City of Sugar Land

City Council Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, July 1, 2025
City Council Meeting
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://www.youtube.com/user/SugarLandTXgov/live. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

III. Invocation

Councilmember Suzanne Whatley

IV. Pledges of Allegiance

Councilmember Suzanne Whatley

V. Recognition

A. Parks and Recreation Month
July 2025
Kimberly Terrell, Director of Parks & Recreation

VI. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

VII. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-29**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE SOUTHEAST TEXAS REGIONAL ADVISORY

COUNCIL (SETRAC) FY25 EMS COUNTY ASSISTANCE FUNDS AKA COUNTY PASS-THROUGH FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.
Mark Campise, Chief of Fire-EMS

B. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-31R**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY FOR THE FISCAL YEAR (FY) 2026 SB 224 CATALYTIC CONVERTER GRANT PROGRAM ("GRANT") AND DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, DECLINE, MODIFY, OR CANCEL THE GRANT.
David White, Police Captain

C. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-36**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE APPLICATION AND ACCEPTANCE OF THE FISCAL YEAR 2024 COMMUNITY PROJECT FUNDING GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), THROUGH HUD'S OFFICE OF ECONOMIC DEVELOPMENT – CONGRESSIONAL GRANTS DIVISION (CGD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS HUD FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.
Pedro Lara, Chief of Police

D. **CHANGE ORDER NO. 1 WITH FROST CONSTRUCTION COMPANY LLC**
Consideration of and action on authorization of Change Order No. 1 to the Contract with Frost Construction Company LLC, for a reduced scope of work and fee amount of $57,200.00 for the Police Headquarters Renovation Project, CIP CMU2403.
Timothy Jahn, Senior Engineering Manager

E. **CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.**
Consideration of and action on authorization of a Three-Year Contract with SHI Government Solutions, Inc., in the annual amount of $399,045.60 through the Texas Department of Information Resources Cooperative Purchasing Contract No. DIR-CPO-5237, for a Microsoft Enterprise Agreement. This contract has a total contract amount of $1,197,136.80.
Robert Bowman, IT Manager

F. **AMENDMENT NO. 1 WITH KIMLEY HORN & ASSOCIATES, INC.**
Consideration of and action on authorization of Amendment No. 1 with Kimley Horn & Associates, Inc., in the amount of $85,000.00, for design services for the Owens Road - Mobility Project, CIP CST2003.
Greg Nichols, Senior Project Manager

G. **CONTRACT WITH TANCHES GLOBAL MANAGEMENT, INC.**
Consideration of and action on authorization of a Contract with TanChes Global Management, Inc., in the amount of $353,561.30 through the Texas Department of Information Resources Cooperative Purchasing Contract No. CPO-5792 and Omnia

Partners Cooperative Purchasing Contract No. 01-143, for the Fiscal Year 2025 technology refresh of computer hardware and peripherals.
Steve Budny, Director of IT, Data, and Security

H. **CONTRACT WITH LENCO INDUSTRIES, INC., DBA LENCO ARMORED VEHICLES**
Consideration of and action on authorization of a Contract with Lenco Industries, Inc., DBA Lenco Armored Vehicles, in the amount of $386,353.00 through the Houston-Galveston Area Council Cooperative Purchasing Contract No. AM10-23 and General Services Administration Cooperative Purchasing Contract No. GS-07F-169DA, for the purchase of a BearCat G3 SWAT Vehicle, associated equipment, and shipping.
Joe Carter, Interim Police Captain - Special Operations

I. **CITY COUNCIL COMMITTEE APPOINTMENTS**
Consideration of and action on appointments of City Council Members to Mayor Pro Tem, Standing Committees, Task Forces, and Government Agencies:

