



City of Sugar Land

Parks, Art, Recreation, Culture, and Streetscapes Board Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, November 11, 2025

Parks, Art, Recreation, Culture, and Streetscapes Board Meeting Minutes City Council Chamber 5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/DmX-pBGQisI?feature=share>

II. Call to Order

QUORUM PRESENT

Ho Jin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston were present. Andy Phan, Joan Maresh-Hansen, and Kelsey Low were absent.

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the October 14, 2025 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the minutes of the October 14, 2025 meeting**, was made by Sonny Johnston and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

V. Orientation

A. ORIENTATION

Review of and discussion on the PARCS Advisory Board orientation and overview of the Parks & Recreation Department.

William Hajdik, Interim Director of Parks and Recreation

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VI. Fact, Findings, and Recommendation

A. TREE CITY USA APPLICATION

Consideration of and action on the approval of the 2025 Tree City USA Application

Henry Vavrecka, Right of Way Services Manager

Henry Vavrecka, Right of Way Services Manager, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve the Tree City USA application submittal** was made by HoJin Lim and seconded by Kelsey Johnson; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Dely, Kelsey Johnson, Tracy Pipes, Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, Kelsey Low

VII. Director's Report

A. Parks Topics

Upcoming Events

Recap October

William Hajdik, Interim Director of Parks and Recreation

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VIII. Adjournment

A motion to **Adjourn at 6:31 p.m.**, was made by Heather Guillen and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

Linda Mendenhall, City Clerk





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Boulevard North
Sugar Land, TX 77479

Tuesday, October 14, 2025

Parks, Art, Recreation, Culture, and Streetscapes
Board Meeting Minutes
Cane Room 161
5:30 PM

I. Attention

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The meeting will live stream at <https://youtube.com/live/XCj1Fhg8GXA?feature=share>.

II. Call to Order

QUORUM PRESENT

Kelsey Low, Sonny Johnston, HoJin Lim, Heather Guillen, Tracy Pipes, and Joan Maresh-Hansen were present. Kelsey Johnson and Andy Phan were absent.

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

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For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the September 9, 2025 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the minutes of the September 9, 2025 meeting**, was made by Sonny Johnston and seconded by Joan Maresh-Hansen; the motion **Passed**.

Ayes: Kelsey Low, Sonny Johnston, HoJin Lim, Heather Guillen, Tracy Pipes, Joan Maresh-Hansen

Absent: Kelsey Johnson, Andy Phan

V. Public Arts Projects

A. CIVIC ARTS PROGRAM UPDATES

Review of and discussion on Civic Arts Program Updates.

Sharee Davis, Civic Arts Manager

Sharee Davis, Civic Arts Manager, gave a presentation, made comments, and answered questions from the Board.

B. PUBLIC ART CONTRACT RECOMMENDATION - MIG, INC.

Consideration of and action on a recommendation to City Council to authorize a consultant services contract with MIG, Inc. to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.

Sharee Davis, Civic Arts Manager

Sharee Davis, Civic Arts Manager, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve a recommendation to City Council to authorize a consultant services contract with MIG, Inc. to develop a new public art plan**, was made by Joan Maresh-Hansen and seconded by Tracy Pipes; the motion **Passed**.

Ayes: Kelsey Low, Sonny Johnston, HoJin Lim, Heather Guillen, Tracy Pipes, Joan Maresh-Hansen

Absent: Kelsey Johnson, Andy Phan

VI. Director's Report

A. Parks Topics

Upcoming Events

Recap September

Kimberly Terrell, Director of Parks & Recreation

Kimberly Terrell, Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Board.

VII. Adjournment

A motion to **Adjourn at 6:15 p.m.**, was made by Kelsey Low and seconded by Heather Guillen; the motion **Passed**.

Ayes: Kelsey Low, Sonny Johnston, HoJin Lim, Heather Guillen, Tracy Pipes, Joan Maresh-Hansen

Absent: Kelsey Johnson, Andy Phan

Linda Mendenhall, City Clerk

