



City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, November 4, 2025
City Council Meeting Minutes
City Council Chamber
5:00 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.

III. Closed Executive Session

- A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

Section 551.072 Deliberation Regarding Real Property:

For the purpose of deliberation regarding the purchase, exchange, lease or value of real property.

Bryan Norton, Real Property Manager

RECESS: Mayor McCutcheon recessed into closed executive session at 5:06 p.m.

- B. Closed Executive Session as authorized by Chapter 551, Texas Government Code, in accordance with:

Section 551.074 - Public Officers:

For the purpose of deliberations regarding appointments to, and duties of, the Planning and Zoning Commission.

Stewart Jacobson, District 3, Suzanne Whatley, District 1

RECONVENE: Mayor McCutcheon reconvened the meeting at 6:00 p.m.

IV. Invocation

Carol McCutcheon, Mayor

V. Pledges of Allegiance

Carol McCutcheon, Mayor

VI. Recognition

A. MAYOR'S MONARCH PLEDGE DAY

William Hajdik, Interim Director of Parks and Recreation

B. MUNICIPAL COURT WEEK

NOVEMBER 3-7, 2025

Kendra Beverly, Municipal Court Administrator

VII. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Council.

VIII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. MINUTES

Consideration of and action on approval of the minutes of the October 21, 2025, meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the consent agenda items A through L**, was made by Suzanne Whatley and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

- B. Consideration of and action on CITY OF SUGAR LAND RESOLUTION NO. 25-48: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FISCAL YEAR (FY) 2026 RIFLE-RESISTANT BODY ARMOR GRANT FUNDED THROUGH BG-RIFLE RESISTANT BODY-ARMOR GRANT PROGRAM ("GRANT") FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS**

GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.

Gregory Suter, Police Captain - Staff Services Bureau

- C. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION 25-47: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FIRST RESPONDER MENTAL HEALTH – CISM PROGRAM GRANT FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.**

Caroline Egan, Emergency Management Coordinator

- D. **AGREEMENT WITH ESRI INC.**

Consideration of and action on the authorization of the Esri Small Municipal and County Government Enterprise Agreement (EA) in the amount of \$90,300.00 for year one of a three-year agreement, for a total of \$270,900.00.

Erik Schenck, IT Manager

- E. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2381: AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, AMENDING SECTIONS 5-351 AND 5-376 OF CHAPTER 5, ARTICLE VIII, DIVISION 11 OF THE SUGAR LAND CODE OF ORDINANCES REGARDING PRETREATMENT STANDARDS FOR USERS OF THE CITY'S WASTEWATER TREATMENT PLANTS.**

David Whittemore, Assistant Director of Utilities

- F. **CONTRACT WITH HAHN EQUIPMENT COMPANY INC.**

Consideration of and action on the authorization of a contract between the City of Sugar Land and Hahn Equipment Company Inc. for On-Call Pump and Motor Repairs and Replacement in the amount of \$200,000.00 per year, with the option to renew for four additional years, with an overall total of \$1,000,000.00.

David Whittemore, Assistant Director of Utilities

- G. **CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.**

Consideration of and action on the authorization of a contract with SHI Government Solutions, Inc. in the amount of \$202,971.97, for the purchase of the hardware and professional services.

Steve Budny, Director of IT, Data, and Security

- H. **CONTRACT WITH SWEEPING CORPORATION OF AMERICA**

Consideration of and action on authorization of a contract with Sweeping Corporation of America, in the amount of \$162,120.00 for street sweeping services, with a renewal for four additional one-year terms for a total contract amount of \$810,600.00.

Ryon Bell, Streets and Drainage Manager

I. SUGAR LAND 4B CORPORATION APPOINTMENTS

Consideration of and action on the appointment of Alan Goodrich, Sanjay Singhal, and Robert Boettcher as directors for terms expiring September 30, 2027, to the Sugar Land 4B Corporation.

