aguirre & Fields, LP for the Chatham at McAllister Drainage Modifications, CIP CDR2602, in the amount of \$499,887.00.

**Huy Ton, Senior Engineering Manager**

### F. CONTRACT WITH TEAGUE NALL AND PERKINS, INC

Consideration of and action on the execution of a professional services contract with Teague Nall and Perkins, Inc., for the SH 6 at Brooks St Drainage Modifications, CIP CDR2601, in the amount of \$623,704.25.

**Alece Poudel, Engineering Manager**

G. **CONTRACT WITH SUMMUS INDUSTRIES, INC.**

Consideration of and action on a contract with Summus Industries, Inc. in the amount of \$178,138.30 for the FY26 technology refresh of computer hardware and peripherals under the purchasing agreement DIR-CPO-5792.

**Steve Budny, Director of IT, Data, and Security**

H. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-13: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ACCEPTING THE COMPLETED COVINGTON WEST AND IMPERIAL WOODS DRAINAGE IMPROVEMENTS PROJECT FUNDED THROUGH THE TEXAS WATER DEVELOPMENT BOARD'S (TWDB) FLOOD INFRASTRUCTURE FUND (FIF); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH ACCEPTANCE.**

**Timothy Jahn, Senior Engineering Manager**

I. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-12: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION, AVIATION DIVISION, FOR UP TO \$3,057,000 IN FY2023, FY2024, FY2025, AND FY2026 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT INFRASTRUCTURE GRANT (AIG) PROGRAM; AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT DOCUMENTS.**

**Mitchell Davies, Director of Aviation**

**VII. Ryehill Development Project Related Items & Public Hearing**

A. **SECOND AMENDMENTS TO AGREEMENT WITH PULTE HOMES OF TEXAS, L.P.**

Consideration of and action on authorizing the execution of the Second Amendments to the Amended and Restated Development Agreement and the Water Supply, Wastewater Treatment, and Reclaimed Water Supply Services Contract between the City of Sugar Land and Pulte Homes of Texas, L.P.

**Lisa Kocich-Meyer, Director of Planning & Development Services**

Lisa Kocich-Meyer, Director of Planning & Development Services, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the amended Development Agreement and Water Supply Services contract with Pulte Homes of Texas, L.P.**, was made by Rick Miller and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

- B. Consideration and action on **CITY OF SUGAR LAND ORDINANCE NO. 2401:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FEE SCHEDULE BY AMENDING CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTION 5-249(C)(1) CONNECTION CHARGES.

**Meredith Riede, City Attorney**

Meredith Riede, City Attorney, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Ordinance No. 2401**, was made by Sanjay Singhal and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

- C. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed Water Well Drilling Permit Application with the Fort Bend County Municipal Utility District No. 269.

Consideration of and action on authorization of a Water Well Drilling Permit Application with the Fort Bend County Municipal Utility District No. 269.

**Margo Williams, Water Resources Manager**

Margo Williams, Water Resources Manager, gave a presentation, made comments, and answered questions from the Council.

Mayor McCutcheon opened the public hearing at 5:49 p.m. No members of the public addressed the Council. The public hearing was closed at 5:49 p.m.

A motion to **Approve the Well Drilling Permit Application with Fort Bend Municipal Utility District No. 269**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

- D. **THE GROUNDWATER REDUCTION PLAN PARTICIPATION AGREEMENT**

Consideration of and action on the approval of the Groundwater Reduction Plan Participation Agreement between the City of Sugar Land and the Fort Bend County Municipal Utility District No. 269 to join the City of Sugar Land Groundwater Reduction Plan (GRP).

**Margo Williams, Water Resources Manager**

Margo Williams, Water Resources Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the Groundwater Reduction Plan Participation Agreement between the City of Sugar Land and the Fort Bend Municipal Utility District No. 269** was made by Rick Miller and seconded by Suzanne Whatley; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

## VIII. Contracts and Agreements

### A. CONTRACT WITH MARTINEZ ARCHITECTS, LP

Consideration of and action on the execution of a professional services contract with Martinez Architects, LP for the design of the Public Safety Training Facility, Phase III, CIP CMU2504, in the amount of \$1,896,135.00.

**Lane Wolf, Senior Manager Vertical Construction**

Lane Wolf, Senior Manager, Vertical Construction, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a professional services contract with Martinez Architects, LP for the design of the public safety training facility, Phase III, CIP CMU2504, in the amount of \$1,896,135.00**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

### B. CONTRACT WITH EDMINSTER, HINSHAW, RUSS, AND ASSOCIATES (EHRA) INC

Consideration of and action on the execution of a professional services contract with Edminster, Hinshaw, Russ, and Associates (EHRA) Inc., for the design of Williams Trace Reconstruction from Oyster Creek to SH6, CIP CST2503, in the amount of \$1,220,448.00.

**Huy Ton, Senior Engineering Manager**

Huy Ton, Senior Engineering Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a professional services contact with Edminster, Hinshaw, Russ and Associates (EHRA) Inc. for the design of Williams Trace Reconstruction from Oyster Creek to SH6, CIP CST2503, in the amount of \$1,220,448.00**, was made by Stewart Jacobson and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

### C. CONTRACT WITH CDM SMITH INC.

Consideration of and action on authorizing the execution of a service contract with CDM Smith Inc. in the amount of \$391,000.00 for updating the Integrated Water Resource Plan (IWRP).

**Margo Williams, Water Resources Manager**

Margo Williams, Water Resources Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a service contract with CDM Smith Inc. in the amount of \$391,000.00 for updating the Integrated Water Resources Plan (IWRP)** was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

## **IX. Ordinances and Resolutions**

- A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION 26-14: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, SUSPENDING THE APRIL 18, 2026, EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON, TEXAS COAST, SOUTH TEXAS, AND BEAUMONT/EAST TEXAS GEOGRAPHIC RATE AREAS, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2025 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

**Meredith Riede, City Attorney**

Meredith Riede, City Attorney, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Resolution 26-14**, was made by Jim Vonderhaar and seconded by Robert Boettcher, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

## **X. City Council and City Manager Reports**

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

## **XI. Closed Executive Session**

- A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

**Section 551.071 Consultation with Attorney:**

For the purpose of receiving legal advice related to pending or anticipated litigation or a settlement offer.

