City of Sugar Land

City Council Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, November 4, 2025
City Council Meeting
City Council Chamber
5:00 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://www.youtube.com/user/SugarLandTXgov/live. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

III. Closed Executive Session

A. Closed Executive Session as authorized by Chapter 551, Texas Government Code in accordance with:
Section 551.072 Deliberation Regarding Real Property:
For the purpose of deliberation regarding the purchase, exchange, lease or value of real property.
Bryan Norton, Real Property Manager

B. Closed Executive Session as authorized by Chapter 551, Texas Government Code, in accordance with:
Section 551.074 - Public Officers:
For the purpose of deliberations regarding appointments to, and duties of, the Planning and Zoning Commission.
Stewart Jacobson, District 3, Suzanne Whatley, District 1

IV. Invocation

Carol McCutcheon, Mayor

V. Pledges of Allegiance

Carol McCutcheon, Mayor

VI. Recognition

A. MAYOR'S MONARCH PLEDGE DAY
William Hajdik, Interim Director of Parks and Recreation

B. MUNICIPAL COURT WEEK
NOVEMBER 3-7, 2025
Kendra Beverly, Municipal Court Administrator

VII. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

VIII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **MINUTES**
Consideration of and action on approval of the minutes of the October 21, 2025, meeting.
Linda Mendenhall, City Clerk

B. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-48:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FISCAL YEAR (FY) 2026 RIFLE-RESISTANT BODY ARMOR GRANT FUNDED THROUGH BG-RIFLE RESISTANT BODY-ARMOR GRANT PROGRAM ("GRANT") FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Gregory Suter, Police Captain - Staff Services Bureau

C. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION 25-47:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE FIRST RESPONDER MENTAL HEALTH – CISM PROGRAM GRANT FROM THE TEXAS OFFICE OF THE GOVERNOR – CRIMINAL JUSTICE DIVISION (CJD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS GRANT FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Caroline Egan, Emergency Management Coordinator

D. **AGREEMENT WITH ESRI INC.**
Consideration of and action on the authorization of the Esri Small Municipal and County Government Enterprise Agreement (EA) in the amount of $90,300.00 for year one of a three-year agreement, for a total of $270,900.00.
Erik Schenck, IT Manager

E. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2381:** AN ORDINANCE OF THE CITY OF SUGAR

LAND, TEXAS, AMENDING SECTIONS 5-351 AND 5-376 OF CHAPTER 5, ARTICLE VIII, DIVISION 11 OF THE SUGAR LAND CODE OF ORDINANCES REGARDING PRETREATMENT STANDARDS FOR USERS OF THE CITY'S WASTEWATER TREATMENT PLANTS.
David Whittemore, Assistant Director of Utilities

F. **CONTRACT WITH HAHN EQUIPMENT COMPANY INC.**
Consideration of and action on the authorization of a contract between the City of Sugar Land and Hahn Equipment Company Inc. for On-Call Pump and Motor Repairs and Replacement in the amount of $200,000.00 per year, with the option to renew for four additional years, with an overall total of $1,000,000.00.
David Whittemore, Assistant Director of Utilities

G. **CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.**
Consideration of and action on the authorization of a contract with SHI Government Solutions, Inc. in the amount of $202,971.97, for the purchase of the hardware and professional services.
Steve Budny, Director of IT, Data, and Security

H. **CONTRACT WITH SWEEPING CORPORATION OF AMERICA**
Consideration of and action on authorization of a contract with Sweeping Corporation of America, in the amount of $162,120.00 for street sweeping services, with a renewal for four additional one-year terms for a total contract amount of $810,600.00.
Ryon Bell, Streets and Drainage Manager

I. **SUGAR LAND 4B CORPORATION APPOINTMENTS**
Consideration of and action on the appointment of Alan Goodrich, Sanjay Singhal, and Robert Boettcher as directors for terms expiring September 30, 2027, to the Sugar Land 4B Corporation.
Carol McCutcheon, Mayor

J. Consideration of and action on **CITY OF SUGARLAND RESOLUTION NO. 25-49:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ADOPTING RESPONSIBILITIES, GUIDELINES, CODE OF CONDUCT, AND PROTOCOLS FOR THE MAYOR, CITY COUNCIL, AND CITY MANAGER; ADOPTING RULES OF PROCEDURE FOR CITY COUNCIL MEETINGS, AND REPEALING RESOLUTION 24-66.
Shayla Lee, Director of Strategic & Government Affairs

