



City of Sugar Land

Planning & Zoning Commission Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Thursday, August 28, 2025
Planning & Zoning Commission Meeting Minutes
City Council Chamber
6:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Chuck Brown, Mary Smith, Fareena Dawood, Sapana Patel, and Matthew Caligur were present. Randall Halbrook, Apurva Parikh, and Taylor Landin were absent.

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the August 12, 2025 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the minutes of the August 12, 2025 meeting**, was made by Matthew Caligur and seconded by Chuck Brown; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Fareena Dawood, Sapana Patel, Matthew Caligur

Absent: Randall Halbrook, Apurva Parikh, Taylor Landin

V. Subdivision Plat

A. **RYEHILL SECTION SIX PRELIMINARY PLAT**

Consideration of and action on the Ryehill Section Six Preliminary Plat.

Jessica Echols, Senior Planner

Jessica Echols, Senior Planner, gave a presentation, made comments, and answered questions from the Commission.

A motion to **Approve the Ryehill Section Six Preliminary Plat**, was made by Matthew Caligur and seconded by Fareena Dawood; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Fareena Dawood, Sapana Patel, Matthew Caligur

Absent: Randall Halbrook, Apurva Parikh, Taylor Landin

VI. Reports

A. Planning and Zoning Commission Liaison Report

- City Council Meeting August 19, 2025

Matthew Caligur, Chair

Matthew Caligur, Chair, attended and reported on the August 19, 2025 City Council meeting.

B. City Staff Report

- Calendar of Scheduled Meetings and Events

Lisa Kocich-Meyer, Director of Planning & Development Services

Jessica Rodriguez, Assistant Director of Planning & Development Services, reported on upcoming scheduled meetings and events.

VII. Adjournment

A motion to **Adjourn at 6:40 p.m.**, was made by Matthew Caligur and seconded by Mary Smith; the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Fareena Dawood, Sapana Patel, Matthew Caligur

Absent: Randall Halbrook, Apurva Parikh, Taylor Landin