



## City of Sugar Land

### Planning & Zoning Commission Minutes

Sugar Land City Hall  
2700 Town Center  
Boulevard North  
Sugar Land, TX 77479

**Tuesday, October 14, 2025**  
**Planning & Zoning Commission Meeting Minutes**  
**City Council Chamber**  
**6:30 PM**

#### **I. Attention**

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

#### **II. Call to Order**

##### **QUORUM PRESENT**

Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, and Taylor Landin were present. Matthew Caligur was absent.

#### **III. Public Comment**

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Commission.

#### **IV. Minutes**

##### **A. MINUTES**

Consideration of and action on the minutes of the September 25, 2025 meeting.

**Linda Mendenhall, City Clerk**

A motion to **Approve the minutes from September 25, 2025 meeting**, was made by Mary Smith and seconded by Chuck Brown; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Taylor Landin

Absent: Matthew Caligur

## V. Subdivision Plat

### A. **DW SUGAR LAND ENTRY RESERVE FINAL PLAT**

Consideration of and action on the approval of the DW Sugar Land Entry Reserve Final Plat.

**Jessica Echols, Senior Planner**

Jessica Echols, Senior Planner, gave a presentation, made comments, and answered questions from the Commission.

A motion to **Approve the DW Sugar Land Entry Reserve Final Plat**, was made by Taylor Landin and seconded by Sapana Patel; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Taylor Landin

Absent: Matthew Caligur

## VI. Public Hearings

### A. **PUBLIC HEARING 6:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed changes to Chapter 2, Article II, Table 2-92.1 of the Development Code.

Consideration of and action on a recommendation on the proposed changes to Chapter 2, Article II, Table 2-92.1 of the Development Code, to the City Council.

**Emily Ercius, Planner I**

Emily Ercius, Planner I, gave a presentation, made comments, and answered questions from the Commission.

Taylor Landin, Vice Chair, opened the public hearing at 6:40 p.m. No members of the public addressed the Commission during the hearing. Taylor Landin, Vice Chair, closed the public hearing at 6:40 p.m.

A motion to **Approve the proposed changes to Chapter 2, Article II, Table 2-92.1 of the Development Code**, was made by Taylor Landin and seconded by Chuck Brown; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Taylor Landin

Absent: Matthew Caligur

## VII. Reports

### A. Planning and Zoning Commission Liaison Report

- City Council Meeting October 7, 2025

**Mary Smith, Commissioner**

Commissioner Mary Smith attended and reported on the October 7, 2025, City Council Meeting.

B. City Staff Report

- Calendar of Scheduled Meetings and Events

**Lisa Kocich-Meyer, Director of Planning & Development Services**

Jessica Rodriguez, Assistant Director of Planning & Development Services, reported on upcoming scheduled meetings and events.

**VIII. Adjournment**

A motion to **Adjourn at 6:43 p.m.**, was made by Chuck Brown and seconded by Mary Smith; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Taylor Landin

Absent: Matthew Caligur