City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, January 6, 2026
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://www.youtube.com/user/SugarLandTXgov/live. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present. Robert Boettcher was absent.

III. Invocation

Council Member Suzanne Whatley

IV. Pledges of Allegiance

Council Member Suzanne Whatley

V. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

The following members of the public addressed the City Council:
Charlene Avery, Diana Wright-Lathem, and Pancy Chung spoke to address agenda item VI-N.

VI. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**
Consideration of and action on the approval of the minutes of the December 16, 2025, meeting.
Linda Mendenhall, City Clerk

A motion to **Approve consent items A through O**, was made by Sanjay Singhal and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon
Absent: Robert Boettcher

B. Consideration of and action on the **CITY OF SUGAR LAND RESOLUTION NO. 25-55:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE U.S. DEPARTMENT OF JUSTICE FOR THE FISCAL YEAR 2026 BULLETPROOF VEST PARTNERSHIP (BVP) GRANT PROGRAM AND TO THE STATE OF TEXAS FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANTS, INCLUDING FISCAL YEAR 2027 STEP COMPREHENSIVE (STEP COMP) AND STEP COMMERCIAL MOTOR VEHICLE (STEP CMV); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS THE AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANTS AND EXECUTE ALL GRANT-RELATED DOCUMENTS.
Joe Carter, Police Captain

C. **CONTRACT WITH FLOCK GROUP, INC**
Consideration of and action on the authorization of Amendment No. 3 to the LPR camera contract with Flock Group, Inc. consolidating leasing contracts and adding two additional license plate recognition cameras, and increasing the maximum contract amount by $22,865.06 to $2,255,855.64 for the five-year lease of the existing license plate recognition cameras.
Jesse Huang, Police Captain

D. **PURCHASE OF SWAT RAPID DEPLOYMENT VEHICLE FROM THE ARMORED GROUP, LLC**
Consideration of and action on the approval of the purchase of the SWAT Rapid Deployment Vehicle in the amount of $136,000.00 from The Armored Group LLC via GSA Contract # GS-07F-9375S.
Joe Carter, Police Captain

E. **<u>PURCHASE OF SWAT ARMORED PICKUP FROM THE ARMORED GROUP, LLC</u>**
Consideration of and action on the approval of the purchase of the SWAT Armored Pickup in the amount of $187,550.00 from The Armored Group, LLC via GSA Contract # GS-07F-9375S.
Joe Carter, Police Captain

F. **<u>CONTRACT WITH FREESE AND NICHOLS</u>**
Consideration of and action on the authorization of the execution of a professional services contract with Freese and Nichols for the design of Burney/Main Sidewalk Widening to 7th St and Intersection Modifications at Stadium Dr., CIP CMB2601, in the amount of $285,095.72.
Carla Barrios, Engineer II

G. **<u>SECOND CONSIDERATION:</u>** Consideration of action on **<u>CITY OF SUGAR LAND ORDINANCE NO. 2394:</u>** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, CREATING REINVESTMENT ZONE NO. 2025-01 FOR A 33.4709 ACRE TRACT OF LAND LOCATED IN SUGAR LAND, TEXAS AT 1111 GILLINGHAM LANE, SUGAR LAND, TEXAS.
Jennifer Alexander, Business Development Manager

H. **<u>TAX INCREMENT REINVESTMENT ZONE NO. 1 ANNUAL REPORT</u>**
Consideration of and action on the approval of the Tax Increment Reinvestment Zone Number One Fiscal Year 2025 Annual Report.
Ana Rodriguez, Community Development Coordinator

I. **<u>TAX INCREMENT REINVESTMENT ZONE NO. 3 ANNUAL REPORT</u>**
Consideration of and action on the approval of the Tax Increment Reinvestment Zone Number Three Fiscal Year 2025 Annual Report.
Ana Rodriguez, Community Development Coordinator

J. **<u>TAX INCREMENT REINVESTMENT ZONE NO. 4 ANNUAL REPORT</u>**
Consideration of and action on the approval of the Tax Increment Reinvestment Zone Number Four Fiscal Year 2025 Annual Report.
Colby Millenbruch, Business Recruitment Manager

K. **<u>CONSENT TO FORT BEND CENTRAL APPRAISAL DISTRICT</u>**
Consideration of and action on a Resolution consenting to the Fort Bend County Appraisal District's purchase of real property within the City of Sugar Land.
Meredith Riede, City Attorney

L. **<u>CONTRACT WITH AXON ENTERPRISES, INC.</u>**
Consideration of and action on authorization of the purchase of a 29-month real-time crime center software subscription and two autonomous drones in the amount of $593,974.04 from AXON Enterprises, Inc. via BuyBoard Contract # 743-24.
Jesse Huang, Police Captain

