City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, November 18, 2025
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://www.youtube.com/user/SugarLandTXgov/live. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Robert Boettcher, Rick Miller, Jim Vonderhaar, and Carol McCutcheon were present. Stewart Jacobson and Sanjay Singhal attended the meeting virtually.

III. Invocation

Council Member Jim Vonderhaar

IV. Pledges of Allegiance

Council Member Jim Vonderhaar

V. Recognition

A. SUGAR LAND SUGARNAUTS RECOGNITION
Briana Williams, Assistant Director of Parks & Recreation

VI. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Council.

VII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**
Consideration of and action on the approval of the minutes of the November 4, 2025 meeting.
Linda Mendenhall, City Clerk

A motion to **Approve the consent agenda items A through F** , was made by Suzanne Whatley and seconded by Robert Boettcher; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **CONTRACT WITH CIGNA HEALTH AND LIFE INSURANCE COMPANY**
Consideration of and action on authorization of a contract with CIGNA Health and Life Insurance Company, in the amount of $1,883,288.00, for the period January 1, 2026 through December 31, 2026, for stop loss coverage for the City's self-funded group medical plans.
Paula J. Kutchka, Director of People & Culture

C. **CONTRACT WITH STRIPES AND STOP COMPANY INC.**
Consideration of and action on the authorization of a contract with Stripes and Stops Company, Inc. for Pavement Marking Services in the amount of $300,000 for the first year, with up to four (4) automatic one-year renewals, for a total contract amount not to exceed $1,500,000.
James Turner, City Traffic Engineer

D. **CONTRACT WITH FORT BEND COUNTY**
Consideration of and action on authorization of an Interlocal Project Agreement with Fort Bend County for the milling and overlay rehabilitation of Cabrera Drive, with the City funding materials in an amount not to exceed $50,000.
Ryon Bell, Streets and Drainage Manager

E. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2392:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2 OF THE LAND DEVELOPMENT CODE BY AMENDING SECTION 2-92 TO SIMPLIFY THE MAXIMUM HEIGHT REQUIREMENT FOR THE NEIGHBORHOOD BUSINESS (B-1) ZONING DISTRICT.
Emily Ercius, Planner I

F. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-52:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE CI-BYRNE STATE CRISIS INTERVENTION GRANT PROGRAM FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE, THROUGH THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO EXECUTE GRANT RELATED DOCUMENTS TO ACCEPT, REJECT OR TERMINATE THE GRANT; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Gregory Suter, Police Captain - Staff Services Bureau

VIII. Contracts and Agreements

A. **CONTRACT WITH LONGHORN EXCAVATORS, INC.**
Consideration of and action on authorization of a construction contract with Longhorn Excavators, Inc. in the amount of $19,967,739.00 for CIP CDR2301 Oyster Creek Diversion Channel and Detention Facilities, including regional floodplain mitigation and detention improvements in the Tract 2 area.
Robert Wilson, Assistant City Engineer

Robert Wilson, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a construction contract with Longhorn Excavators, Inc. in the amount of $19,967,739.00** , was made by Suzanne Whatley and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **INTERLOCAL AGREEMENT WITH FORT BEND COUNTY**
Consideration of and action on approval of an Interlocal Agreement with Fort Bend County to accept $56,012,500 in County Mobility Bond funds for eligible projects within Sugar Land's 2023 Mobility Bond Program and authorize the City Manager to oversee project delivery and administration.
Jonathan Braun, Assistant City Engineer

Jonathan Braun, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Interlocal Agreement with Fort Bend County**, was made by Robert Boettcher and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

C. **CONTRACT WITH URBANO ARCHITECTS**
Consideration of and action on authorization of a professional services contract with

Urbano Architects in the amount of $496,000.00 for the design of exterior preservation improvements to the Imperial Char House, CMU2509.
Robert Wilson, Assistant City Engineer