**Meredith Riede, City Attorney**

RECESS: Mayor McCutcheon recessed the meeting into closed executive session at 6:28 p.m.

- B. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

**Section 551.074 Personnel Matters:**

For the purpose of discussion with respect to the City Manager quarterly performance evaluation.

**Carol McCutcheon, Mayor**

## **XII. Adjournment**

No further business was discussed or action taken during the regular meeting. The meeting adjourned at 6:28 p.m.

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**Linda Mendenhall, City Clerk**





# City of Sugar Land

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## City Council Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, March 24, 2026**  
**City Council Meeting Minutes**  
**City Council Chamber**  
**5:30 PM**

### **I. Attention**

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The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://youtube.com/live/mIXzmB3GmH8?feature=share>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

### **II. Call to Order**

#### **QUORUM PRESENT**

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

### **III. Workshop**

- A. **PROPOSED REVISIONS – BOARDS, COMMISSIONS, AND COMMITTEES**  
Review and discuss proposed updates to Resolution No. 21-17, City Council Policy on Boards, Commissions, and Committees (City Code of Ordinances, Part II, Chapter 2, Article III), and provide direction on potential amendments.  
**Linda Mendenhall, City Clerk**

Linda Mendenhall, City Clerk, gave a presentation, made comments, and answered questions from the Council.

### **IV. Adjournment**

A motion to **Adjourn at 6:09 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

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**Linda Mendenhall, City Clerk**





## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.B.

**Agenda of:** City Council Meeting

**Initiated by:** Robert Wilson, Assistant City Engineer

**Presented by:** Robert Wilson, Assistant City Engineer

**Responsible Department:** Engineering

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**Agenda Caption:**

**CONTRACT AMENDMENT WITH HUITT-ZOLLARS, INC.**

Consideration of and action on authorizing the execution of a Professional Services Contract Amendment for Freshwater Mussel Survey and Relocation Services with Huitt-Zollars Inc. in the amount of \$251,295.00.

**Recommended Action:**

Authorize the Execution of a Professional Services Contract Amendment for Freshwater Mussel Survey and Relocation Services with Huitt-Zollars Inc. in the amount of \$251,295.00.

**Executive Summary:**

The City of Sugar Land and Fort Bend County have faced significant challenges due to erosion along the Brazos River for many years. This erosion has resulted in severe economic and infrastructural repercussions, threatening over 700,000 county residents, hurricane evacuation routes, bridges, water supply intakes, levees, and parkland. The erosion issue has been exacerbated by the increased intensity of recent storm events, leading to accelerated bank erosion. This erosion endangers both public and private infrastructure, with an estimated \$8 billion at risk.

The erosion control project for the Brazos River Riverstone repair is funded by the Texas Water Development Board (TWDB) grant under State HB-1 of the 2023 Legislature. The City of Sugar Land City Council authorized the execution of a grant application with the TWDB in October 2023 in the amount of \$28 million to address the riverbank erosion in the Riverstone area. The City received the funds from the TWDB in August 2024.

In October 2024, City Council approved a design services contract with Huitt-Zollars, Inc. for the design of stone toe dike and tie backs at three (3) locations on the Brazos River in Riverstone. The project is currently undergoing environmental review and permitting. As project coordination has progressed with the United States Army Corps of Engineers (USACE), the USACE has informed the City that freshwater mussel survey and relocation must be completed

prior to the release of permitting in Waters of the United States (WOTUS), which includes the Brazos River.

The proposed contract amendment includes environmental services to complete freshwater mussel permitting, field diver surveys and potential relocation along the Brazos River to move discovered freshwater mussel species out of the proposed project area to minimize environmental impacts of the proposed stone toe dike and concrete tie back erosion mitigation project. Staff negotiated with the design consultant to complete these services proposed fee of \$251,295.00. There is currently \$26,021,500.00 available in CIP CDR2502. Huitt-Zollars was selected for the project per City Policy PU-109.

The Engineering Department recommends the City Council to authorize the execution of a professional services contract amendment for Freshwater Mussel Survey and Relocation Services with Huitt-Zollars, Inc. in the amount of \$251,295.00.

**Budget**

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**Expenditure Required:** \$251,295.00

**Current Budget:** \$26,021,500.00

**Additional Funding:** N/A

**Funding Source:** TWDB Grant

**Account Number (ORG-OBJ-Project):** 5013215-621020-CDR2502

**Attachments**

- 1. 1.0 Huitt-Zollars Contract Amendment-GMR1F14 S

**AMENDMENT NO. 1 TO THE CITY OF SUGAR LAND STANDARD CONTRACT FOR  
GENERAL SERVICES BETWEEN THE CITY OF SUGAR LAND AND  
HUITT-ZOLLARS, INC.**

This Amendment No. 1 to the City of Sugar Land Standard Contract for General Services is entered into among the City of Sugar Land, Texas (“City”) and Huitt-Zollars, Inc. (“Company”).

**RECITALS:**

WHEREAS, on or about October 8, 2024, the City and Company entered into a contract for design, bidding and construction administration services for the Brazos River Erosion Project – Riverstone Area (RFQ No. 2024-13) (the “Contract”); and

WHEREAS, the City and Company have identified additional services that are needed under the Contract, which will increase the Maximum Contract Amount by an additional \$251,295.00; and

WHEREAS, Section III.G. of the Contract requires that any amendment be in writing and signed by both parties; and

NOW THEREFORE, the City and Company desire to amend the Contract to add the additional scope of work and increase the Maximum Contract Amount.

**AGREEMENT:**

In consideration of the mutual benefits to accrue to each, the Contract is amended as follows:


1. The Maximum Contract Amount in Section II. of the Contract is increased by \$251,295.00.
2. The Company’s additional scope of work, attached as an exhibit hereto, is added to the Contract as Exhibit A-6.
3. This Amendment No. 1 to the City of Sugar Land Standard Contract for General Services is effective on the latest of the dates executed by the parties and terminates when the Contract terminates.

