



## City of Sugar Land

### Parks, Art, Recreation, Culture, and Streetscapes Board Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

Tuesday, February 10, 2026

#### Parks, Art, Recreation, Culture, and Streetscapes Board Meeting Minutes City Council Chamber 5:30 PM

#### I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at [https://youtube.com/live/8yKE\\_eMH1uk?feature=share](https://youtube.com/live/8yKE_eMH1uk?feature=share).

#### II. Call to Order

Ho Jin Lim, Chris Delay, Kelsey Johnson, Tracy Pipes, Sonny Johnston, Andy Phan, Joan Maresh-Hansen, and Kelsey Low were present. Heather Guillen was absent.

#### III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

#### IV. Minutes

##### A. MINUTES

Consideration of and action on the approval of the minutes of the November 11, 2025 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes of the November 11, 2025 meeting**, was made by Joan Maresh- Hansen and seconded by Tracey Pipes; the motion **Passed**.

Ayes: HoJin Lim, Chris Delay, Kelsey Johnson, Tracy Pipes, Sonny Johnston, Andy Phan, Joan Maresh-Hansen, Kelsey Low

Absent: Heather Guillen

## **V. Annual Ethics Training**

### **A. ANNUAL ETHICS TRAINING**

Receive training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City officials.

**Meredith Riede, City Attorney**

Meredith Riede, City Attorney, gave a presentation, made comments, and answered questions from the Board.

## **VI. Workshop**

### **A. FY2026 SPECIAL EVENTS**

Review of and discussion on proposed Fiscal Year 2026 Parks and Recreation Special Events.

**Carla Allen, Event Production Manager**

Carla Allen, Event Production Manager, gave a presentation, made comments, and answered questions from the Board.

## **VII. Director's Report**

### **A. Parks Topics**

Upcoming Events

Recap December and January

**William Hajdik, Interim Director of Parks and Recreation**

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

## **VIII. Adjournment**

A motion to **Adjourn at 6:31 p.m.**, was made by Andy Phan and seconded by Kelsey Low; the motion **Passed**.

Ayes: HoJin Lim, Chris Delay, Kelsey Johnson, Tracy Pipes, Sonny Johnston, Andy Phan, Joan Maresh-Hansen, Kelsey Low

Absent: Heather Guillen

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**Linda Mendenhall, City Clerk**





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### Parks, Art, Recreation, Culture, and Streetscapes Board Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

Tuesday, November 11, 2025  
Parks, Art, Recreation, Culture, and Streetscapes  
Board Meeting Minutes  
Cane Room 161  
5:30 PM

#### I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/DmX-pBGQisI?feature=share>

#### II. Call to Order

##### QUORUM PRESENT

Ho Jin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston were present. Andy Phan, Joan Maresh-Hansen, and Kelsey Low were absent.

#### III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

#### IV. Minutes

##### A. MINUTES

Consideration of and action on the minutes of the October 14, 2025 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes of the October 14, 2025 meeting**, was made by Sonny Johnston and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

## V. Orientation

### A. ORIENTATION

Review of and discussion on the PARCS Advisory Board orientation and overview of the Parks & Recreation Department.

**William Hajdik, Interim Director of Parks and Recreation**

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

## VI. Fact, Findings, and Recommendation

### A. TREE CITY USA APPLICATION

Consideration of and action on the approval of the 2025 Tree City USA Application

**Henry Vavrecka, Right of Way Services Manager**

Henry Vavrecka, Right of Way Services Manager, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve the Tree City USA application submittal** was made by HoJin Lim and seconded by Kelsey Johnson; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Dely, Kelsey Johnson, Tracy Pipes, Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, Kelsey Low

## VII. Director's Report

### A. Parks Topics

Upcoming Events

Recap October

**William Hajdik, Interim Director of Parks and Recreation**

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

## VIII. Adjournment

A motion to **Adjourn at 6:31 p.m.**, was made by Heather Guillen and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

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**Linda Mendenhall, City Clerk**