Robert Wilson, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a professional services contract with Urbano Architects in the amount of $496,000.00**, was made by Suzanne Whatley and seconded by Stewart Jacobson; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

IX. Ordinances and Resolutions

A. Consideration of and action on: **CITY OF SUGAR LAND RESOLUTION NO. 25-27:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, DETERMINING THAT THE CONSTRUCTION MANAGER-AT-RISK PROCUREMENT METHOD PROVIDES THE BEST VALUE FOR THE MOTHBALLING PRESERVATION WORK FOR THE IMPERIAL CHAR HOUSE.
Robert Wilson, Assistant City Engineer

Robert Wilson, Assistant City Engineer, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Resolution No. 25-27**, was made by Rick Miller and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-53:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING THE CITY OF SUGAR LAND 2025-2027 STRATEGIC ACTION PLAN UPDATE; AND REPEALING RESOLUTION NO. 25-14.
Shayla Lee, Director of Strategic & Government Affairs

Shayla Lee, Director of Strategic & Government Affairs, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Resolution No. 25-53**, was made by Stewart Jacobson and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

X. Workshop

A. **SPACE COWBOYS 2025 ANNUAL REPORT**
Review of and discussion on the 2025 Space Cowboys season and Constellation Field Annual Report.
Garrett Greene, Manager, Broadcasting and Media Relations - Constellation Field, Ana Rodriguez, Community Development Coordinator

Ana Rodriguez, Community Development Coordinator, introduced Garrett Greene. Garret Greene, Manager, Broadcasting and Media Relations- Constellation Field, gave a presentation, made comments, and answered questions from the Council.

B. **SIDEWALK MOBILITY MANAGEMENT PROGRAM**
Review of and discussion on the proposed Sidewalk Mobility Management Program.
Ray Song, Engineering Manager, Keisha Seals, Assistant Director of Public Works

Keisha Seals, Assistant Director of Public Works, and Ray Song, Engineering Manager, gave a presentation, made comments, and answered questions from the Council.

C. **REVIEW OF PROPOSED COMMUNITY EXPO PLAN OF ACTION**
Review of and discussion on the proposed Community Expo Plan supporting the City's 2025-2027 Strategic Action Plan.
Briana Williams, Assistant Director of Parks & Recreation, Sabrina Abdulla, Director of Customer Experience

William Hajdik, Interim Director of Parks & Recreation, introduced Briana Williams. Briana Williams, Assistant Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Council.

XI. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, gave comments and reported on events and activities attended.

XII. Adjournment

A motion to **Adjourn at 7:16 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

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Linda Mendenhall, City Clerk

City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
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Tuesday, November 4, 2025
City Council Meeting Minutes
City Council Chamber
5:00 PM

I. Attention

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II. Call to Order

QUORUM PRESENT
Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

III. Closed Executive Session

A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:
Section 551.072 Deliberation Regarding Real Property:
For the purpose of deliberation regarding the purchase, exchange, lease or value of real property.
Bryan Norton, Real Property Manager

RECESS: Mayor McCutcheon recessed into closed executive session at 5:06 p.m.

B. Closed Executive Session as authorized by Chapter 551, Texas Government Code, in accordance with:
Section 551.074 - Public Officers:
For the purpose of deliberations regarding appointments to, and duties of, the Planning and Zoning Commission.
Stewart Jacobson, District 3, Suzanne Whatley, District 1

RECONVENE: Mayor McCutcheon reconvened the meeting at 6:00 p.m.

IV. Invocation

Carol McCutcheon, Mayor

V. Pledges of Allegiance

Carol McCutcheon, Mayor

VI. Recognition

A. MAYOR'S MONARCH PLEDGE DAY
William Hajdik, Interim Director of Parks and Recreation

B. MUNICIPAL COURT WEEK
NOVEMBER 3-7, 2025
Kendra Beverly, Municipal Court Administrator

VII. Public Comment

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No members of the public addressed the Council.