*[Signature Page Follows]*

**CITY OF SUGAR LAND, TEXAS**


By: \_\_\_\_\_  
Name: Michael W. Goodrum  
Title: City Manager  
Date: \_\_\_\_\_

**HUITT-ZOLLARS, INC.**

By:  \_\_\_\_\_  
Printed Name: Michael Tehrani, PE, CFM, PMP  
Title: Vice President  
Date: 03/10/2026

ATTEST/SEAL:

\_\_\_\_\_  
Linda Mendenhall, City Clerk

XAKIA MATTER NO. 8711M  
APPROVED AS TO FORM:  


Attachments:  
EXHIBIT A-6: Company's Additional Scope of Work dated February 17, 2026

**EXHIBIT A-6**

Company's Additional Scope of Work dated February 17, 2026

*(See attached)*



February 17, 2026

Jessie Li, PE, PhD  
City Engineer  
City of Sugar Land  
2700 Town Center Boulevard North  
Sugar Land, Texas 77479

Attention: Robert Wilson, PE, CFM, Assistant City Engineer

Re: Freshwater Mussel Permitting Support, Surveys, and Relocations  
Additional Professional Engineering Services  
Contract Number 3250319 – Engineering Services Contract  
HZ Project #R316555.01

Dear Dr. Jessie Li,

Huitt-Zollars, Inc. (Huitt-Zollars) appreciates the opportunity to provide this proposal for additional professional services to the City of Sugar Land (City) for freshwater mussel survey and relocation services in support of the river stabilization and erosion protection at three (3) sites on the Brazos River near the Riverstone area in Sugar Land, Texas (Project). Our proposal is based upon the following project understanding, scope of services, compensation, schedule, and the terms and conditions in the City’s Contract No. 3250319.

**Project Understanding**

The City of Sugar Land has secured a grant from the Texas Water Development Board to fund the design and construction of bank erosion protection on the Brazos River near the Riverstone area in Sugar Land, Texas. This project addresses bank erosion at three (3) locations on the river near the Riverstone area. The additional services in this proposal include environmental support to complete freshwater mussel permitting, field surveys, and potential relocation along the Brazos River to fulfill state and federal permitting requirements related to the proposed river stabilization and erosion protection.

**Scope of Services**

**1.0 Basic Services**

Huitt-Zollars will utilize Compass Environmental Solutions, LLC (COMPASS) as the subconsultant to perform the freshwater mussel permitting, field surveys, and potential relocation along the Brazos River. Huitt-Zollars will provide the necessary data and support for COMPASS to perform the services described below:

**Task 1: Kick-off and Coordination**

Current mussel survey protocols and relocation techniques are governed by joint Texas Parks and Wildlife Department (TPWD) and United States Fish and Wildlife Service (USFWS) regulations and guidance documents, specifically the current Texas Freshwater Mussel Survey Protocols. Huitt-Zollars and COMPASS will follow these guidelines throughout the length of this project, supplemented by professional experience from similar projects under similar conditions. Should the current Mussel Guidelines change between the date of this proposal and the commencement

HUITT-ZOLLARS, INC.

HOUSTON-WEST OFFICE  
10350 Richmond Ave., Suite 300, Houston, TX 77042

P: 281-496-0066  
huitt-zollars.com



of field surveys, Huitt-Zollars will coordinate with the City on any additional level of effort needed to reflect changing regulatory conditions.

COMPASS will coordinate with TPWD and USFWS personnel on a pre-ARRP submittal field visit to assess the erosion at all three location and discuss the potential for viable mussel habitat within the construction footprint. Based on similar projects along the Brazos River previously completed by COMPASS ecologists, the likelihood of mussels within certain segments of the project site is low and COMPASS will coordinate that experience with TPWD and USFWS personnel in an attempt to decrease the required survey footprint.

Based on internal correspondence and guidance, and results from the initial field visit with TPWD and USFWS, as well as COMPASS's reputation with these agencies, COMPASS will develop one Aquatic Resource Relocation Plan (ARRP) for all three project segments. As identified in the protocol, the purpose of an ARRP is to control and limit the impacts of construction related projects on aquatic resources. COMPASS will follow the 10-part ARRP guide referenced in the Mussel Guidelines and developed in close collaboration with TPWD staff on past projects as a template.

COMPASS will also apply for a TPWD Application for Permit to Introduce Fish, Shellfish, or Aquatic Plants into Public Waters (TPWD Introduction Permit) based on the ARRP and coordination on a relocation area with TPWD. Throughout the entire project, COMPASS will maintain and utilize our current TPWD Scientific Research Permit for all survey, relocation, and monitoring activities. Due to the project having three components, COMPASS can apply for up to three TPWD Introduction Permits as part of this scope at no additional charge.

COMPASS will submit an electronic copy of the master ARRP and one (or potentially up to three) TPWD Introduction Permit(s) to the project team for review and comment. Upon review and approval of each application, the final approved documents will be submitted to TPWD and USFWS. All application packages need to be submitted at least 30 days prior to fieldwork to allow TPWD and USFWS appropriate time to review, comment, and approve. This approach will also allow for relocation activities concurrent with and immediately following survey efforts, should non-listed mussels be identified during surveys.

**Task 2: Field Surveys and Relocations Efforts (Non-Listed Mussels)**

COMPASS will perform instream surveys and relocate all native freshwater mussels within the three designated project segments, following all requirements outlined in the approved ARRP referenced above in Task 1. Following field surveys, COMPASS will prepare and submit a report within 45 days of completing fieldwork for all three segments. The report will document current habitat conditions, survey methods and results, relocation procedures and outcomes, and provide associated geospatial mapping products.

In the event federally-listed species are identified during this task, COMPASS will complete the instream survey and relocation of common mussel species only, recording the habitat and assemblage data required for USFWS coordination and the implementation of suitable salvage survey protocol. However, the spatial extent of the salvage area, and therefore the specific level of field effort required for listed species, will be based on findings of this task and coordination

with USFWS. If required, COMPASS will draft a Listed Species Salvage and Relocation Plan for approval by USFWS and TPWD prior to Task 3.

**Task 3: Listed Mussel Salvage and Relocations (Contingent on Task 2 Results)**

If needed per the results of the instream survey (Task 3), COMPASS will conduct salvage and relocation operations following guidelines outlined in the USFWS and TPWD approved ARRP, the Texas Freshwater Mussel Survey Protocols, and project-specific coordination with USFWS based on the Listed Species Salvage and Relocation Plan from Task 2. Following salvage and relocation, COMPASS will draft a second report that outlines current habitat conditions, results, and conclusions, as well as appropriate photographs and maps/exhibits, within 45 days of completing fieldwork.