M. **<u>SECOND CONSIDERATION:</u>** Consideration of and action on: **<u>CITY OF SUGAR LAND ORDINANCE NO. 2379:</u>** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMMENDING CHAPTER 5, ARTICLE XIII (SPECIAL EVENTS ORDINANCE).
Briana Williams, Assistant Director of Parks & Recreation

N. **<u>ANIMAL ADVISORY APPOINTMENTS</u>**
Consideration of and action on the appointment of Dr. Carolyn Bender, Barbara Willy, Ellen Tarver, Joanne Gonzales, Michael Yaakovian, Ruchika Behal, Marion Nixon, Laura Winters, Carol Hill, Melissa Hobson, and Mark Grothaus, as members for terms expiring September 30, 2026, and appointment of Barbara Willy as Chair for a term expiring September 30, 2026, to the Animal Advisory Board.
Carol McCutcheon, Mayor

O. **<u>ZONING BOARD OF ADJUSTMENT APPOINTMENTS</u>**
Consideration of and action on the appointment of Bing Pang and Pati Calcolice-Hildebrand as alternate members with terms expiring September 30, 2027, to the Zoning Board of Adjustment.
Carol McCutcheon, Mayor

VII. Donations

A. **<u>ACCEPTANCE OF MONETARY DONATIONS</u>**
Consideration of and action on the recognition and acceptance of donations to Sugar Land Animal Services in the amount of $3,498.00.
Melissa Hobson, Animal Services Administrator

Mellissa Hobson, Animal Services Administrator, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the acceptance of donations to Animal Services,** was made by Suzanne Whatley and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon
Absent: Robert Boettcher

VIII. Contracts and Agreements

A. **<u>CONTRACT WITH AVFUEL CORPORATION</u>**
Consideration of and action on authorization of a contract with Avfuel Corporation as the Airport's aviation fuel provider, establishing fuel supply and term provisions, and authorizing execution of the contract to support GlobalSelect at Sugar Land Regional Airport upon conclusion of the current Titan Aviation Fuels contract on January 31, 2026, and approving acceptance of associated grant funds.
Maria Barroso, Customer Experience Manager, Mitchell Davies, Director of Aviation

Maria Barroso, Customer Experience Manager, and Mitchell Davies, Director of Aviation, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve a contract with Avfuel and Grant Acceptance**, was made by Stewart Jacobson and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon
Absent: Robert Boettcher

IX. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

X. Adjournment

A motion to **Adjourn at 5:57 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon
Absent: Robert Boettcher

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Linda Mendenhall, City Clerk

RESOLUTION NO. 25-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS TO THE U.S. DEPARTMENT OF JUSTICE (DOJ), FOR FISCAL YEAR 2026 BULLETPROOF VEST PARTNERSHIP (BVP) GRANT PROGRAM; STATE OF TEXAS FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) TRAFFIC SAFETY GRANTS FOR FISCAL YEAR 2027 STEP COMPREHENSIVE (STEP COMP) AND FISCAL YEAR 2027 STEP COMMERCIAL MOTOR VEHICLE (STEP CMV); AND DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, REJECT, ALTER, OR TERMINATE THE GRANT AND TO EXECUTE ALL GRANT RELATED DOCUMENTS.

WHEREAS, the City Council of the City of Sugar Land (“City”) finds it is in the best interest of the citizens of the City to submit an application to the U.S. Department of Justice (DOJ), Fiscal Year 2026 Bulletproof Vest Partnership (BVP) Grant Program, for the purchase of armored vests that are in compliant with the National Institute of Justice vest standards to protect the lives of law enforcement officers; and

WHEREAS, the City Council finds it is in the best interest of the citizens of the City to submit applications to the State of Texas for the Selective Traffic Enforcement Program (STEP) Traffic Safety Grants for Fiscal Year 2027 STEP Comprehensive (STEP COMP) and Fiscal Year 2027 STEP Commercial Motor Vehicle (STEP CMV) in order to reduce the number of speed-related crashes, injuries, and fatalities; and

WHEREAS, the City Council of the City agrees to provide all applicable matching funds as required by the grant applications; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That it authorizes the submission of a grant application to the U.S. Department of Justice (DOJ), Fiscal Year 2026 Bulletproof Vest Partnership (BVP) Grant Program.

Section 3. That it authorizes the submission of grant applications to the State of Texas for the Selective Traffic Enforcement Program (STEP) Traffic Safety Grants for:

a. Fiscal Year 2027 STEP Comprehensive (STEP COMP); and
b. Fiscal Year 2027 STEP Commercial Motor Vehicle (STEP CMV).

Section 4. That the City Manager, or his designee, is designated as authorized grant official to apply for, accept, reject, alter, or terminate the grant and to execute all grants related documents on behalf of the City of Sugar Land.

APPROVED on ______________________________________, 2025.

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Carol K. McCutcheon, Mayor

ATTEST:

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Linda Mendenhall, City Clerk

APPROVED AS TO FORM:
D'Ann Shea Smith