Carol McCutcheon, Mayor

J. Consideration of and action on CITY OF SUGARLAND RESOLUTION NO. 25-49: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING RESPONSIBILITIES, GUIDELINES, CODE OF CONDUCT, AND PROTOCOLS FOR THE MAYOR, CITY COUNCIL, AND CITY MANAGER; ADOPTING RULES OF PROCEDURE FOR CITY COUNCIL MEETINGS, AND REPEALING RESOLUTION 24-66.

Shayla Lee, Director of Strategic & Government Affairs

K. SECOND CONSIDERATION: Consideration of and action on CITY OF SUGAR LAND ORDINANCE NO. 2390: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, PROVIDING A RECOMMENDATION ON THE PROPOSED CHANGES TO THE LAKE POINTE REDEVELOPMENT DISTRICT, CHAPTER 2, PART 5 OF THE DEVELOPMENT CODE.

Ruth M. Lohmer, Redevelopment Planning Manager

L. APPOINTMENT TO THE HOUSTON-GALVESTON AREA COUNCIL

Consideration of and action on the appointment of Stewart Jacobson as member and Rick Miller as alternate to the Houston-Galveston Area Council (H-GAC) General Assembly and Board of Directors for a one-year term for calendar year 2026.

Carol McCutcheon, Mayor

IX. Annual Ethics Training

A. ANNUAL ETHICS TRAINING

Receive annual training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City Officials.

Meredith Riede, City Attorney

Meredith Riede, City Attorney, gave a presentation and made comments, and answered questions from the Council.

X. Oath of Office

A. BOARDS AND COMMISSIONS OATH OF OFFICE

Administer the Oath of Office to members appointed to the City of Sugar Land's Boards and Commissions.

Carol McCutcheon, Mayor

Mayor McCutcheon administered the oath of office to the appointed members of the City of Sugar Land's Boards and Commissions.

XI. Appointments

A. PLANNING AND ZONING APPOINTMENTS

Clarification of and action on appointment of commissioners to the Planning and Zoning Commission.

Stewart Jacobson, District 3, Suzanne Whatley, District 1

The Mayor and City Council appointed Bradley Tilton as a member of the Planning and Zoning Commission to fill the unexpired term of Taylor Landin and will serve a partial term through September 30, 2026.

A motion to **Approve the appointment of a commissioner to the P&Z Commission**, was made by Sanjay Singhal and seconded by Rick Miller; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XII. Public Hearings

- A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed amendment to Section 2-92, Zoning Regulations of Chapter 2 of the Sugar Land Development Code.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2392:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2 OF THE LAND DEVELOPMENT CODE BY AMENDING SECTION 2-92 TO SIMPLIFY THE MAXIMUM HEIGHT REQUIREMENT FOR THE NEIGHBORHOOD BUSINESS (B-1) ZONING DISTRICT.

Emily Ercius, Planner I

Emily Ercius, Planner I, gave a presentation, made comments, and answered questions from the Council.

Mayor McCutcheon opened the public hearing at 6:41 p.m. No members of the public addressed the Council during the public hearing. The public hearing was closed at 6:41 p.m.

A motion to **Approve the proposed amendment to Chapter 2 of the Sugar Land Development Code**, was made by Robert Boettcher and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XIII. Contracts and Agreements

A. PUBLIC ART CONTRACT - MIG, INC.

Consideration of and action on authorization of a consultant services contract with Moore Iacofano Goltsman, Inc. (MIG) to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.

Sharee Davis, Civic Arts Manager

Sharee Davis, Civic Arts Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a contract with MIG, Inc**, was made by Stewart Jacobson and seconded by Suzanne Whatley; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Jim Vonderhaar, Carol McCutcheon

Nays: Sanjay Singhal

B. CONTRACT WITH QUIDDITY ENGINEERING, LLC.

Consideration of and action on the authorization of a professional services contract with Quiddity Engineering, LLC to complete design improvements of the existing West Wastewater Treatment Plant (WWTP) in the amount of \$2,960,000 for CIP CWW2309 – Tract 2 Wastewater Improvements.