- Mayor Pro Tem for a term ending May 31, 2026
    - Rick Miller
- Finance/Audit Committee for a term ending May 31, 2026
    - Carol McCutcheon
    - Stewart Jacobson
    - Rick Miller
- Intergovernmental Relations Committee for a term ending May 31, 2026
    - Carol McCutcheon
    - Suzanne Whatley
    - Jim Vonderhaary
- Compensation Committee for a term ending May 31, 2026
    - Suzanne Whatley
    - Rob Boettcher
    - Sanjay Singhal
- Boards and Commissions Appointment Task Force for a term ending May 31, 2026
    - Carol McCutcheon
    - Sanjay Singhal
    - Rob Boettcher
- Sugar Land Heritage Foundation for a term ending May 31, 2026
    - Jim Vonderhaar
- Houston-Galveston Area Council (H-GAC) General Assembly for a term ending May 31, 2026
    - Primary: Stewart Jacobson
    - Alternate: Rick Miller
- Houston-Galveston Area Council (H-GAC) Transportation Policy Council for a term ending May 31, 2026
    - Primary: Suzanne Whatley
    - Alternate: Jim Vonderhaar

Carol McCutcheon, Mayor

J. **SUGAR LAND 4B CORPORATION BOARD OF DIRECTORS**

APPOINTMENT
Consideration of and action on appointment of Sanjay Singhal and Rob Boettcher for an unexpired term ending September 30, 2025, to the Sugar Land 4B Corporation Board of Directors.
Carol McCutcheon, Mayor

K. **TAX INCREMENT REINVESTMENT ZONE NUMBER THREE BOARD OF DIRECTORS APPOINTMENT**
Consideration of and action on appointment of Jim Vonderhaar, Position 1, and Sanjay Singhal, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Three Board of Directors.
Carol McCutcheon, Mayor

L. **TAX INCREMENT REINVESTMENT ZONE NUMBER FOUR BOARD OF DIRECTORS APPOINTMENT**
Consideration of and action on appointment of Rick Miller, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Four Board of Directors.
Carol McCutcheon, Mayor

M. **MINUTES**
Consideration of and action on the minutes of the June 17, 2025 meeting
Linda Mendenhall, City Clerk

VIII. Appointment

A. **ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT**
Consideration of and action on appointment of Carol McCutcheon, Mayor; Rob Boettcher, Sugar Land 4B Corporation Representative; and a Sugar Land Development Corporation Director to the City Council's Economic Development Committee, for a term ending May 31, 2026.
Carol McCutcheon, Mayor

IX. Ordinances and Resolutions

A. **FIRST CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2365:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ABANDONING A PORTION OF THE SARTARTIA ROAD RIGHT-OF-WAY.
Jonathan Braun, Assistant City Engineer

X. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

XI. Adjournment

The Mayor and City Council reserve the right, upon motion, to suspend the rules to consider business out of the posted order. In addition to any Executive Session listed above, the City Council reserves the right to adjourn into Executive Session at any time during this meeting for the purpose of consultation with the Attorney as authorized by Texas Government Code Sections 551.071 to discuss any of the matters listed above.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the City Website under meeting agendas.

Posted on this 27th day of June 2025 at 11:45 A.M.

City Council Agenda Request
July 1, 2025

Agenda Request No: V.A.

Agenda of: City Council Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:
Parks and Recreation Month
July 2025

Recommended Action:
Proclamation of National Parks and Recreation Month

Executive Summary:
National Parks and Recreation Month, observed annually in July, is a nationwide initiative led by the National Recreation and Park Association (NRPA) to underscore the pivotal role of parks and recreation in enhancing community well-being. This month-long celebration aims to raise public awareness about the multifaceted benefits of local parks and recreational facilities, including promoting physical activity, fostering social cohesion, and supporting environmental conservation efforts. Through educational programs, community events, volunteer opportunities, and recognition of local initiatives, National Parks and Recreation Month encourages community engagement and advocacy for the preservation and enhancement of these vital public resources. By promoting access to outdoor spaces and recreational activities, this initiative strives to create healthier, more inclusive communities while advocating for the continued support and development of parks and recreation services nationwide.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.A.

Agenda of: City Council Meeting

Initiated by: Tracey Siu, Fire/EMS Administrator

Presented by: Mark Campise, Chief of Fire-EMS

Responsible Department: Fire

Agenda Caption:
Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-29**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) FY25 EMS COUNTY ASSISTANCE FUNDS AKA COUNTY PASS-THROUGH FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.