**ASSUMPTIONS**

The following assumptions were made in the development of this scope of work

- COMPASS will complete one ARRP and up to three individual TPWD Introduction Permits, and conduct surveys under our current Scientific Collection Permit for all survey efforts.
- The project survey area will be limited to the area permitted for construction, as well as minimal buffers in either the upstream, downstream, and cross-stream areas of the project.
- This scope of work and cost estimate includes initial and quantitative surveys and relocations during the two mobilization efforts if listed mussels are identified.
- COMPASS will conduct any/all survey and relocation activities between April and November, or when water temperatures exceed 50°F, to ensure effective and responsible mussel handling. As of the date of this scope of work, COMPASS assumes field surveys will begin in the 2026 survey season, likely beginning in April.
- COMPASS will monitor river flow conditions and suspend fieldwork during high-flow events or any conditions that compromise safety.
- Task 3: Listed Mussel Salvage and Relocations is completely contingent on the results of Task 2, and will require USFWS coordination and field deployments separate from that described in Task 2. Will make every effort to minimize project schedule disruptions and will coordinate with the City as necessary.
- Field surveys are dependent on appropriate river flow conditions and safety considerations (i.e., field deployments will not be conducted during high-flow events).
- Formal consultations with USFWS under Section 7 of the ESA are not included in this scope of work.
- No other permit applications or agency coordination outside of the ARRP process is included in this scope. If other permits or regulatory approvals are required, COMPASS can perform this service under a separate scope at the request of the City.
- This scope of work and cost estimate assume that salvage efforts for Task 3 will need to occur within a maximum of 50 percent of the three project areas following USFWS coordination. This is a conservative estimate based on best professional judgement and previous experience within the impacted waterbody.

**2.0 Client-Provided Services**

The City shall provide Huitt-Zollars with the following:

1. Access to Project Site

HUITT-ZOLLARS, INC.

3



**Compensation**

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**1.0 Total Estimated Budget**

Our estimated budget for Basic Services, including expenses, is \$251,295 (lump sum).

**2.0 Invoicing**

Invoices will be submitted monthly.

**Schedule**

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Our proposed schedule for this project will follow as outlined in the original contract.

**Authorization**

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Should this proposal meet with your approval and acceptance, please return a City Amendment for our signature to mtehrani@huitt-zollars.com. If you have any questions, please call me at 281-496-0066.

Respectfully submitted,  
Huitt-Zollars, Inc.

A handwritten signature in blue ink, appearing to read 'M. Tehrani'.

Michael Tehrani, PE, CFM, PMP  
Vice President

Enclosure

HUITT-ZOLLARS, INC.

4



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.C.

**Agenda of:** City Council Meeting

**Initiated by:** Jennifer Umali, Administrative Coordinator

**Presented by:** Jarred Thomas, Emergency Management Administrator

**Responsible Department:** Police

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**Agenda Caption:**

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-16:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPOINTING A HEALTH AUTHORITY FOR THE CITY OF SUGAR LAND, TEXAS TO SERVE FOR A TERM OF TWO YEARS.

**Recommended Action:**

Approve Resolution No. 26-16 appointing a health authority for the City of Sugar Land to serve for a term of two years.

**Executive Summary:**

The City of Sugar Land (CoSL) recommends appointing Joseph A. Anzaldua, M.D., as the Local Health Authority for CoSL for a term of two years and as may be appointed to successive terms, to administer state law and City ordinances relating to public health within the City.

The Local Health Authority will perform the duties as prescribed under section 121.024 of the Texas Health and Safety Code, as amended. The Sugar Land Police Department recommends that the Mayor and City Council approve Resolution No. 26-16, appointing Joseph A. Anzaldua, M.D., as the Local Health Authority for the City of Sugar Land.

### Budget

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**Expenditure Required:** \$18,000

**Current Budget:** \$18,000

**Additional Funding:** N/A

**Funding Source:** Emergency Management - Professional Services

**Account Number (ORG-OBJ-Project):** 1011116-541000

**Attachments**

1. 26-16 Health Authority Resolution 3-6-26

**RESOLUTION NO. 26-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, APPOINTING A HEALTH AUTHORITY FOR THE CITY OF SUGAR LAND, TEXAS TO SERVE FOR A TERM OF TWO YEARS.**

WHEREAS, the City Council of the City of Sugar Land (“City”) has not established a local health department; and

WHEREAS, Chapter 121 of the Texas Health and Safety Code authorizes the City Council to appoint a physician as health authority to administer state and local laws relating to public health in the City; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:**

**Section 1.** That the facts and recitations set forth in the preamble of this Resolution are declared true and correct.

**Section 2.** That Joseph A. Anzaldua, M.D. is appointed as the Local Health Authority for the City of Sugar Land, Texas for a term of two years, and may be appointed to successive terms, to administer state law and City ordinances relating to public health within the City.

**Section 3.** That the Local Health Authority will perform the duties as prescribed under section 121.024 of the Texas Health and Safety Code, as amended, and under the contract between the City and the Local Health Authority.

APPROVED on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Carol K. McCutcheon, Mayor

ATTEST:

\_\_\_\_\_  
Linda Mendhenhall, City Clerk

XAKIA MATTER NO. 8605M  
APPROVED AS TO FORM:

*DAnn Shea Smith*



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.D.

**Agenda of:** City Council Meeting

**Initiated by:** Greg Nichols, Senior Project Manager

**Presented by:** Greg Nichols, Senior Project Manager

**Responsible Department:** Engineering

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**Agenda Caption:**

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-15**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ACCEPTING THE COMPLETED AUSTIN PARK AND CHIMNEYSTONE DRAINAGE IMPROVEMENTS PROJECT (CIP NO. CDR2101) FUNDED THROUGH THE TEXAS WATER DEVELOPMENT BOARD'S (TWDB) FLOOD INFRASTRUCTURE FUND (FIF); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH ACCEPTANCE.

