



City of Sugar Land

Planning & Zoning Commission Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, May 13, 2025
Planning & Zoning Commission Meeting Minutes
City Council Chamber
6:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

III. Minutes

- A. Consideration of and action on the minutes of the April 22, 2025 Joint City Council and Planning & Zoning Commission meeting, and the April 24, 2025 Planning & Zoning Commission meeting.

Linda Mendenhall, City Clerk

A motion to **Approve**, the minutes of the April 24, 2025 Joint meeting, was made by Taylor Landin and seconded by Mary Smith, the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Matthew Caligur, Taylor Landin

IV. Site Development Permit

- A. Consideration of and action on a Site Development Permit for the maximum building width for 3 Cleveland Drive.

Emily Ercius, Planner I

Emily Ercius, Planner I, gave a presentation, made comments, and answered questions from the Commission.

A motion to **Approve, the site development permit for the maximum building width for 3 Cleveland Drive**, was made by Matthew Caligur and seconded by Taylor Landin, the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Matthew Caligur, Taylor Landin

V. Reports

A. Planning and Zoning Commission Liaison Report

- City Council Meeting May 6, 2025

Matthew Caligur, Chair

Matthew Caligur, Chair, reported on the May 6, 2025 City Council meeting.

B. City Staff Report

- Calendar of Scheduled Meeting and Events

Matthew Caligur, Chair

Jessica Rodriguez, Assistant Director of Planning & Development Services, reported on upcoming scheduled meetings and events.

A motion to **Approve, Adjournment at 6:41 p.m.**, was made by Taylor Landin and seconded by Mary Smith, the motion **Passed**.

Ayes: Chuck Brown, Mary Smith, Randall Halbrook, Apurva Parikh, Fareena Dawood, Sapana Patel, Matthew Caligur, Taylor Landin