



City of Sugar Land

Animal Advisory Board Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Wednesday, February 18, 2026
Animal Advisory Board Meeting
Cane Room 161
12:00 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/wCk5CYJLeLc?feature=share>.

II. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

III. Call to Order

IV. Minutes

A. MINUTES

Consideration of and action on the approval of the minutes of the January 21, 2026, meeting.

Linda Mendenhall, City Clerk

V. Administrator's Report

A. AGENDA ITEM SUBMISSION

Review of and discussion on reaffirming the agenda item submission framework.

Melissa Hobson, Animal Services Administrator

B. SOCIAL MEDIA AND PUBLIC COMMENTARY

Review of and discussion on reaffirming and acknowledging the Social Media and Public Commentary ethics guidance and required practices.

Melissa Hobson, Animal Services Administrator

C. FISCAL USE OF DONATIONS

Review of and discussion on the acknowledgment of the report on the fiscal use of donations.

Melissa Hobson, Animal Services Administrator

D. **ANIMAL LICENSING, MICROCHIPPING & SPAY/NEUTER FRAMEWORK**

Review of and discussion on the proposed Animal Licensing, Microchipping, and Spay/Neuter Framework.

Melissa Hobson, Animal Services Administrator

VI. Workshop-Strategic Plan

A. **WORKSHOP - DRAFT STRATEGIC ACTION PLAN**

Review of and discussion on the draft strategic plan in collaboration with the Animal Advisory Board, including feedback, questions, and next steps.

Brittney Sinclair, Assistant Director of Strategic & Government Affairs

VII. Adjournment

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the city secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#)

Posted on this 12th day of February, 2026 at 10:30 A.M.