Recommended Action:
Staff recommends that the City Council accept reimbursement from SouthEast Texas Regional Advisory Council in the amount of $5,369.25 for EMS-related supplies.

Executive Summary:
Southeast Texas Regional Advisory Council (SETRAC) has notified Sugar Land Fire Department that they have been awarded $5,369.25 in direct reimbursement for proof of FY25 allowable expenditures such as EMS-related supplies.The purpose of the EMS allotment funds are to assist in the enhancement and delivery of patient care in the EMS and trauma care system. The total allotted amount for Fort Bend County is $35,795.00 with $5,369.25 allocated for reimbursement to Sugar Land Fire Department.

The Sugar Land Fire Department recommends that City Council approve Resolution No. 25-29, accepting a FY2025 County EMS Funds grant from the Southeast Texas Regional Advisory Council (SETRAC) in the amount of $5,369.25.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: Reimbursement

Account Number (ORG-OBJ-Project): 108110-531002-19000

Attachments

1. SIGNED - Affidavit of RAC Regional Protocols
2. SIGNED - County Fund Agreement_FY25_Ft.Bend_SLFDEMS
3. Resolution No. 25-29: SETRAC

RESOLUTION NO. 25-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING THE SOUTHEAST TEXAS REGIONAL ADVISORY COUNCIL (SETRAC) FY25 EMS COUNTY ASSISTANCE FUNDS AKA COUNTY PASS-THROUGH FUNDS; DESIGNATING THE CITY MANAGER, OR DESIGNEE, AS AUTHORIZED OFFICIAL TO EXECUTE DOCUMENTS.

WHEREAS, the City Council of the City of Sugar Land ("City") finds it in the best interest of the citizens of the City to accept the SouthEast Texas Regional Advisory Council (SETRAC) FY25 EMS County Assistance Funds also known as County Pass-Through Funds, to bolster EMS capabilities in delivering emergency medical services; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the City accepts the SouthEast Texas Regional Advisory Council (SETRAC) FY25 EMS County Assistance Funds also known as County Pass-Through Funds, attached hereto and incorporated herein by reference as Exhibit A.

Section 2. That the City Manager, or his designee, is designated as authorized official to execute all documents on behalf of the City of Sugar Land.

APPROVED on ____________________________, 2025.

____
Carol McCutcheon, Mayor

ATTEST:

____
Linda Mendenhall, City Secretary

APPROVED AS TO FORM:

Jisher Day

Attachment: Exhibit A –SETRAC FY25 County Fund Agreement

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.B.

Agenda of: City Council Meeting

Initiated by: Sharon Shapiro, Grants Officer

Presented by: David White, Police Captain

Responsible Department: Police

Agenda Caption:
Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-31R**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY FOR THE FISCAL YEAR (FY) 2026 SB 224 CATALYTIC CONVERTER GRANT PROGRAM ("GRANT") AND DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, DECLINE, MODIFY, OR CANCEL THE GRANT.

Recommended Action:
Approve Resolution 25-31R, to amend a grant application to the Motor Vehicle Crime Prevention Authority for Fiscal Year 2026 SB 224 Catalytic Converter Grant Program to include titles as per the State's request.

Executive Summary:
On May 20, 2025, the City Council approved Resolution No. 25-31, to submit a grant application to the Texas Motor Vehicle Crime Prevention Authority (MVCPA). MVCPA issues grants to law enforcement agencies (referred to as task forces) and educates the public to act and use prevention techniques to fulfill its mission.

The Sugar Land Police Department (SLPD) has a Crime Suppression Team. This task force currently formulates plans to combat motor vehicle thefts, motor vehicle burglaries (jugging's), and have created plans to monitor and arrest a habitual catalytic converter thief.

After review of the application, and as part of the conditions of funding, the MVCPA requires the name and titles of the grant officials included in the resolution.