Timothy Jahn, Senior Engineering Manager

Timothy Jahn, Senior Engineering Manager, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a contract with Quiddity Engineering LLC**, was made by Rick Miller and seconded by Sanjay Singhal; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XIV. Ordinances and Resolutions

- A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2389:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ADOPTING REVISED FOOD ESTABLISHMENT AND INSPECTIONS FEES BY AMENDING CHAPTER 2, ARTICLE V, DIVISION 4, SECTION 2-136(B) (FOOD ESTABLISHMENTS AND INSPECTIONS) OF THE CODE OF ORDINANCES, AND OTHER MATTERS RELATED THERETO.

Nicole Guevara, Assistant Director of Neighborhood Services

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the first reading of Ordinance No. 2389**, was made by Stewart Jacobson and seconded by Jim Vonderhaar; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

- B. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2393:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING PROVISIONS OF CHAPTER 3, ARTICLE IV (FOOD AND FOOD SERVICES) OF THE CODE OF ORDINANCES BY ADOPTING THE UPDATED FDA FOOD CODE, MAKING RELATED AMENDMENTS THERETO, AND REVISING REGULATIONS RELATING TO FOOD ESTABLISHMENTS.

Nicole Guevara, Assistant Director of Neighborhood Services

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve the first reading of Ordinance No. 2393**, was made by Sanjay Singhal and seconded by Suzanne Whatley; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XV. Workshop

- A. **CODE ENFORCEMENT ORDINANCE AMENDMENTS**

Review of and discussion on modifications to regulations pertaining to political signs, tree trimming and overnight commercial parking.

Nicole Guevara, Assistant Director of Neighborhood Services

RECESS: Mayor McCutcheon recessed the meeting at 7:21 p.m.

RECONVENE: Mayor McCutcheon reconvened the meeting at 7:30 p.m.

Nicole Guevara, Assistant Director of Neighborhood Services, gave a presentation, made comments, and answered questions from the Council.

- B. **DUHACSEK PARK INTERLOCAL AGREEMENT**

Review of and discussion on the Interlocal Agreement between the City of Sugar Land and Fort Bend County for the operation and improvement of Duhacsek Park.

Kimberly Terrell, Interim Director of Communications

Kimberly Terrell, Interim Director of Communications, gave a presentation, made comments, and answered questions from the Council.

XVI. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon and the City Council gave comments and reported on events and activities attended. Michael Goodrum, City Manager, did not have a report for this meeting.

XVII. Adjournment

A motion to **Adjourn at 8:15 p.m.**, was made by Sanjay Singhal and seconded by Carol

McCutcheon; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

Linda Mendenhall, City Clerk



ORDINANCE NO. 2390

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2 OF THE LAND DEVELOPMENT CODE BY AMENDING REGULATIONS FOR THE LAKE POINTE REDEVELOPMENT ZONING (LPR) DISTRICT.

WHEREAS, the Planning and Zoning Commission has recommended that the City's Land Development Code be amended to enable redevelopment of the Lake Pointe Redevelopment Zoning (LPR) District and achieve the compact high-quality development envisioned for the site; and

WHEREAS, the Planning and Zoning Commission and the City Council have each conducted in the time and manner and after notice required by law and applicable ordinances, a public hearing on such changes; and

WHEREAS, the City Council finds that the proposed amendments comply with the City's comprehensive plan and now deem it appropriate to make such changes; **NOW, THEREFORE**;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of the ordinance are hereby declared true and correct.

Section 2. That Chapter 2, Article II of the Land Development Code is revised by amending Section 2-118 to read as follows:

Sec. 2-118. - District Regulations

A. *Regulations for Nonresidential, Multi-Family and Mixed-Use Development.* The following bulk regulations apply to all Nonresidential, Multi-family, and Mixed-Use sites in the Lake Pointe Redevelopment District:

Table 2-118.1: Bulk Regulations for Nonresidential, Multi-Family and Mixed-Use Development	
Description	Regulation
Setbacks	
Front, minimum/maximum	0/5 feet (a)
Street side, minimum/maximum	0/5 feet (a)
Interior side, minimum	0 feet (b)
Rear, minimum	5 feet (b)
Other	
Building height, max	(c)
Building street frontage, minimum	See Sec. 2-121.C

REFERENCES

- a. Front and Street Side
 - i. Shall be measured from the back of the Pedestrian Realm.
 - ii. If an easement is present, and it prevents the structure from being located on the maximum building line, 75% of the building face shall be built to the easement line.
- b. Measured from the property line.
- c. Airport Height Hazard Regulations apply.