**Recommended Action:**

Approve Resolution No. 26-15

**Executive Summary:**

The Austin Park Chimneystone Drainage Improvements Project (CIP CDR2101) is a project intended to increase stormwater conveyance and decrease pounding depths and duration within the Austin Park and Chimneystone neighborhoods. It was one of the 2019 GO Bond drainage projects approved by the residents of Sugar Land. In August 2022, the City applied for a \$16.5 million no-interest loan from the Texas Water Development Board (TWDB) through their Flood Infrastructure Funding Program (FIF). In May 2021, the City was informed that the 0% loan was approved for processing.

Design was completed in summer 2023, the project was advertised in August 2023, and the construction contract was awarded to Reytec Construction Resources, Inc. Inc. in November 2023. Construction began in January 2024. The project was substantially completed in August 2025, at which time a ribbon cutting ceremony was held to celebrate completion of the project. Initial acceptance was issued on December 4, 2025, and the one-year warranty period began. As a condition of the funding received from the Texas Water Development Board (TWDB), the City must complete a formal closeout process. Following the completion of construction, staff has prepared the necessary documentation for TWDB approval. The final requirement for this

submittal is a formal resolution by the City Council accepting the project. Approval of Resolution No. 26-15 will allow staff to execute the final closeout package and fulfill the City's obligations to the TWDB.

Staff recommends City Council authorize approval of Resolution 26-15 accepting the completed Austin Park Chimneystone Drainage Improvements Project funded through the TWDB Flood Infrastructure Fund (FIF); and designating the City Manager, or his designee, as authorized official to execute all documents necessary to effectuate such acceptance.

**Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** N/A

**Funding Source:** N/A

**Account Number (ORG-OBJ-Project):** N/A

**Attachments**

- 1. TWDB Resolution\_26-15 Accepting Austin Park Chimneystone Drainage Improvements

**RESOLUTION NO. 26-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ACCEPTING THE COMPLETED AUSTIN PARK AND CHIMNEYSTONE DRAINAGE IMPROVEMENTS PROJECT (CIP NO. CDR2101) FUNDED THROUGH THE TEXAS WATER DEVELOPMENT BOARD'S (TWDB) FLOOD INFRASTRUCTURE FUND (FIF); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH ACCEPTANCE.**

WHEREAS, the City Council of the City of Sugar Land (City) previously adopted Resolution No. 20-26 authorizing the submission of an application for financial assistance through the Texas Water Development Board's (TWDB) Flood Infrastructure Fund (FIF); and

WHEREAS, the City filed an application for funding through the TWDB's FIF in accordance with Texas Water Code Chapter 15, Subchapter I, to finance the Austin Park and Chimneystone Drainage Improvements Project (Project No. 40132); and

WHEREAS, by TWDB Resolution No. 21-062, the TWDB approved the City's application for funding for Project No. 40132 in the amount of \$16.5 million under Loan No. 1001301; and

WHEREAS, on August 24, 2021, the City closed on Loan No. 1001301 for Project No. 40132; and

WHEREAS, on December 5, 2023, the City entered into a construction contract with Reytec Construction Resources, Inc. for Project No. 40132 in the contract amount of \$13,889,450.00, which was funded through TWDB's FIF; and

WHEREAS, Reytec Construction Resources, Inc. completed the project in December 2025, and all TWD FIF requirements for project completion and acceptance have been satisfied, including completion of all punch list items; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF SUGAR LAND, TEXAS:**

**Section 1.** That it adopts the findings and recitals set forth in the preamble of this Resolution.

**Section 2.** That the Austin Park and Chimneystone Drainage Improvements Project (Project No. 40132) has been completed and is hereby accepted by the City Council of the City of Sugar Land, Texas.

**Section 3.** That the City Manager or his designee is hereby authorized to take all such actions and to execute all documents necessary to effectuate such acceptance, for and on behalf of the City.

APPROVED on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:



\_\_\_\_\_  
Linda Mendenhall, City Clerk



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.E.

**Agenda of:** City Council Meeting

**Initiated by:** Paola DeLaTorre, Project Manager II

**Presented by:** Paola DeLaTorre, Project Manager II

**Responsible Department:** Engineering

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**Agenda Caption:**

**CONTRACT WITH UNDERGROUND CONSTRUCTION SOLUTIONS**

Consideration of and action on authorizing the execution of a construction contract with Underground Construction Solutions for the Distribution System Water Rehabilitation Program on Industrial Boulevard and Hodges Bend Circle (CIP CWA2401), in the amount of \$2,352,810.

**Recommended Action:**

Authorize the execution of a construction contract with Underground Construction Solutions for the Distribution System Water Rehabilitation Program in Industrial Blvd and Hodges Bend Circle, CIP CWA2401, in the amount of \$2,352,810.00.

**Executive Summary:**

The City's Water Distribution System Rehabilitation Program is a waterline replacement program that prioritizes and replaces aging water main infrastructure that is prone to leakage and areas of high reported break history. The rehabilitation program helps to maintain and enhance customer service levels and provides adequate distribution capacity to customers. Currently, the waterline rehabilitation program includes alternating years of design and construction.

The proposed replacement sections identified in the CIP CWA2401 Distribution System Water Main Rehabilitation Program in Industrial Blvd and Hodges Bend Circle Project were selected by the Rehabilitation and Replacement Planning System (RRPS) model, which is a risk-based Water Main Asset Management Model. The model uses a risk-based methodology, which includes water main age, breaks history, and the consequence of failure to prioritize the water main rehabilitation.

The scope of work for the CIP CWA2401 project consists of the followings:

- Base Bid: approximately 7,600 L.F. of 8", 12" and 16" water main rehabilitation within Industrial Blvd and Hodges Bend Circle. Installation of fire hydrants, valves, fittings, connections and appurtenances.

- Alternate 1: approximately 3,000 L.F. of 8” and 12” water main rehabilitation within Hodges Bend Circle. Installation of fire hydrants, valves, fittings, connections and appurtenances.
- Alternate 2: approximately 1,500 L.F. of 8” water main rehabilitation within Hodges Bend Circle. Installation of fire hydrants, valves, fittings, connections and appurtenances.

