



# City of Sugar Land

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## Sugar Land Development Corporation Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, December 2, 2025**  
**Sugar Land Development Corporation Meeting**  
**Minutes**  
**City Council Chamber**  
**4:00 PM**

### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/aPJExZRHSDs?feature=share>

### **II. Call to Order**

#### **QUORUM PRESENT**

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, and Jim Vonderhaar were present. Carol McCutcheon was absent.

### **III. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

### **IV. Minutes**

#### **A. MINUTES**

Consideration of and action on the minutes of the July 1, 2025 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes of the July 1, 2025 meeting**, was made by Suzanne Whatley and seconded by Robert Boettcher; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar

Absent: Carol McCutcheon

## V. Workshop

### A. ECONOMIC DEVELOPMENT AND TOURISM

Review of and discussion on current and future Economic Development and Tourism programs.

#### **Elizabeth Huff, Director of Economic Development and Tourism**

Elizabeth Huff, Director of Economic Development and Tourism, gave a presentation, made comments, and answered questions from the Board.

## VI. Director's Report

### A.

- Marketing, Promotions, and Events
- Strategic and Capital Projects
- Business Recruitment and Retention Efforts

#### **Elizabeth Huff, Director of Economic Development and Tourism**

Elizabeth Huff, Director of Economic Development and Tourism, gave a presentation, made comments, and answered questions from the Board.

## VII. Adjournment

A motion to **Adjourn at 5: 00 p.m.**, was made by Sanjay Singhal and seconded by Stewart Jacobson; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar

Absent: Carol McCutcheon

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**Linda Mendenhall, City Clerk**





# City of Sugar Land

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## Sugar Land Development Corporation Minutes

Sugar Land City Hall  
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Tuesday, July 1, 2025  
Sugar Land Development Corporation Meeting  
Minutes  
City Council Chamber  
4:00 PM

### I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/35HJEoSb8ZY?feature=share>.

### II. Call to Order

#### Quorum Present

Suzanne Whatley, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, and Jim Vonderhaar were present. Stewart Jacobson attended virtually. The Sugar Land Development Corporation nominated Mayor Carol McCutcheon to serve as the temporary acting Chair in the absence of Stewart Jacobson, who was attending virtually.

A motion to **Approve Carol McCutcheon to serve as the temporary acting Chair for the Sugar Land Development Corporation Meeting** was made by Suzanne Whatley and seconded by Rick Miller, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

### III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

#### **IV. Minutes**

##### **A. MINUTES**

Consideration of and action on the minutes of the April 1, 2025 Sugar Land Development Corporation meeting and the May 20, 2025 Sugar Land Development Corporation and Sugar Land 4B Corporation joint meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the April 1, 2025 Sugar Land Development Corporation meeting minutes and the May 20, 2025 Sugar Land Development Corporation and Sugar Land 4B Corporation joint meeting**, was made by Suzanne Whatley and seconded by Sanjay Singhal, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

#### **V. Appointments**

##### **A. ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT**

Consideration of and action on the appointment of a Director to City of Sugar Land Economic Development Committee.

**Elizabeth Huff, Director of Economic Development**

Elizabeth Huff, Director of Economic Development, made comments and answered questions from the Board.

The Sugar Land Development Corporation nominated Suzanne Whatley to be the Director of the City of Sugar Land Economic Development Committee.

A motion to **Approve the appointment of a Director to the City of Sugar Land Economic Development Committee**, was made by Carol McCutcheon and seconded by Stewart Jacobson; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

#### **VI. Contracts and Agreements**

##### **A. ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH APPLIED OPTOELECTRONICS, INC.**

Consideration of and action on authorization of an Economic Development Performance Agreement with Applied Optoelectronics, Inc., in the amount of \$2,000,000.00.

**Jennifer Alexander, Business Development Manager**

Jennifer Alexander, Business Development Manager, gave a presentation, made comments, and answered questions from the Board.

Stewart Jacobson left the meeting at 4:10 p.m. and did not vote on this item.

A motion to **Approve the Project Light Year Performance Agreement**, was made by Robert Boettcher and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

Absent: Stewart Jacobson

## **VII. Workshop**

### **A. FISCAL YEAR 2026 BUDGET**

Review of and discussion on the proposed Fiscal Year 2026 Budget.

**Justyn Mejorado, Assistant Director of Budget**

Justyn Mejorado, Assistant Director of Budget, gave a presentation, made comments, and answered questions from the Board.

## **VIII. Director's Report**

A.

- Marketing, Promotions, and Events
- Strategic and Capital Projects
- Business Recruitment and Retention Efforts

**Elizabeth Huff, Director of Economic Development**

Elizabeth Huff, Director of Economic Development, gave a presentation, made comments, and answered questions from the Board.

## **IX. Adjournment**

A motion to **Adjourn at 4:48 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.

Ayes: Suzanne Whatley, Robert Boettcher, Rick Miller, Carol McCutcheon, Sanjay Singhal, Jim Vonderhaar

Absent: Stewart Jacobson

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**Linda Mendenhall, City Clerk**