B. Regulations for Middle Housing Development. The following bulk regulations apply to Middle Housing sites in the Lake Pointe Redevelopment District. See Figures 2-118.A.1—2-118.A.5. for detail.

Table 2-118.2: Bulk Regulations for Middle Housing Development		
Description		Regulation
Setbacks		
Front, minimum/maximum		0/20 feet (a)
Street side, minimum/maximum		0/20 feet (a)
Interior Side, min	Dwelling, Single Family Attached (Townhome)	(b)
	Dwelling, Two-Family (Duplex)	3 feet
	Dwelling, Urban Home	(c)
	Dwelling, Multiplex	5 feet
Rear, minimum		5 feet (d)
Other		
Building height, maximum	Lots fronting on a public Street	4 stories but not more than 55 feet
	Lots fronting on a Mews	3 stories but not more than 45 feet
Dwelling, Urban Home Maximum Lot Width		40 feet (e)
REFERENCES		
a. Front and Street Side		
i. For lots fronting on a Street, the Front Yard setback shall be measured from the back of the Pedestrian Realm.		
ii. If an easement is present and it prevents the structure from being located on the maximum building line, 60% of the building face shall be built to the easement line.		
b. Townhome attached on 2 sides - 0 feet. Townhome attached on 1 side and other side yard open - 3 feet.		
c. Side setbacks shall be established on the plat and shall be:		
i. Three feet on each side; or		
ii. Zero feet on one side and 6 feet on second side; or.		
iii. For the rear 40 feet of the lot: zero feet on one side and six feet on the other; and for the front of the lot: three feet on each side.		
iv. For ii. and iii above, zero-foot side must abut required 6-foot Yard on adjacent lot. A 3-foot maintenance easement adjacent to the lot line and within the 6-foot side yard shall be delineated on the plat, and there shall be a right to access the 0-foot building line side from the maintenance easement for maintenance purposes		
d. Rear, minimum shall be as follows:		
i. For rear-loading lots, Rear Yard setback shall be measured from the edge of alley or private drive pavement.		
e. For corner lots, maximum lot width shall be 50 feet.		