Lockwood, Andrews & Newnam, Inc. (LAN) was the design engineer and completed the design of this project in January 2026, and an Invitation to Bid was advertised on February 11 and February 18, 2026. Six (6) bids were received and opened on Thursday, February 26, 2026. The bids were checked by staff and LAN for mathematical errors and/or bid irregularities. The Engineer’s opinion of probable construction cost is \$3,247,150.00

The summary of bids is listed below:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alt 1</b>	<b>Alt 2</b>	<b>Total Bid Price</b>
Underground Construction Solutions	\$ 1,707,090.00	\$ 436,510.00	\$ 209,210.00	\$ 2,352,810.00
Vera Industries, LLC*	\$ 1,929,424.00	\$ 496,208.50	\$ 223,272.00	\$ 2,648,984.50
Texkota Enterprises, LLC	\$ 2,150,320.00	\$ 578,215.00	\$ 270,110.00	\$ 2,998,645.00
Ballast Point Construction, Inc.	\$ 2,175,474.00	\$ 645,972.00	\$ 311,574.00	\$ 3,133,020.00
ISJ underground utilities, LLC*	\$ 2,265,043.00	\$ 588,662.00	\$ 292,976.00	\$ 3,157,045.00
Total Contracting Limited*	\$ 2,415,285.00	\$ 796,455.00	\$ 464,035.00	\$ 3,847,775.00
Engineers’ Cost Estimate	\$ 2,323,805.00	\$ 621,905.00	\$ 301,440.00	\$ 3,247,150.00

The responsible low bidder is Underground Construction Solutions, with a total bid price of \$2,352,810.00. The available budget for construction, contingency, construction administration in CIP CWA2401 is \$2,793,009.00. LAN completed a review and evaluation of the bids. Three

(3) companies shown with the asterisk (\*) in the table are described below in regards to their bids:

- Vera Industries, LLC — Alternate 2 bid total was calculated incorrectly. The total bid price is \$2,648,984.50 and not \$2,648,904.50; a difference of \$80.00.
- ISJ Underground Utilities, LLC — original bid bond was not included in the submittal package and the total construction cost estimate was calculated incorrectly. The Total Bid Price is \$3,157,045.00 and not \$3,146,681.00; a difference of \$10,364.00.
- Total Contracting Limited — Total construction cost estimate was calculated incorrectly. The Total Bid Price is \$3,847,775.00 and not \$3,675,775.00; a difference of \$172,000.00

Due to the bidding information provided above, Underground Construction Solutions was still the lowest responsible bidder.

The design engineer completed a review and evaluation of the bids and provided a letter of recommendation indicating Underground Construction Solutions is capable of completing a project of this nature. The design engineer has checked references and received positive feedback of Underground Construction Solutions working satisfactorily in other Sugar Land and Houston area projects in the past.

If approved by the City Council, the Notice to Proceed will be issued in May 2026 with a contract time of 230 calendar days.

In accordance with Policy CO-110, Notification of Construction Impacts and Service Interruptions, the Distribution System Water Main Rehabilitation Program Project is classified as a Localized Project. Construction impacts will include temporary water service interruptions and temporary driveway access restrictions. Staff will notify affected residents through HOA stakeholder meetings, door hangers, and one-on-one communications.

The Engineering and Utilities Departments recommend that the City Council authorize the execution of a construction contract with Underground Construction Solutions for the Distribution System Water Main Rehabilitation Program in Industrial Blvd and Hodges Bend Circle Project, CIP: CWA2401, in the amount of \$2,352,810.00.

## **Budget**

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**Expenditure Required:** \$2,352,810.00

**Current Budget:** \$2,793,009.00

**Additional Funding:** NA

**Funding Source:** System Revenues and Revenue Bonds

**Account Number (ORG-OBJ-Project):** 6049205 - 621020 - CWA2401  
6029205 - 621020 - CWA2401

## **Attachments**

1. Contract Signed

**CITY OF SUGAR LAND**  
**STANDARD CONTRACT FOR CIVIL ENGINEERING CONSTRUCTION PROJECTS**  
**(Not For Building Construction Projects)**  
(Rev. 8-19-22)

This City of Sugar Land Standard Contract for Civil Engineering Construction Projects (Contract) is made between the City of Sugar Land, Texas (City), and the Contractor. The City and the Contractor agree to the terms and conditions of this Contract, which consists of the following

- I. Signatures
- II. Summary of Contract Terms
- III. Standard Contractual Provisions
- IV. Contract Documents

**I. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF SUGAR LAND**

**By:**

**Name:**

**Title:**

**Date:**

**CONTRACTOR:**

**By:**

**Name:**

**Title:**

**Date:**

*Underground Construction Solutions, LLC*  
*Juan C. Zamora*  
*Juan C. Zamora*  
*owner/president*  
*3/6/26*

**II. Summary of Contract Terms.**

Project: Distribution System Water main Rehabilitation Program in Industrial Blvd and Hodges Bend Circle - CWA2401

Contractor: Underground Construction Solutions, LLC

Name of Engineering Firm, if any: Lockwood, Andrews, & Newnam, Inc.

Name of Owner's Project Manager: Paola De La Torre

Base Bid: \$ 1,707,090.00

Alternate Bid Item Nos.: 2

Total Alternate Bid Items Amount: \$ 645,720.00

Contract Price (Base Bid + Alternates): \$ 2,352,810.00 , as may be adjusted by Change Orders

Effective Date of Contract: On the latest date of the dates executed by both parties

Date to Begin Work: Date specified in Notice to Proceed

Substantial Completion: Contractor must achieve Substantial Completion within 230 Calendar Days from date specified in Notice to Proceed, as the time may be adjusted by Change Order



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.F.

**Agenda of:** City Council Meeting

**Initiated by:** Spencer Gutierrez, Intergovernmental Relations Manager

**Presented by:** Spencer Gutierrez, Intergovernmental Relations Manager

**Responsible Department:** Strategic and Government Affairs

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**Agenda Caption:**

Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-17: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ESTABLISHING A LEGISLATIVE CITIZEN TASK FORCE AND THE ROLES AND RESPONSIBILITIES OF THE TASK FORCE.**

**Recommended Action:**

Recommend that City Council approves Resolution 26-17 establishing the Legislative Task Force and establishing the Roles and Responsibilities of the Legislative Task Force.

**Executive Summary:**

Local governments, and particularly cities, comprise the most-legislated group during each session of the Texas Legislature. This amount of legislation has increased exponentially over the last few sessions, and the Texas Legislature has the power to affect every aspect of city government in ways that can make providing city services either more or less cost-effective and efficient. The City has therefore developed a legislative program that aims to empower the City to make local decisions necessary to protect the health, safety, and welfare of its citizens while opposing measures that would diminish the City's ability to function effectively or erode the authority to govern over its own local affairs in the best interest of our residents.

