



# City of Sugar Land

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## City Council Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, February 3, 2026**  
**City Council Meeting Minutes**  
**City Council Chamber**  
**5:30 PM**

### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

### **II. Call to Order**

#### **QUORUM PRESENT**

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

### **III. Invocation**

Council Member Rick Miller

### **IV. Pledges of Allegiance**

Council Member Rick Miller

### **V. Recognition**

#### **A. BLOOMBERG PHILANTHROPIES WHAT WORKS CITIES GOLD CERTIFICATION**

**Shayla Lee, Director of Strategic & Government Affairs**

#### **B. BOARDS AND COMMISSION SERVICE RECOGNITION**

**Carol McCutcheon, Mayor**

## **VI. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

A member of the public addressed the City Council: Susan Fortenberry spoke regarding agenda item VIII. A.

## **VII. Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### **A. MINUTES**

Consideration of and action on the approval of the minutes of the January 20, 2026 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the consent agenda items A through L**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

### **B. PUBLIC RELATIONS MARKETING PROGRAM CONTRACT**

Consideration of and action on the authorization of a contract with Lou HammondGroup for the Sugar Land Office of Economic Development and Tourism and Department of Redevelopment for Public Relations in the amount of \$190,000 for Public Relations Services, with costs split equally among the Hotel Occupancy Tax (HOT) Fund, Sugar Land 4B Corporation (SL4B), and Sugar Land Development Corporation (SLDC).

**Jordan Cutler, Senior Marketing Manager, Emily Pollard, Communications Manager**

### **C. CONTRACT WITH ARDURRA GROUP, INC.**

Consideration of and action on the authorization of a professional design services contract with Ardurra Group, Inc. for design phase services for the Surface Water Treatment Rehabilitation Phase 2 Project, CSW2601, in the amount of \$427,526.25.

**Timothy Jahn, Senior Engineering Manager**

- D. **CONTRACT WITH A&S ENGINEERS, INC.**  
Consideration of and action on the authorization of a professional design services contract with A&S Engineers, Inc. for design phase services for the Water Distribution Rehabilitation, CWA2606, in the amount of \$286,000.00.  
**Timothy Jahn, Senior Engineering Manager**
- E. **CONTRACT WITH UKG KRONOS SYSTEMS LLC**  
Consideration and action on the authorization of the purchase of 36-month UKG timekeeping and scheduling software subscriptions in the amount of \$108,365 via Omnia Master Agreement No. 24-6833 and the Governmental Rider with UKG Kronos Systems LLC.  
**Jesse Huang, Police Captain**
- F. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2399:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE AIRPORT COMMUNITY HANGAR RENTAL FEE TO \$0.75 PER SQUARE FOOT PER MONTH, WITH A MINIMUM MONTHLY CHARGE OF \$1,237.50.  
**ShaLae Steadman, Director of Budget**
- G. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-05:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION, FOR THE FISCAL YEAR (FY) 2027 RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM FUNDED THROUGH BG-RIFLE RESISTANT BODY-ARMOR GRANT PROGRAM (GRANT) TO FUND RIFLE RESISTANT BODY ARMOR (GRANT #5406702); DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE THE GRANT;  
**Gregory Suter, Police Captain - Staff Services Bureau**
- H. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-06:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION, FOR THE JUVENILE JUSTICE & YOUTH DIVERSION GRANT PROGRAM, FY2027 (“GRANT”) (GRANT #5720001) TO IMPROVE THE JUVENILE JUSTICE SYSTEM; DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE THE GRANT AND THE CONTROLLER AS THE FINANCIAL OFFICER.  
**Kendra Beverly, Municipal Court Administrator**

- I. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-07**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION, FOR THE PEACE OFFICER MENTAL HEALTH PROGRAM, FY2027 (“GRANT”) (GRANT #5734701) TO FUND MENTAL HEALTH SERVICES FOR PEACE OFFICERS; DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE THE GRANT AND THE CONTROLLER AS THE FINANCIAL OFFICER.  
**Gregory Suter, Police Captain - Staff Services Bureau**
- J. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-08**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, THROUGH THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION, FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG), CRIMINAL JUSTICE GRANT PROGRAM, FY2027 (“GRANT”) (GRANT #5735001); DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE THE GRANT AND THE CONTROLLER AS THE FINANCIAL OFFICER.  
**Gregory Suter, Police Captain - Staff Services Bureau**
- K. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-09**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, THROUGH THE STATE OF TEXAS, OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION, FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG), CRIMINAL JUSTICE GRANT PROGRAM, FY2027 (“GRANT”) (GRANT #5736101); DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER OR TERMINATE THE GRANT AND THE CONTROLLER AS THE FINANCIAL OFFICER.  
**Gregory Suter, Police Captain - Staff Services Bureau**
- L. **SECOND CONSIDERATION**: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2400**: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING PARTICIPATION IN THE TEXAS ENTERPRISE ZONE PROGRAM AND NOMINATING APPLIED OPTOELECTRONICS, INC. AS AN ENTERPRISE PROJECT.  
**Jennifer Alexander, Business Development Manager**