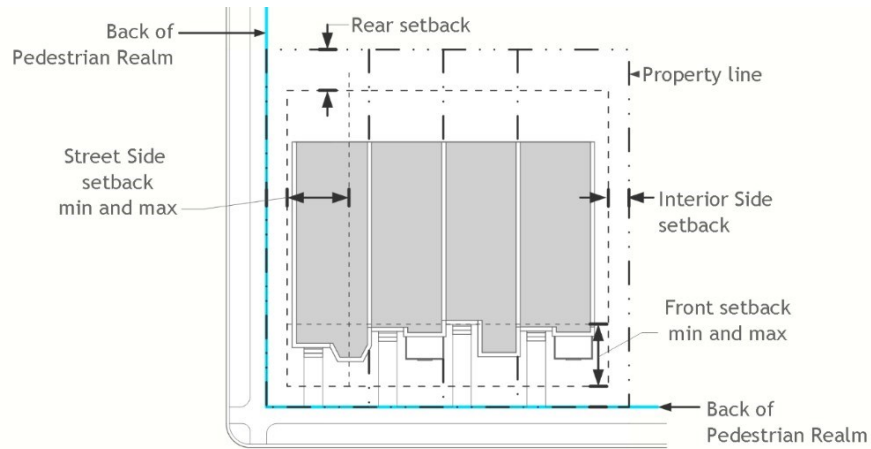


Figure 2-118.A.1: Setbacks – Single-Family Attached

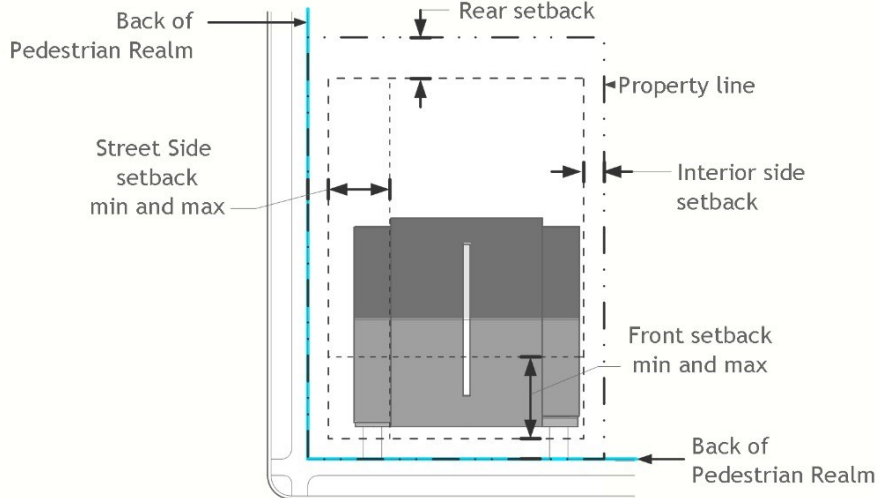


Figure 2-118.A.2: Setbacks – Two-Family (Duplex)

