



# City of Sugar Land

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## Sugar Land Development Corporation Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

Tuesday, January 6, 2026  
Sugar Land Development Corporation Meeting  
Minutes  
City Council Chamber  
4:00 PM

### I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/PQIkW9KTg-s?feature=share>

### II. Call to Order

#### QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, and Jim Vonderhaar were present. Jim Vondehaar arrived at 4:02 p.m., and Robert Boettcher arrived virtually at 4:10 p.m.

### III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Council.

### IV. Minutes

#### A. MINUTES

Consideration of and action on the approval of the minutes of the December 2, 2025 meeting

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes of the December 2, 2025 meeting**, was made by Suzanne Whatley and seconded by Rick Miller; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Carol McCutcheon, Sanjay Singhal

Absent: Robert Boettcher and Jim Vonderhaar

## V. Contracts and Agreements

### A. PERFORMANCE AGREEMENT WITH HOPE BIOSCIENCES, LLC.

Consideration of and action on the approval of a \$1,000,000 performance-based incentive with Hope Biosciences, LLC.

**Jennifer Alexander, Business Development Manager, Verena Kallhoff, Senior Director, Global Life Sciences with Greater Houston Partnership**

Jennifer Alexander, Business Development Manager, Verena Kallhoff, Senior Director, Global Life Sciences with Greater Houston Partnership, and Donna Chang, CEO of Hope Biosciences, LLC, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve the 1,000,000 performance-based incentive with Hope Biosciences, LLC**, was made by Suzanne Whatley and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Carol McCutcheon, Jim Vonderhaar

Nays: Robert Boettcher, Sanjay Singhal

## VI. Workshop

### A. OFFICE READINESS PROGRAM

Review of and discussion on the proposed Office Readiness Program.

**Jennifer Alexander, Business Development Manager, Jordan Cutler, Senior Marketing Manager**

Jennifer Alexander, Business Development Manager, and Jordan Cutler, Senior Marketing Manager, gave a presentation, made comments, and answered questions from the Board.

Robert Boettcher left the meeting at 4:45 p.m.

## VII. Adjournment

A motion to **Adjourn at 5:10 p.m.**, was made by Sanjay Singhal and seconded by Stewart Jacobson; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

Absent: Robert Boettcher

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**Linda Mendenhall, City Clerk**





# City of Sugar Land

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## Sugar Land Development Corporation Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, December 2, 2025**  
**Sugar Land Development Corporation Meeting**  
**Minutes**  
**Cane Room 161**  
**4:00 PM**

### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/aPJExZRHSDs?feature=share>

### **II. Call to Order**

#### **QUORUM PRESENT**

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, and Jim Vonderhaar were present. Carol McCutcheon was absent.

### **III. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

### **IV. Minutes**

#### **A. MINUTES**

Consideration of and action on the minutes of the July 1, 2025 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes of the July 1, 2025 meeting**, was made by Suzanne Whatley and seconded by Robert Boettcher; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar

Absent: Carol McCutcheon

## V. Workshop

### A. **ECONOMIC DEVELOPMENT AND TOURISM**

Review of and discussion on current and future Economic Development and Tourism programs.

#### **Elizabeth Huff, Director of Economic Development and Tourism**

Elizabeth Huff, Director of Economic Development and Tourism, gave a presentation, made comments, and answered questions from the Board.

## VI. Director's Report

### A.

- Marketing, Promotions, and Events
- Strategic and Capital Projects
- Business Recruitment and Retention Efforts

#### **Elizabeth Huff, Director of Economic Development and Tourism**

Elizabeth Huff, Director of Economic Development and Tourism, gave a presentation, made comments, and answered questions from the Board.

## VII. Adjournment

A motion to **Adjourn at 5: 00 p.m.**, was made by Sanjay Singhal and seconded by Stewart Jacobson; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar

Absent: Carol McCutcheon

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**Linda Mendenhall, City Clerk**