It is recommended that the City Council approve amended Resolution No. 25-31R, to ensure compliance with the conditions of funding of Texas Motor Vehicle Crime Prevention Authority application.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

1. MVCPA Grant Resolution revised 6.19.25

RESOLUTION NO. 25-31R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY FOR THE FISCAL YEAR (FY) 2026 SB 224 CATALYTIC CONVERTER GRANT PROGRAM ("GRANT") AND DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO APPLY FOR, ACCEPT, DECLINE, MODIFY, OR CANCEL THE GRANT.

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43, Part 3, Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority ("MVCPA") to provide financial support to law enforcement taskforces and agencies for economic motor vehicle theft, including catalytic converter theft; and

WHEREAS, this grant program will assist the City to combat catalytic converter theft; and

WHEREAS, in the event of loss or misuse of the grant funds, the City agrees and assures that the grant funds will be returned in full to the MVCPA; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That the City authorizes the submission of a grant application to the Motor Vehicle Crime Prevention Authority ("MVCPA"), for the FY2026 SB 224 Catalytic Converter Grant Program ("Grant").

Section 3. That Mike Goodrum, City Manager is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the Grant application for the MVCPA and all other necessary documents to accept said Grant; and

Section 4. That Captain David White is designated as the Program Director and that Sharon Shapiro, Grants Officer is designated as the Financial Officer for this Grant.

APPROVED on ______________________________.

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Carol McCutcheon, Mayor

ATTEST:

APPROVED AS TO FORM:

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Linda Mendenhall, City Secretary

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.C.

Agenda of: City Council Meeting

Initiated by: Sharon Shapiro, Grants Officer

Presented by: Pedro Lara, Chief of Police

Responsible Department: Police

Agenda Caption:
Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-36**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE APPLICATION AND ACCEPTANCE OF THE FISCAL YEAR 2024 COMMUNITY PROJECT FUNDING GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), THROUGH HUD'S OFFICE OF ECONOMIC DEVELOPMENT – CONGRESSIONAL GRANTS DIVISION (CGD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS HUD FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.

Recommended Action:
Approve Resolution No. 25-36 ratifying the application and acceptance of FY24 Community Project Funding grant from the US Department of Housing and Urban Development (HUD) in the amount of $1,000,000 and approving a budget amendment to expenditures and revenues in the amount of $1,000,000.

Executive Summary:
In 2023, the City of Sugar Land applied for a Community Project Funding (CPF) grant via Congresswoman Lizzie Fletcher, funded through the Congressional Grants Division of Housing and Urban Development (HUD) in the amount of $1,000,000. These funds are to support the hard building costs associated with Phase II of the Public Safety Training Complex (PSTC) at 20 Circle Drive, adjacent to the Sugar Land Regional Airport. Phase II includes the construction of a joint Police and Fire-EMS training facility to include classroom space, a multi-story simulation area, and multiple apparatus bays and workshop space. The remaining construction costs for this facility were included in the GO Bond approved by voters in 2019. Construction began in January 2024 and is anticipated to be completed in August 2025.

The 125 square-foot facility supports a police simulation training area that can accommodate close-quarters, non-lethal, force-on-force practice in a short-range environment. The apparatus portion includes five bays for training and department vehicles with a sixth bay utilized as a workshop. All training areas were designed with the concept of multi-use in mind for joint training ventures. This space allows for advanced Police and Fire-EMS coordination in an indoor training environment regardless of weather conditions or time of day.

Staff recommends approving Resolution No. 25-36 ratifying the application and acceptance of FY24 Community Project Funding grant from the US Department of Housing and Urban Development (HUD) in the amount of $1,000,000 and the approval of a budget amendment to expenditures and revenues in the amount of $1,000,000.