The City's Legislative Agenda is the guiding principle of all efforts contained within the City's Legislative Program. The purpose of the Legislative Agenda is to provide state elected leaders with the City Council's position on a variety of issues that will be discussed during the legislative biennium. In an effort to engage the community in the development of the Legislative Agenda, staff recommends the creation of a Legislative Task Force. This Task Force shall be comprised of:

- homeowners,
- local business owners,
- members of boards and commissions,

- citizens enrolled or who have graduated from Sugar Land 101,
- homeowners association representative,
- student in either high school or enrolled in an institution of higher education,
- a representative from the Fort Bend Regional Partnership, and
- a representative from each of the local independent school districts.

Per Policy 3000-09, the City Council is tasked with the creation of a Citizen Task Force and a resolution must be approved to allow staff to request applications. Pending the approval of Resolution No. 26-17, staff will invite people to apply for the Citizen Task Force beginning in April 2026. Staff will provide opportunities for possible applicants to learn about the task force and ask questions before the application deadline.

Staff recommends City Council approve Resolution No. 26-17 establishing the Legislative Citizen Task Force and defining their Roles and Responsibilities.

## **Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** N/A

**Funding Source:** N/A

**Account Number (ORG-OBJ-Project):** N/A

## **Attachments**

1. Resolution 26-17

**RESOLUTION NO. 26-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS,  
ESTABLISHING A LEGISLATIVE CITIZEN TASK FORCE AND THE ROLES AND  
RESPONSIBILITIES OF THE TASK FORCE.**

WHEREAS, local government is the most direct and frequent point of contact with its residents; and

WHEREAS, the process for local government is a public and participatory process whereby the actions of local governments are subject to the public scrutiny of the residents; and

WHEREAS, residents of the state of Texas expect elected government officials representing local governments to make every effort to be informed on the needs of the constituents and the local government to ensure that local governments have the necessary authorities and resources in which to fulfill the desired needs of the citizens who have elected them; and

WHEREAS, the City Council of the City of Sugar Land desires to establish a Legislative Citizen Task Force to receive input from local residents, business stakeholders and representatives from other government entities as to the desired needs of the community; and

WHEREAS, the City Council makes an exception to the City Policy and Procedure for Boards, Policy 3000-09, section titled Residency, which states all members of boards, commissions, committees, or task forces must be residents of the City, and allows non-residents who have businesses within the city and representatives from the county and school districts to serve on the Task Force; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL  
OF THE CITY OF SUGAR LAND, TEXAS:**

**Section 1.** That the facts and recitations set forth in the preamble of this resolution are declared true and correct.

**Section 2.** That a Legislative Citizen Task Force is established and appointed as follows:

1. Be comprised of such residents and non-residents as appointed by City Council and staff members selected by the Fort Bend Regional Partnership, Fort Bend ISD Board of Trustees, and Lamar Consolidated ISD Board of Trustees; and
2. The Task Force will consist of thirteen (13) members over the age of 18:
  - a. Three members representing local businesses;
  - b. Two members representing homeowners;
  - c. Two members concurrently serving on another Board and Commission;
  - d. One member that graduated or is currently enrolled in Sugar Land 101;
  - e. One member representing local Homeowner Associations;
  - f. One staff member representing the Fort Bend Regional Partnership;
  - g. One staff member representing Fort Bend ISD;
  - h. One staff member representing Lamar Consolidated ISD; and
  - i. One student.

**Section 3.** That the charge of the Legislative Citizen Task Force is as follows:

1. To review the City's current legislative position statements and provide feedback on where changes may be needed to better reflect a community perspective;
2. To provide a unique citizen perspective through discussions with task force members, City staff, and City partners on legislative issues that impact City services;
3. To make a recommendation on the State Legislative Agenda for the 90<sup>th</sup> Session of the Texas Legislature to City Council for consideration;
4. To serve as community advocates for the City's legislative program during the legislative session; and
5. To hold monthly meetings during the legislative session with Intergovernmental Relations staff to receive legislative updates and provide feedback on legislative issues. Monthly meetings shall be held in City facilities whenever possible.

**Section 4.** That the City Manager is hereby directed to:

1. Take any and all actions reasonable and necessary to give effect to and implement the foregoing; and
2. Provide the necessary resources so the Task Force can complete their review.

APPROVED on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Carol K. McCutcheon, Mayor

ATTEST:

\_\_\_\_\_  
Linda Mendenhall, City Clerk

APPROVED AS TO FORM:





## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.G.

**Agenda of:** City Council Meeting

**Initiated by:** Larysa Chiski, Senior Police Finance Manager

**Presented by:** Jesse Huang, Captain

**Responsible Department:** Police

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**Agenda Caption:**

**CONTRACT AMENDMENT WITH AXON ENTERPRISES, INC.**

Consideration of and action on the authorization of Amendment No. 1 to the contract with Axon Enterprise, Inc., adding scope of work to the Real-Time Crime Center software (Fusus).

**Recommended Action:**

The Police Department recommends that the City Council authorize Amendment No.1 to the contract with AXON Enterprises, Inc. adding scope of work to the Real-Time Crime Center software (Fusus).

**Executive Summary:**

The City Council approved the contract with AXON Enterprises, Inc. for the purchase of AXON autonomous drones and the Real-Time Crime Center software (Fusus) on January 6, 2026. The Vendor provided an additional scope of work for its Fusus services, which according to Section III.G of the Contract requires that any amendments be in writing and signed by both parties. Amendment No.1 to this contract provides additional scope of work for Fusus services to the original contract.

### **Budget**

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**Expenditure Required:** n/a

**Current Budget:** n/a

**Additional Funding:** n/a

**Funding Source:** n/a

**Account Number (ORG-OBJ-Project):** n/a

**Attachments**

None



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.H.

**Agenda of:** City Council Meeting

**Initiated by:** Tracey Siu, Fire/EMS Administrator

**Presented by:** Mark Campise, Fire Chief

**Responsible Department:** Fire

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**Agenda Caption:**

**DONATION ACCEPTANCE FROM THE FINEST & BRAVEST FOUNDATION**

Consideration of and action on the acceptance of a monetary donation in the amount of \$50,000.00 from the Finest & Bravest Foundation and the approval of a budget amendment in the amount of \$50,000.00 to revenues and expenditures.