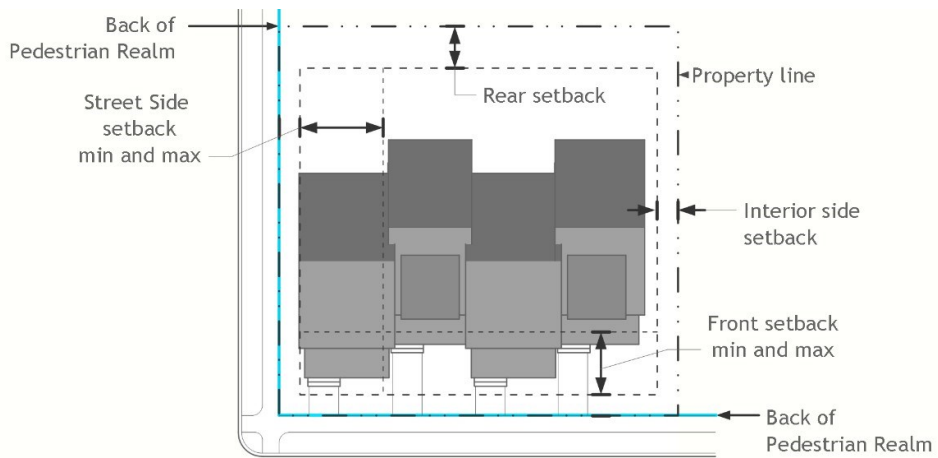


Figure 2-118.A.3: Setbacks – Triplex, Quadplex and Sixplex

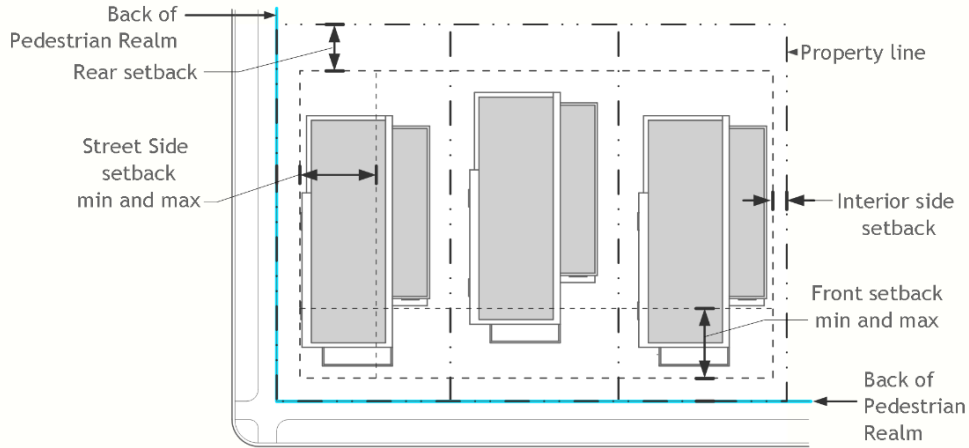


Figure 2-118.A.4: Setbacks – Urban Home Dwelling

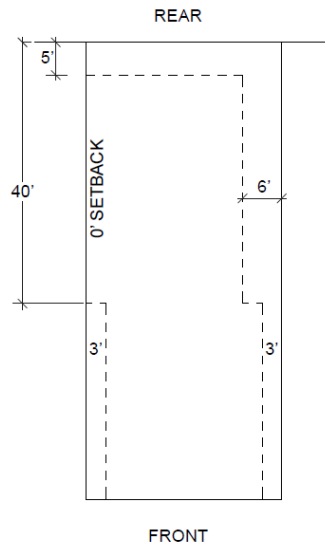


Figure 2-118.A.5: Variable Side Setbacks - Urban Home Dwelling

Section 3. That Chapter 2, Article II of the Land Development Code is revised by amending Section 2-122 to read as follows:

Sec 2-122. - Building Design – Middle Housing Development.

A. Building Orientation and Entrances.

1. Buildings shall be oriented so that the Primary Facade faces and provides pedestrian access to a Street, Civic Space, or Mews. Mews shall be a minimum of 20 feet wide, measured from property line to property line, and include a 5-foot-wide paved walkway that connects and provides pedestrian access from each Dwelling Unit to a Street.

2. The orientation of the Primary Entrance and façade of residential dwellings shall be consistent with the established pattern along the block face.
3. No residential structure shall be sited diagonally or otherwise skewed on the lot.

B. *Building Form.*

1. *Building Mass.* Exterior walls shall be broken up to prevent the appearance of featureless walls using recessed entryways, bay windows, use of more than one exterior finish material, use of architectural details, or such other technique or combinations of techniques.
2. *360-Degree Architecture.* Those sides of a building that are not visible from the street frontage shall have a finished façade that is similar to the visible façades in terms of materials and architectural detailing.

C. *Building Transparency.* At least 15 percent of the area of facades that face Streets, Mews and Civic Spaces shall be windows or doors. Facades facing alleys shall include a minimum of two windows.

Section 4. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 5. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

APPROVED on _____.

ADOPTED on _____.