Budget

Expenditure Required: 0.00

Current Budget: $3,125,000.00

Additional Funding: $1,000,000

Funding Source: CPF grant through the US Department of Housing and Urban Development

Account Number (ORG-OBJ-Project): 5033199 - 414105

Attachments

1. Resolution 25-36 1

RESOLUTION NO. 25-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, RATIFYING THE APPLICATION AND ACCEPTANCE OF THE FISCAL YEAR 2024 COMMUNITY PROJECT FUNDING GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), THROUGH HUD'S OFFICE OF ECONOMIC DEVELOPMENT – CONGRESSIONAL GRANTS DIVISION (CGD); DESIGNATING THE CITY MANAGER, OR HIS DESIGNEE, AS AUTHORIZED OFFICIAL TO SIGN DOCUMENTS TO ACCEPT, RECEIPT, AND PROCESS HUD FUNDS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF THE GRANT AWARD TO EXPENDITURES AND REVENUES FROM THE GRANT.

WHEREAS, the City Council of the City of Sugar Land ("City") finds it is in the best interest of the citizens of the City to submit an application to the U.S. Department of Housing and Urban Development (HUD), through HUD's Office of Economic Development – Congressional Grants Division (CGD), for the Fiscal Year (FY) 2024 Community Project Funding Grant ("Grant") and accept the said Grant to support construction costs of Phase II of the Public Safety Training Complex (PSTC) that includes classroom space, simulation area, and workshop space; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That it adopts the findings and recitals set forth in the preamble to this Resolution.

Section 2. That the City Council approves and ratifies the actions of the City Manager, or his designee, taken on behalf of the City and its citizens with respect to the FY 2024 Community Project Funding Grant ("Grant") from the U.S. Department of Housing and Urban Development (HUD), through HUD's Office of Economic Development – Congressional Grants Division (CGD).

Section 3. That the City Council accepts the distribution of Grant funds from HUD and ratifies the City Manager's, or his designee, acceptance of the same.

Section 4. That the City certifies that it will adhere to the guidelines set forth by HUD related to the Grant funds.

Section 5. That the City authorizes the City Manager, or his designee, as authorized official or representative to sign any additional documents that are necessary to accept, receipt, and process Grant funds in compliance with the HUD award terms and conditions.

APPROVED on ___________________, 2025.

____
Carol McCutcheon, Mayor

HUDres
06/25/25

ATTEST: APPROVED AS TO FORM:

Trisha Dang

____
Linda Mendenhall, City Secretary

Attachment

Exhibit A: U.S. Department of Housing and Urban Development (HUD), FY 2024 Community Project Funding Grant Agreement No. B-24-CP-TX-2100

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.D.

Agenda of: City Council Meeting

Initiated by: Timothy Jahn, Senior Engineering Manager

Presented by: Timothy Jahn, Senior Engineering Manager

Responsible Department: Engineering

Agenda Caption:
CHANGE ORDER NO. 1 WITH FROST CONSTRUCTION COMPANY LLC
Consideration of and action on authorization of Change Order No. 1 to the Contract with Frost Construction Company LLC, for a reduced scope of work and fee amount of $57,200.00 for the Police Headquarters Renovation Project, CIP CMU2403.

Recommended Action:
Approve Change Order No. 1 with Frost Construction Company, LLC for a contract reduction of $57,200 for CIP CMU2403 PD Renovations (site plan for modular buildings).

Executive Summary:
On April 1, 2025 CIty Council approved a construction contract with Frost Construction Company in the amount of $406,500 for CIP CMU2403 PD Renovations (site plan for modular buildings). The construction contract was approved to allow site work to be completed for the addition of two modular buildings previously purchased from Aries Building Systems. The addition of the modular building in April gs was to account for the los of leasing space at Fluor Daniel complex in 2024. The addition of the two 24-ft x 64 ft modular buildings will be used for classroom training and recruiting. The modular buildings are to be located on the southern end of the property and within the fenced area of the Police Department.

The site plan scope of work generally included the following tasks:

- site mobilization / coordination of delivery of modular buildings
- electrical, water, sanitary, and storm water connections
- installation of modular building IT equipment (Division 27)
- Parking lot improvements for ADA / demolition
- Landscaping, grading, and sidewalk improvements

After receiving bids for the modular buildings site plan, Engineering Department staff sought ways to save funds on the project by self-performing some of the tasks for the project. These tasks included installation of the public water and sewer system, and removal of storm infrastructure (not needed) to serve the modular buildings. Engineering staff believed the unit cots for these items by the contractor were at elevated prices to warrant work that could be self-performed by CIty staff, thus saving funds for the City.

