



City of Sugar Land

Parks, Art, Recreation, Culture, and Streetscapes Board Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, February 10, 2026

Parks, Art, Recreation, Culture, and Streetscapes
Board Meeting
Cane Room 161
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://youtube.com/live/8yKE_eMH1uk?feature=share.

II. Call to Order

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

IV. Minutes

A. MINUTES

Consideration of and action on the approval of the minutes of the November 11, 2025 meeting.

Linda Mendenhall, City Clerk

V. Annual Ethics Training

A. ANNUAL ETHICS TRAINING

Receive training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City officials.

Meredith Riede, City Attorney

VI. Workshop

A. FY2026 SPECIAL EVENTS

Review of and discussion on proposed Fiscal Year 2026 Parks and Recreation Special Events.

Carla Allen, Event Production Manager

VII. Director's Report

- A. Parks Topics
 - Upcoming Events
 - Recap December and January
 - William Hajdik, Interim Director of Parks and Recreation**

VIII. Adjournment

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.

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Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request
February 10, 2026

Agenda Request No: IV.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Ashley Newsome, Deputy City Clerk

Presented by: Linda Mendenhall, City Clerk

Responsible Department: Admin

Agenda Caption:

MINUTES

Consideration of and action on the approval of the minutes of the November 11, 2025 meeting.

Recommended Action:

Consider the approval of the minutes of the November 11, 2025 meeting.

Executive Summary:

Consideration of and action on the approval of the minutes of the November 11, 2025 meeting.

Budget

Expenditure Required: n/a

Current Budget: n/a

Additional Funding: n/a

Funding Source: n/a

Account Number (ORG-OBJ-Project): n/a

Attachments

1. November 11, 2025 PARCS Minutes



City of Sugar Land

Parks, Art, Recreation, Culture, and Streetscapes Board Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, November 11, 2025
Parks, Art, Recreation, Culture, and Streetscapes
Board Meeting Minutes
Cane Room 161
5:30 PM

I. Attention

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The meeting will live stream at <https://youtube.com/live/DmX-pBGQisI?feature=share>

II. Call to Order

QUORUM PRESENT

Ho Jin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston were present. Andy Phan, Joan Maresh-Hansen, and Kelsey Low were absent.

III. Public Comment

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No members of the public addressed the Board.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the October 14, 2025 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the minutes of the October 14, 2025 meeting**, was made by Sonny Johnston and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

V. Orientation

A. ORIENTATION

Review of and discussion on the PARCS Advisory Board orientation and overview of the Parks & Recreation Department.

William Hajdik, Interim Director of Parks and Recreation

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VI. Fact, Findings, and Recommendation

A. TREE CITY USA APPLICATION

Consideration of and action on the approval of the 2025 Tree City USA Application

Henry Vavrecka, Right of Way Services Manager

Henry Vavrecka, Right of Way Services Manager, gave a presentation, made comments, and answered questions from the Board.

A motion to **Approve the Tree City USA application submittal** was made by HoJin Lim and seconded by Kelsey Johnson; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Dely, Kelsey Johnson, Tracy Pipes, Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, Kelsey Low

VII. Director's Report

- A. Parks Topics
- Upcoming Events
- Recap October

William Hajdik, Interim Director of Parks and Recreation

William Hajdik, Interim Director of Parks and Recreation, gave a presentation, made comments, and answered questions from the Board.

VIII. Adjournment

A motion to **Adjourn at 6:31 p.m.**, was made by Heather Guillen and seconded by Tracy Pipes; the motion **Passed**.

Ayes: HoJin Lim, Heather Guillen, Chris Delay, Kelsey Johnson, Tracy Pipes, and Sonny Johnston

Absent: Andy Phan, Joan Maresh-Hansen, and Kelsey Low

Linda Mendenhall, City Clerk





Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request
February 10, 2026

Agenda Request No: V.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Meredith Riede, City Attorney

Responsible Department: Parks

Agenda Caption:

ANNUAL ETHICS TRAINING

Receive training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City officials.

Recommended Action:

Receive annual training on state and local ethics rules.

Executive Summary:

Budget

Expenditure Required: Ordinance 2095, adopted in May 2017, revised the Code of Ethical Conduct for City Officials elected to council or appointed to boards and commissions in the City of Sugar Land. This Ordinance requires the City to provide training to city officials on their ethical obligations under state law and the Code of Ethical Conduct. This presentation will satisfy that requirement.

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request February 10, 2026

Agenda Request No: VI.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Carla Allen, Event Production Manager

Responsible Department: Parks

Agenda Caption:

FY2026 SPECIAL EVENTS

Review of and discussion on proposed Fiscal Year 2026 Parks and Recreation Special Events.

Recommended Action:

Review of and discussion on proposed Fiscal Year 2026 Parks and Recreation Special Events.

Executive Summary:

Community Special Events are designed to enhance the quality of life for residents by focusing on meaningful, community-building experiences. Special events play a vital role in enhancing the quality of life for Sugar Land residents by: Building Community Connections: Creating opportunities for residents to gather, engage, and foster a sense of belonging. Promoting Cultural Enrichment: Showcasing diverse arts, entertainment, and traditions that celebrate the unique identity of Sugar Land. Encouraging Active Lifestyles: Providing recreational and leisure opportunities that align with the City's health and wellness goals. The purpose of this presentation is to provide an overview of the proposed Fiscal Year 2026 Parks and Recreation Special Events and review some of our most recent events. This discussion will offer insights into how these events align with strategic goals and contribute to the vibrancy of Sugar Land.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request

February 10, 2026

Agenda Request No: VII.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: William Hajdik, Interim Director of Parks and Recreation

Responsible Department: Parks

Agenda Caption:

Parks Topics

Upcoming Events

Recap December and January

Recommended Action:

Receive Director's Report

Executive Summary:

Interim Director William Hajdik will discuss with the board current hot topics, upcoming events for February and recap significant department happenings from December and January.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None