VIII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**
Consideration of and action on approval of the minutes of the October 21, 2025, meeting.
Linda Mendenhall, City Clerk

A motion to **Approve the consent agenda items A through L**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-48:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FISCAL YEAR (FY) 2026 RIFLE-RESISTANT BODY ARMOR GRANT FUNDED THROUGH BG-RIFLE RESISTANT BODY-ARMOR GRANT PROGRAM (“GRANT”) FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS

GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Gregory Suter, Police Captain - Staff Services Bureau

C. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION 25-47:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FIRST RESPONDER MENTAL HEALTH – CISM PROGRAM GRANT FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Caroline Egan, Emergency Management Coordinator

D. **AGREEMENT WITH ESRI INC.**
Consideration of and action on the authorization of the Esri Small Municipal and County Government Enterprise Agreement (EA) in the amount of $90,300.00 for year one of a three-year agreement, for a total of $270,900.00.
Erik Schenck, IT Manager

E. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2381:** AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, AMENDING SECTIONS 5-351 AND 5-376 OF CHAPTER 5, ARTICLE VIII, DIVISION 11 OF THE SUGAR LAND CODE OF ORDINANCES REGARDING PRETREATMENT STANDARDS FOR USERS OF THE CITY'S WASTEWATER TREATMENT PLANTS.
David Whittemore, Assistant Director of Utilities

F. **CONTRACT WITH HAHN EQUIPMENT COMPANY INC.**
Consideration of and action on the authorization of a contract between the City of Sugar Land and Hahn Equipment Company Inc. for On-Call Pump and Motor Repairs and Replacement in the amount of $200,000.00 per year, with the option to renew for four additional years, with an overall total of $1,000,000.00.
David Whittemore, Assistant Director of Utilities

G. **CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.**
Consideration of and action on the authorization of a contract with SHI Government Solutions, Inc. in the amount of $202,971.97, for the purchase of the hardware and professional services.
Steve Budny, Director of IT, Data, and Security

H. **CONTRACT WITH SWEEPING CORPORATION OF AMERICA**
Consideration of and action on authorization of a contract with Sweeping Corporation of America, in the amount of $162,120.00 for street sweeping services, with a renewal for four additional one-year terms for a total contract amount of $810,600.00.

Ryon Bell, Streets and Drainage Manager

I. **SUGAR LAND 4B CORPORATION APPOINTMENTS**
Consideration of and action on the appointment of Alan Goodrich, Sanjay Singhal, and Robert Boettcher as directors for terms expiring September 30, 2027, to the Sugar Land 4B Corporation.
Carol McCutcheon, Mayor

J. Consideration of and action on **CITY OF SUGARLAND RESOLUTION NO. 25-49:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING RESPONSIBILITIES, GUIDELINES, CODE OF CONDUCT, AND PROTOCOLS FOR THE MAYOR, CITY COUNCIL, AND CITY MANAGER; ADOPTING RULES OF PROCEDURE FOR CITY COUNCIL MEETINGS, AND REPEALING RESOLUTION 24-66.
Shayla Lee, Director of Strategic & Government Affairs

K. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2390:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, PROVIDING A RECOMMENDATION ON THE PROPOSED CHANGES TO THE LAKE POINTE REDEVELOPMENT DISTRICT, CHAPTER 2, PART 5 OF THE DEVELOPMENT CODE.
Ruth M. Lohmer, Redevelopment Planning Manager

L. **APPOINTMENT TO THE HOUSTON-GALVESTON AREA COUNCIL**
Consideration of and action on the appointment of Stewart Jacobson as member and Rick Miller as alternate to the Houston-Galveston Area Council (H-GAC) General Assembly and Board of Directors for a one-year term for calendar year 2026.
Carol McCutcheon, Mayor

IX. Annual Ethics Training

A. **ANNUAL ETHICS TRAINING**
Receive annual training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City Officials.
Meredith Riede, City Attorney

Meredith Riede, City Attorney, gave a presentation and made comments, and answered questions from the Council.