## VIII. Ordinances and Resolutions

- A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 26-11: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE IMPERIAL HISTORIC DISTRICT VISIONING STATEMENT AND GUIDING PILLARS.**

**Jessica Huble, Assistant Director of Redevelopment**

Jessica Huble, Assistant Director of Redevelopment, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Resolution No. 26-11**, was made by Suzanne Whatley and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

### **IX. City Council and City Manager Reports**

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

RECESS: Mayor McCutcheon recessed the meeting into closed executive session at 6:14 p.m.

### **X. Closed Executive Session**

- A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

**Section 551.071 Consultation with Attorney:**

For the purpose of receiving legal advice on pending or contemplated litigation or on Attorney-Client Privileged Information.

**Meredith Riede, City Attorney**

### **XI. Adjournment**

No further business was discussed, and the meeting was adjourned at 6:14 p.m.

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**Linda Mendenhall, City Clerk**



**GOVERNMENTAL RIDER  
FOR PREPRINTED CONTRACTS  
WITH THE CITY OF SUGAR LAND, TEXAS  
(Rev. 8-13-24)**

By signing below, the parties agree to the terms of the Contract, which includes this Governmental Rider:

**CITY OF SUGAR LAND**

**By:**

**Date:**

**Title:**

Matter Number: 7889M

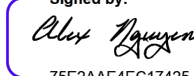
Approved as to Form:

**VENDOR:**

**By:**

**Date:**

**Title:**

Signed by:  
  
75E2AAE4EC17425...

Alex Nguyen

12/8/2025 | 4:05 PM EST

Order Processing Analyst

**1. Application.** This Governmental Rider applies to, is part of, and takes precedence over any conflicting provision in or attachment to the Contract (Contract) of UKG Kronos Systems LLC (Vendor), which is attached and described as follows:

Master Agreement No 24-6833 entered into between Cobb County Board of Commissioner ("Lead Agency") and UKG Kronos Systems, LLC ("UKG") effective as of July 14th, 2025 (the "Omnia Master Agreement") and used by the City as an Omnia Participating Public Agency; and

UKG Kronos Systems LLC's Quote # Q-354235

**2. Payment Provisions.** Omitted.

**3. Multiyear Contracts.** The City may terminate this Contract for non-appropriation of funds as allowed in the Omnia Master agreement (defined below). If the City provides the required written notice of termination for non-appropriation of funds, the notice shall serve as prima facie evidence of the non-appropriation.

**4. Liability and Indemnity.** Omitted.

**5. Confidentiality.** The City will provide Vendor with notice of any public information requests it receives with regards to this Contract, to the extent such requests implicate Vendor's trade secrets or confidential information, or if such notice is otherwise required by law.

**6. Tax Exemption.** The City is not liable to Vendor for any federal, state, or local taxes for which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

**7. Records Retention.** The City is subject to records retention requirements under Texas law. To the extent there is a conflict with law, any provision of the Vendor's attachment(s) that requires the City to destroy documents or give documents back to the Vendor or that otherwise conflicts with Texas law regarding retention of records is void.

**ORDINANCE NO. 2399**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING THE FEE SCHEDULE BY AMENDING THE FEE FOR THE AIRPORT COMMUNITY HANGAR IN SECTION 2-139(B)(5) CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES).**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:**

**Section 1.** That section 2-139(b)(5) is amended to read as follows:

**DIVISION 4. - FEES FOR VARIOUS CITY SERVICES**

**Sec. 2-139. Public property use fees.**

(b) *Sugar Land Regional Airport fees and charges:*

(5) Leases:

Type	Price
T-Hangars	\$0.50/square foot/month
Banks A and B	\$483.00/month plus one month's rent deposit
Banks C and D	\$587.00/month plus one month's rent deposit
Bank E	\$640.00/month plus one month's rent deposit
Bank F	\$774.00/month plus one month's rent deposit
Hangar 104	\$2,950.00/month
Hangar 105	\$2,750.00/month
Hangars 106 and 107	\$750.00/month
Airport community hangars	\$0.75/square foot/month (\$1,237.50/month minimum)

Tie downs	\$120.00/month
Long-term hangar leases	Negotiable (approved by city council)
Short-term land lease	\$250.00/month
Long-term land leases	Negotiable (approved by city council)
Pipeline easement	Negotiable (approved by city council)

**Section 2.** That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

**Section 3.** That this ordinance is effective on February 1, 2026.

APPROVED on first consideration on \_\_\_\_\_, 2026.

ADOPTED on second consideration on \_\_\_\_\_, 2026.

\_\_\_\_\_  
Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Linda Mendenhall, City Clerk