K. **SECOND CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2390:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, PROVIDING A RECOMMENDATION ON THE PROPOSED CHANGES TO THE LAKE POINTE REDEVELOPMENT DISTRICT, CHAPTER 2, PART 5 OF THE DEVELOPMENT CODE.
Ruth M. Lohmer, Redevelopment Planning Manager

L. **APPOINTMENT TO THE HOUSTON-GALVESTON AREA COUNCIL**
Consideration of and action on the appointment of Stewart Jacobson as member and Rick Miller as alternate to the Houston-Galveston Area Council (H-GAC) General Assembly and Board of Directors for a one-year term for calendar year 2026.
Carol McCutcheon, Mayor

IX. Annual Ethics Training

A. **ANNUAL ETHICS TRAINING**
Receive annual training related to the Sugar Land Code of Ethical Conduct and state laws regulating ethics and reporting responsibilities of City Officials.
Meredith Riede, City Attorney

X. Oath of Office

A. **BOARDS AND COMMISSIONS OATH OF OFFICE**
Administer the Oath of Office to members appointed to the City of Sugar Land's Boards and Commissions.
Carol McCutcheon, Mayor

XI. Appointments

A. **PLANNING AND ZONING APPOINTMENTS**
Clarification of and action on appointment of commissioners to the Planning and Zoning Commission.
Stewart Jacobson, District 3, Suzanne Whatley, District 1

XII. Public Hearings

A. **PUBLIC HEARING 5:30 P.M.:** Receive and hear all persons desiring to be heard on the proposed amendment to Section 2-92, Zoning Regulations of Chapter 2 of the Sugar Land Development Code.

FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2392:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2 OF THE LAND DEVELOPMENT CODE BY AMENDING SECTION 2-92 TO SIMPLIFY THE MAXIMUM HEIGHT REQUIREMENT FOR THE NEIGHBORHOOD BUSINESS (B-1) ZONING DISTRICT.
Emily Ercius, Planner I

XIII. Contracts and Agreements

A. **PUBLIC ART CONTRACT - MIG, INC.**
Consideration of and action on authorization of a consultant services contract with Moore Iacofano Goltsman, Inc. (MIG) to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.
Sharee Davis, Civic Arts Manager

B. **CONTRACT WITH QUIDDITY ENGINEERING, LLC.**
Consideration of and action on the authorization of a professional services contract with Quiddity Engineering, LLC to complete design improvements of the existing West Wastewater Treatment Plant (WWTP) in the amount of $2,960,000 for CIP CWW2309 – Tract 2 Wastewater Improvements.
Timothy Jahn, Senior Engineering Manager

XIV. Ordinances and Resolutions

A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2389:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS ADOPTING REVISED FOOD ESTABLISHMENT AND INSPECTIONS FEES BY AMENDING CHAPTER 2,

ARTICLE V, DIVISION 4, SECTION 2-136(B) (FOOD ESTABLISHMENTS AND INSPECTIONS) OF THE CODE OF ORDINANCES, AND OTHER MATTERS RELATED THERETO.

Nicole Guevara, Assistant Director of Neighborhood Services

B. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2393:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS AMENDING PROVISIONS OF CHAPTER 3, ARTICLE IV (FOOD AND FOOD SERVICES) OF THE CODE OF ORDINANCES BY ADOPTING THE UPDATED FDA FOOD CODE, MAKING RELATED AMENDMENTS THERETO, AND REVISING REGULATIONS RELATING TO FOOD ESTABLISHMENTS.
Nicole Guevara, Assistant Director of Neighborhood Services

XV. Workshop

A. **CODE ENFORCEMENT ORDINANCE AMENDMENTS**
Review of and discussion on modifications to regulations pertaining to political signs, tree trimming and overnight commercial parking.

Nicole Guevara, Assistant Director of Neighborhood Services

B. **DUHACSEK PARK INTERLOCAL AGREEMENT**
Review of and discussion on the Interlocal Agreement between the City of Sugar Land and Fort Bend County for the operation and improvement of Duhacsek Park.

Kimberly Terrell, Interim Director of Communications

XVI. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

XVII. Adjournment

The Mayor and City Council reserve the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any Executive Session listed above, the City Council reserves the right to adjourn into Executive Session at any time during this meeting for the purpose of consultation with the Attorney as authorized by Texas Government Code Sections 551.071 to discuss any of the matters listed above.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the City Website under meeting agendas.

Posted on this 29th day of October, 2025 at 4:30 P.M.