



City of Sugar Land

City Council Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, December 16, 2025
City Council Meeting
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video> or <https://www.youtube.com/user/SugarLandTXgov/live>. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

III. Invocation

Council Member Robert Boettcher

IV. Pledges of Allegiance

Council Member Robert Boettcher

V. Recognition

A. SILVER HEART CARE
5 YEAR ANNIVERSARY
Carol McCutcheon, Mayor

B. SUGAR LAND 101 CLASS OF 2025 RECOGNITION
Jacob Holland, Communications & Community Engagement Specialist

VI. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

VII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**

Consideration of and action on the approval of the minutes of the December 2, 2025, meeting.

Linda Mendenhall, City Clerk

B. CONTRACT WITH GT DISTRIBUTORS

Consideration of and action on a contract with GT Distributors authorizing the execution of a purchase order in the amount of \$117,720 for the purchase of 50 rifle-resistant vests through a cooperative Agreement with the Buy Board Contract No. 698-23.

Gregory Suter, Police Captain - Staff Services Bureau

C. CONTRACT WITH HOUSTON-GALVESTON AREA COUNCIL

Consideration of and action on approval of the remount of two Sugar Land Fire Department ambulances (Unit #171 & #181) onto new Ford F-550 chassis through the H-GAC Cooperative Contract No. AM1023, for a total purchase order of \$417,383.35.

Mark Campise, Chief of Fire-EMS

D. CONTRACT WITH RINGCENTRAL, INC

Consideration of and action on the authorization of a five-year contract with RingCentral, Inc. in the amount of \$449,221.80

Steve Budny, Director of IT, Data, and Security

E. AGREEMENT WITH FUNCTION 4, LLC

Consideration of and action on approval of a five-year Lease-Purchase Agreement with Function 4, LLC for Sharp Multi-function Printers in the Amount of \$282,702.

Steve Budny, Director of IT, Data, and Security

F. TRI-PARTY LICENSE AGREEMENT WITH SUGAR LAND LITTLE LEAGUE AND YOUTH SCOREBOARDS, LLC

Consideration of and action on the authorization of a Tri-Party License Agreement by and between the City of Sugar Land, Texas, Sugar Land Little League, and Youth Scoreboards, LLC for the installation, operation, and maintenance of three youth baseball/softball scoreboards located on City-owned park property.

William Hajdik, Interim Director of Parks and Recreation

G. TRI-PARTY LICENSE AGREEMENT WITH FIRST COLONY LITTLE LEAGUE AND YOUTH SCOREBOARDS, LLC

Consideration of and action on the authorization of a Tri-Party License Agreement by and between the City of Sugar Land, Texas, First Colony Little League, and Youth Scoreboards, LLC for the installation, operation, and maintenance of five youth baseball/softball scoreboards located on City-owned park property.

William Hajdik, Interim Director of Parks and Recreation

H. MUNICIPAL COURT JUDGE COMPENSATION

Consideration of and action on authorization of the Municipal Court Judge Year 2026 salary, in the amount of \$137,500, effective January 3, 2026.

Carol McCutcheon, Mayor

I. TAX INCREMENT REINVESTMENT ZONE NO. 3 APPOINTMENTS

Consideration of and action on the appointment of Jim Vonderhaar, Sanjay Singhal, and Chris Barnett as members for terms expiring December 31, 2027, to the Tax Increment Reinvestment Zone Number Three.