The self-performing work to be completed by the City's Public Works/Utilities Department includes the following:

- Installation of approximately 65 ft of 4-inch PVC sewer line with sanitary connection
- Installation of approximately 100 ft of 3/4" waterline and City-provided water meter
- removal of approximately 300 ft of 12-inch storm sewer (not needed due to elimination of downspouts from the modular buildings)

The contractor has agreed to this reduction in their scope of work an fee and has signed the change order (attached) reducing their fee by 14% which is within the limits of the contract and state law. Remaining funds will be used for audio visual equipment, IT network equipment, and Furniture, Fixtures, and Equipment (FF&E).

The Engineering and Police Department recommend approval of Change Order No. 1 with Frost Construction Company, LLC for a reduced amount of $57,200 for CIP CMU2403 Police Headquarters Renovations (site plan for modular buildings).

Budget

Expenditure Required: N/A

Current Budget: $61,263.00

Additional Funding: N/A

Funding Source: FY24 Fund Balance

Account Number (ORG-OBJ-Project): 5013220-621020-CMU2403

Attachments

1. Change Order #1 CMU2403 PD Renovations (fully signed)

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.E.

Agenda of: City Council Meeting

Initiated by: Yomara Frias, Administrative Coordinator

Presented by: Robert Bowman, IT Manager

Responsible Department: Information Technology

Agenda Caption:
CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC.
Consideration of and action on authorization of a Three-Year Contract with SHI Government Solutions, Inc., in the annual amount of $399,045.60 through the Texas Department of Information Resources Cooperative Purchasing Contract No. DIR-CPO-5237, for a Microsoft Enterprise Agreement. This contract has a total contract amount of $1,197,136.80.

Recommended Action:
The Information Technology Department staff recommend approval of a contract with SHI Government Solutions, Inc., to purchase a Microsoft Enterprise Agreement in the amount of $399,045.60 per year for a total of three years.

Executive Summary:
The Information Technology Department staff is requesting approval to purchase a Microsoft Enterprise Agreement. Under the Employee Policy Manual Section 3.07 – Information Technology System Use Policy, the City provides employees with appropriate software to perform their job functions. Per this Policy, the City of Sugar Land must purchase licenses for the required software in order to comply with U.S. copyright laws. The City has standardized the use of Microsoft Windows, Microsoft Office, and other Microsoft software tools. With ever-changing technology, the use of the Microsoft Enterprise Agreement is recommended as the most effective and economical means of managing licenses, maintenance, and new purchases of Microsoft products.

The Enterprise Agreement with Microsoft covers a period of three years; this is the first year. The City pays $399,045.60 in maintenance for each of the three years plus any amount(s) due after completion of a true-up process for additional software licenses that have been installed on notebooks and desktop computers.

The Enterprise Agreement provides the City with access to new software releases for covered products and includes access to support. This Enterprise Agreement will be purchased from SHI

Government Solutions, Inc., under the cooperative contract of the Texas Department of Information Resources (DIR), Contract #DIR-TSO-4092. The City can utilize DIR's contracts through our approved inter-local agreement in accordance with Chapter 791 of the Texas Government Code. Funds for the purchase of this Enterprise Agreement are budgeted in the Information Technology Department's general fund operating accounts.

Licensed Products Include:

- 532 G3 - Microsoft 365 (online and offline), Windows OS, and MultiFactor Security
- 125 F3 - Microsoft 365 (online only), Shared Windows OS
- 103 G1 - Microsoft 365 (online only)
- 156 Windows OS (shared workstations)
- 103 Windows Multifactor Security
- 50 Power BI Pro
- 1 Power BI Premium
- 18 SQL Server Databases
- 36 Visio
- 68 Windows Server and Data Center
- 24 Developer Products

The Information Technology Department requests that the City Council approve a contract with SHI Government Solutions, Inc., in the amount of $399,045.60/year, for a total contract price of $1,197,136.80, through DIR Contract #DIR-CPO-5237, for the purchase of a Microsoft Enterprise Agreement.