X. Oath of Office

A. **BOARDS AND COMMISSIONS OATH OF OFFICE**
Administer the Oath of Office to members appointed to the City of Sugar Land's Boards and Commissions.
Carol McCutcheon, Mayor

Mayor McCutcheon administered the oath of office to the appointed members of the City of Sugar Land's Boards and Commissions.

XI. Appointments

A. **PLANNING AND ZONING APPOINTMENTS**
Clarification of and action on appointment of commissioners to the Planning and Zoning Commission.
Stewart Jacobson, District 3, Suzanne Whatley, District 1

The Mayor and City Council appointed Bradley Tilton as a member of the Planning and Zoning Commission to fill the unexpired term of Taylor Landin and will serve a partial term through September 30, 2026.

A motion to **Approve the appointment of a commissioner to the P&Z Commission**, was made by Sanjay Singhal and seconded by Rick Miller; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XII. Public Hearings

A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed amendment to Section 2-92, Zoning Regulations of Chapter 2 of the Sugar Land Development Code.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2392:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2 OF THE LAND DEVELOPMENT CODE BY AMENDING SECTION 2-92 TO SIMPLIFY THE MAXIMUM HEIGHT REQUIREMENT FOR THE NEIGHBORHOOD BUSINESS (B-1) ZONING DISTRICT.
Emily Ercius, Planner I

Emily Ercuis, Planner I, gave a presentation, made comments, and answered questions from the Council.
Mayor McCutcheon opened the public hearing at 6:41 p.m. No members of the public addressed the Council during the public hearing. The public hearing was closed at 6:41 p.m.

A motion to **Approve the proposed amendment to Chapter 2 of the Sugar Land Development Code**, was made by Robert Boettcher and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XIII. Contracts and Agreements

A. **PUBLIC ART CONTRACT - MIG, INC.**
Consideration of and action on authorization of a consultant services contract with Moore Iacofano Goltsman, Inc. (MIG) to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.
Sharee Davis, Civic Arts Manager

Sharee Davis, Civic Arts Manager, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve a contract with MIG, Inc**, was made by Stewart Jacobson and seconded by Suzanne Whatley; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Jim Vonderhaar, Carol McCutcheon
Nays: Sanjay Singhal

B. **CONTRACT WITH QUIDDITY ENGINEERING, LLC.**
Consideration of and action on the authorization of a professional services contract with Quiddity Engineering, LLC to complete design improvements of the existing West Wastewater Treatment Plant (WWTP) in the amount of $2,960,000 for CIP CWW2309 – Tract 2 Wastewater Improvements.
Timothy Jahn, Senior Engineering Manager

Timothy Jahn, Senior Engineering Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a contract with Quiddity Engineering LLC**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XIV. Ordinances and Resolutions

A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2389:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ADOPTING REVISED FOOD ESTABLISHMENT AND INSPECTIONS FEES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4, SECTION 2-136(B) (FOOD ESTABLISHMENTS AND INSPECTIONS) OF THE CODE OF ORDINANCES, AND OTHER MATTERS RELATED THERETO.
Nicole Guevara, Assistant Director of Neighborhood Services

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.
A motion to **Approve the first reading of Ordinance No. 2389**, was made by Stewart Jacobson and seconded by Jim Vonderhaar; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

B. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2393:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING PROVISIONS OF CHAPTER 3, ARTICLE IV (FOOD AND FOOD SERVICES) OF THE CODE OF ORDINANCES BY ADOPTING THE UPDATED FDA FOOD CODE, MAKING RELATED AMENDMENTS THERETO, AND REVISING REGULATIONS RELATING TO FOOD ESTABLISHMENTS.
Nicole Guevara, Assistant Director of Neighborhood Services

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the first reading of Ordinance No. 2393**, was made by Sanjay Singhal and seconded by Suzanne Whatley; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XV. Workshop

A. **CODE ENFORCEMENT ORDINANCE AMENDMENTS**
Review of and discussion on modifications to regulations pertaining to political signs, tree trimming and overnight commercial parking.
Nicole Guevara, Assistant Director of Neighborhood Services

RECESS: Mayor McCutcheon recessed the meeting at 7:21 p.m.
RECONVENE: Mayor McCutcheon reconvened the meeting at 7:30 p.m.