Carol McCutcheon, Mayor

- J. **TAX INCREMENT REINVESTMENT ZONE NO. 4 APPOINTMENTS**
Consideration of and action on the appointment of Rick Miller, Bridget Yeung, and Jennifer Raymond as members for terms expiring December 31, 2027, to the Tax Increment Reinvestment Zone Number Four.
Carol McCutcheon, Mayor
- K. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE 2397:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 4 OF THE LAND DEVELOPMENT CODE BY AMENDING SIGN REGULATIONS RELATED TO POLITICAL SIGNS.
Nicole Guevara, Assistant Director of Neighborhood Services
- L. **SECOND CONSIDERATION:** Consideration of an action on **CITY OF SUGAR LAND ORDINANCE NO. 2396:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING PROVISIONS IN CHAPTER 5 RELATED TO STOPPING, STANDING, AND PARKING OF VEHICLES; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.
Nicole Guevara, Assistant Director of Neighborhood Services

VIII. Public Hearings

- A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons interested in an ordinance amending Chapter 7 (Building Regulations) of the Sugar Land Development Code by adopting the 2024 International Codes and the 2023 National Electrical Code, with local amendments, and repealing all ordinances or parts of ordinances in conflict herewith.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2395:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 7 (BUILDING REGULATIONS) OF THE SUGAR LAND DEVELOPMENT CODE BY ADOPTING THE 2024 INTERNATIONAL CODES AND THE 2023 NATIONAL ELECTRICAL CODE; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

Nicole Guevara, Assistant Director of Neighborhood Services, Joshua Doyle, Chief Building Official, James Serrano, Assistant Fire Chief, Mike Kugler, Assistant Fire Marshal

- B. **PUBLIC HEARING 6:00 P.M.:** Receive and hear all persons interested in the designation of Reinvestment Zone No. 2025-01 for a 33.4709 acre tract of land located in Sugar Land, Texas at 1111 Gillingham Lane, Sugar Land, Texas.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2394:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, CREATING REINVESTMENT ZONE NO. 2025-01 FOR A 33.4709 ACRE TRACT OF LAND LOCATED IN SUGAR LAND, TEXAS AT 1111 GILLINGHAM LANE, SUGAR LAND, TEXAS.

Jennifer Alexander, Business Development Manager

IX. Contracts and Agreements

A. **ASSIGNMENT OF CONSTELLATION FIELD LEASE TO DIAMOND BASEBALL HOLDINGS**

Consideration of and action on the assignment of the October 5, 2010, Constellation Field Lease and amendments to Diamond Baseball Holdings (DBH) and the authorization of the City Manager to execute the required documentation.

Jessica Huble, Assistant Director of Redevelopment

B. **CONTRACT ASSIGNMENT FROM MUD NO. 269**

Consideration of and action on acceptance of the assignment of three (3) construction contracts from MUD 269 for the Ryehill Water Plant (\$12,813,148.00), South of the Brazos Wastewater Treatment Plant (\$52,198,815.00), and Mass Grading and Detention Pond (\$1,705,322.00), in the total amount of \$66,717,285.00; and authorization of budget amendments to reallocate funding among CIP projects CWA2506, CSW2501, CWW2503, and CWWCONT.

Robert Wilson, Assistant City Engineer

X. Ordinances and Resolutions

A. **FIRST CONSIDERATION:** Consideration of and action on: **CITY OF SUGAR LAND ORDINANCE NO. 2379:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING CHAPTER 5, ARTICLE XIII (SPECIAL EVENTS ORDINANCE).

Briana Williams, Assistant Director of Parks & Recreation

XI. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

XII. Closed Executive Session

A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:

Section 551.074 Personnel Matters:

For the purpose of discussion with respect to the City Manager annual performance evaluation.

Carol McCutcheon, Mayor

XIII. City Manager FY 26 Compensation Package

A. **CITY MANAGER FY26 COMPENSATION PACKAGE**

Consideration of and action on the City Manager's Compensation Fiscal Year 2026.

Carol McCutcheon, Mayor

XIV. Adjournment

The Mayor and City Council reserve the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any Executive Session listed above, the City Council reserves the right to adjourn into Executive Session at any time during this meeting for the purpose of consultation with the Attorney as authorized by Texas Government Code Sections 551.071 to discuss any of the matters listed above.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.

Posted on this 10th day of December 2025 at 5:00 p.m.