**Recommended Action:**

Sugar Land Fire Department recommends the acceptance of a monetary donation in the amount of \$50,000.00 from the Finest & Bravest Foundation and the approval of a budget amendment in the amount of \$50,000.00 to revenues and expenditures.

**Executive Summary:**

The Finest & Bravest Foundation is a community-focused organization dedicated to supporting Sugar Land Public Safety and has generously pledged \$50,000.00 to the City of Sugar Land as a result of its annual Red & Blue United event. This significant contribution is intended to enhance the capabilities and resources available to the Sugar Land Fire Department (SLFD), reinforcing their commitment to public safety.

SLFD will utilize the donated funds to purchase an EMS Patient Transport Utility Vehicle (UTV). This UTV is equipped with medical gear and will be used for rapid patient transport to waiting ambulances, rescue, and medical care in off-road, rugged terrain, or crowded, confined areas where traditional ambulances cannot access. During special events (i.e. Kite Fest, FIFA, other city events), the UTV will enable SLFD to provide rapid medical assistance, ensuring that attendees receive timely care even in challenging environments. Overall, the addition of an EMS UTV to SLFD's fleet will further enhance SLFD's response capabilities by reducing response times and improving patient outcomes during emergencies.

This generous donation reaffirms the strong partnership between our community and the dedicated individuals serving in SLFD. Sugar Land Fire Department recommend that the City Council accept this donation from the Finest & Bravest Foundation in the amount of \$50,000.00

and approve a budget amendment in the amount of \$50,000.00 to revenues and expenditures.

**Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** \$50,000

**Funding Source:** Donation

**Account Number (ORG-OBJ-Project):** 10181109-621000

**Attachments**

None



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VII.I.

**Agenda of:** City Council Meeting

**Initiated by:** Ashley Newsome, Deputy City Clerk

**Presented by:** Meredith Riede, City Attorney

**Responsible Department:** Legal

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**Agenda Caption:**

**SECOND CONSIDERATION:** Consideration and action on **CITY OF SUGAR LAND ORDINANCE NO. 2401**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FEE SCHEDULE BY AMENDING CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTION 5-249(C)(1) CONNECTION CHARGES.

**Recommended Action:**

Approve Ordinance 2401 on Second Consideration

**Executive Summary:**

In conjunction with City Council's consideration of the Second Amendment to the Development Agreement between the City and Pulte Homes of Texas, L.P., approval of an amendment to the City's Fee Schedule is required. This amendment reflects updated construction cost estimates for the water and wastewater facilities necessary to serve the development and increases the per-property connection fee from \$11,500 to \$12,700.

### Budget

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**Expenditure Required:** None

**Current Budget:** NA

**Additional Funding:** NA

**Funding Source:** NA

**Account Number (ORG-OBJ-Project):** NA

**Attachments**

- 1. FY26 Fee Ordinance 2401 (revised)

**ORDINANCE NO. 2401**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE FEE SCHEDULE BY AMENDING CHAPTER 5, ARTICLE VIII, DIVISION 3 (RATES AND CHARGES), SECTION 5-249(C)(1) CONNECTION CHARGES.**

**BE IT ORDAINED BY THE CITY COUNCIL  
OF THE CITY OF SUGAR LAND, TEXAS:**

**Section 1.** That Chapter 5, Article VIII, Division 3, section 5-249(c)(1) is amended to read as follows:

**DIVISION 3. – RATES AND CHARGES**

**Sec. 5-249. - Water and wastewater charges for districts served by the utility system.**

(c) *Connection charges.*

(1) *Amount.* The district must pay the city a connection charge in the following amounts for each equivalent single-family connection made to the district's water and wastewater system:

Categories	North of the Brazos	South of the Brazos
Water Production and Storage	\$737.47	\$4,650
Water Distribution and Wastewater collection	\$3,586.69	\$0.00
Wastewater Treatment	\$2,280.84	\$7,900.00
Surface Water	\$0.00	\$150.00
Total connection fee	\$6,605.00	\$12,700.00

**Section 2.** That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

**Section 3.** That this ordinance is effective on second reading.

APPROVED on first consideration on \_\_\_\_\_, 2026.

ADOPTED on second consideration on \_\_\_\_\_, 2026.

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Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:

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Linda Mendenhall, City Clerk



## City Council Agenda Request April 7, 2026

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**Agenda Request No:** VIII.A.

**Agenda of:** City Council Meeting

**Initiated by:** Sandra Stroud, Administrative Manager

**Presented by:** Melissa Hobson, Animal Services Administrator

**Responsible Department:** Animal Services - Division

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**Agenda Caption:**

**ACCEPTANCE OF MONETARY DONATIONS**

Consideration of and action on the recognition and acceptance of donations to Sugar Land Animal Services in the amount of \$7,627.63.

**Recommended Action:**

Recognition and acceptance of donations to Sugar Land Animal Services in the amount of \$7,627.63

**Executive Summary:**

The Animal Services Department receives monetary donations throughout the year from residents, non-residents, and local businesses. In accordance with the City's donation policy, all contributions exceeding \$250 require formal acceptance by City Council.

Since the last Council approval in January 2026, the Department has received eight donations over \$250 totaling \$5,726.63, as well as twenty-nine donations under \$250 totaling \$1,901.00. In total, thirty-seven donations have been received, amounting to \$7,627.63.

Donor	Amount
Anonymous	\$1,000.00
Anonymous	\$258.00
Raising Cane's	\$738.00
Townwest Elementary	\$555.63
Chuck Doan	\$1,425.00
Douglas Kaye	\$250.00
Susan Freedman	\$500.00

Donna Hammond	\$1,000.00
<b>Total</b>	<b>\$ 5,726.63</b>

The Animal Services Department recommends that City Council formally accept these donations in the total amount of \$7,627.63. Funds will be utilized to support medical care for shelter animals.

## **Budget**

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**Expenditure Required:** N/A

**Current Budget:** N/A

**Additional Funding:** N/A

**Funding Source:** N/A

**Account Number (ORG-OBJ-Project):** N/A

## **Attachments**

None