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.

B. **DUHACSEK PARK INTERLOCAL AGREEMENT**
Review of and discussion on the Interlocal Agreement between the City of Sugar Land and Fort Bend County for the operation and improvement of Duhacsek Park.
Kimberly Terrell, Interim Director of Communications

Kimberly Terrell, Interim Director of Communications, gave a presentation, made comments, and answered questions from the Council.

XVI. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, did not have a report for this meeting.

XVII. Adjournment

A motion to **Adjourn at 8:15 p.m.**, was made by Sanjay Singhal and seconded by Carol

McCutcheon; the motion **Passed**.
Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

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Linda Mendenhall, City Clerk

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Grant Number:	5407501	**Award Amount:**	$109,633.00
Date Awarded:	11/7/2025	**Grantee Cash Match:**	$0.00
Grant Period:	10/01/2025 - 06/30/2026	**Grantee In Kind Match:**	$0.00
Liquidation Date:	09/28/2026	**Grantee GPI:**	$0.00
Program Fund:	CI-Byrne State Crisis Intervention Program	**Total Project Cost:**	$109,633.00
Grantee Name:	Sugar Land, City of		
Project Title:	Law Enforcement Mental Health Collaborative		
Grant Manager:	Madeline De Amaral		
Unique Entity Identifier (UEI):	XZ2PYBMQKJ91		

CFDA:	16.738 - Byrne State Crisis Intervention Program
Federal Awarding Agency:	U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
Federal Award Date:	2/13/2023
Federal/State Award ID Number:	15PBJA-23-GG-00035-BSCI
Total Federal Award/State Funds Appropriated:	$21,246,509.00
Pass Thru Entity Name:	Texas Office of the Governor – Criminal Justice Division (CJD)
Is the Award R&D:	No

Federal/State Award Description:	Grant funds may be used to provide additional personnel; crisis intervention programs; reentry and violence prevention programs; software, or other forms of technology needed for threat assessment programs; case management and information-sharing solutions; and specialized training for court, behavioral health, and law enforcement personnel.

RESOLUTION NO. 25-52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE CI-BYRNE STATE CRISIS INTERVENTION GRANT PROGRAM FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE, THROUGH THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO EXECUTE GRANT RELATED DOCUMENTS TO ACCEPT, REJECT OR TERMINATE THE GRANT; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.

WHEREAS, the City Council of the City of Sugar Land ("City") finds it is in the best interest of the citizens of the City to accept the CI-Byrne State Crisis Intervention Grant Program ("Grant") from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, through the Texas Office of the Governor – Criminal Justice Division (CJD), to fund law enforcement projects including Law Enforcement Mental Health Collaborative Program, that promote the prevention, intervention, and reduction of crime and violence and provide essential crisis services to at-risk populations within the communities; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That the City accept the CI-Byrne State Crisis Intervention Grant Program, ("Grant"), to fund law enforcement projects including Law Enforcement Mental Health Collaborative Program (Grant #5407501).

Section 3. That the City Manager, or his designee, is designated as authorized grant official or representative to execute any grant related documents that are necessary to accept, reject, receipt, or terminate the Grant on behalf of the City of Sugar Land.

Section 4. That in the event of loss or misuse of any Grant funds awarded to the City, the City assures that the awarded Grant funds will be returned to the Texas Office of the Governor in full.

APPROVED on ______________________________, 2025.

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Carol K. McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:

Jisher Day

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Linda Mendenhall, City Secretary

Attachment: Texas Office of the Governor – Criminal Justice Division, Statement of Grant Award