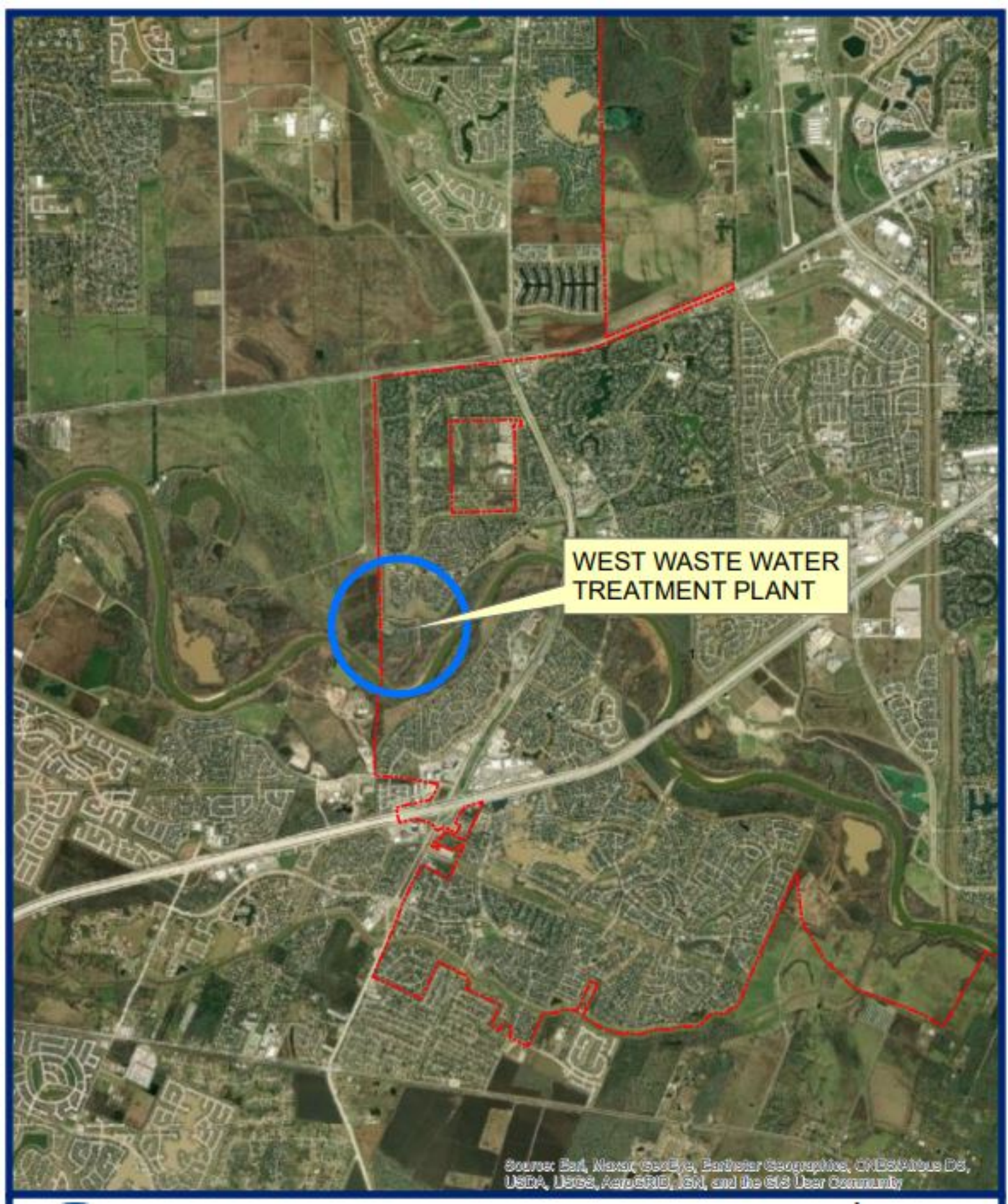
Carol K. McCutcheon, Mayor

ATTEST:

Linda Mendenhall, City Clerk

APPROVED AS TO FORM:





WEST WASTE WATER
TREATMENT PLANT

The image is an aerial photograph of a suburban landscape. A red dashed line outlines a large area that includes residential neighborhoods, green fields, and some industrial or commercial structures. Within this red-outlined area, a blue circle highlights a specific location. A yellow callout box with a pointer indicates that this location is the 'WEST WASTE WATER TREATMENT PLANT'. The surrounding area shows typical suburban features like roads, houses, and trees.

**CITY OF SUGAR LAND STANDARD CONTRACT
FOR PROFESSIONAL ENGINEERING DESIGN
SERVICES FOR CITY FACILITIES**

Over \$1M
(Rev. 1-16-25)

I. Signatures. By signing below, the parties agree to the terms of this Contract.

CITY OF SUGAR LAND

ENGINEER:

By:

By:



Date:

Date: 10.13.2025

Title:

Title: Vice President

Company: Quiddity Engineering, LLC

MATTER NUMBER: 7794M
APPROVED AS TO FORM:

II. General Information and Terms.

Engineer's Name and Address: Quiddity Engineering, LLC
1575 Sawdust Road, Suite 400
The Woodlands, Texas 77380

Project Description: Design Phase, Bid Phase, & Additional Services for West
Wastewater Treatment Plant Improvement (CIP CWW2309)

Maximum Contract Amount: \$2,960,000.00

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: See III.F.

Contract Parts: This Contract consists of the following parts:

- I. Signatures
- II. General Information and Terms
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Additional Contract Documents