Budget

Expenditure Required: $399,045.60

Current Budget: $399,045.60

Additional Funding: N/A

Funding Source: IT General Fund

Account Number (ORG-OBJ-Project): 1011155-541060

Attachments

1. SB19
2. SB13
3. Form 1295
4. HB89
5. Contract
6. DIR-CPO-5237 _ Texas Department of Information Resources
7. Quote

CITY OF SUGAR LAND
CONTRACT FOR GENERAL SERVICES (MODIFIED)

$1M and Greater
(Rev. 5-20-25)

I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND	**CONTRACTOR**:
By:	**By:** DocuSigned by: Kristina Mann EA418E789F09404... Kristina Mann
Date:	**Date:** 6/13/2025
Title:	**Title:** Director - Contracts
	Company: SHI Government Solutions, Inc.

MATTER NUMBER: 6851M
APPROVED AS TO FORM:

II. General Information and Terms.

Contractor's Name and Address:	SHI Government Solutions, Inc. 3828 Pecana Trail Austin, TX 78749
Description of Services:	Microsoft Enterprise Agreement (EA) Renewal
Maximum Contract Amount:	$1,197,136.80 ($399,045.60/year x 3 years)
Effective Date:	On the latest of the dates signed by both parties.
Services Start Date:	July 1, 2025
Termination Date:	June 30, 2028

Contract Parts: This Contract consists of the following parts:

I. Signatures
II. General Information and Terms
III. Standard Contractual Provisions
IV. Additional Terms or Conditions
V. Additional Contract Documents

Home ›

Contract Number

DIR-CPO-5237

Contract Start Date: **09/22/23**
Contract Term Date: **09/22/25**
Contract Expiration Date: **09/22/29**

Vendor Information

SHI/GOVERNMENT SOLUTIONS, INC.

Vendor ID: **1223695478500**

HUB Type: **Non HUB**

RFO: **DIR-CPO-TMP-570**

Contract Status: **Active**

VENDOR CONTACT:

Texas Team

Phone: (800) 870-6079
Fax: (512) 732-0232

Vendor Website

DIR CONTACT:

Eliza Garcia

Phone: (512) 475-4631

Provide Feedback

Contract Overview

SHI Government Solutions, Inc. as a Value Added Reseller (VAR) offers Adobe and Microsoft software products and related services through this contract. Customers may purchase from the Select Plus Program or must enter into an Enterprise Agreement (EA) or have a current ELA with Microsoft. Customers can purchase directly through this DIR VAR contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This Contract covers the entire Adobe and Microsoft Catalogue of products and Related Services plus all government and education volume licensing MSRP special Discount programs. Resellers are not available for this contract.

Contract Details & Ordering Information

Products & Services

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Software
- Technical Services

MORE INFORMATION

Vendor Website

Visit this Vendor's website to view the latest product, service, and pricing information.

About File Formats Some documents on this page are in the PDF format. Please download the Adobe Reader in order to view these documents.

Texas
Department of
Information
Resources

300 W. 15th Street
Suite 1300
Austin, TX 78701
512-475-4700

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Pricing Proposal
Quotation #: 25956775
Reference #: EA# 73504715 - Renewal
Created On: 3/14/2025
Valid Until: 7/31/2025

TX-City of Sugarland

Microsoft Inside Account Manager - Public Sector

Robert Bowman
TX
United States
Phone: (281) 275-2212
Fax:
Email: rbowman@sugarlandtx.gov

Nathan Schlosser
290 Davidson Ave
Somerset, NJ 08873
Phone: 732-564-8693
Fax:
Email: nathan_schlosser@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Retail	Your Price	Total
1	O365 G3 FSA Renewal GCC Sub Per User Microsoft - Part#: AAA-11924 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	350	$258.00	$204.05	$71,417.50
2	M365 G3 Unified GCC SU O365 G3 Sub Per User Microsoft - Part#: AAD-86546 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	350	$258.00	$135.72	$47,502.00
3	M365 G3 Unified FUSL GCC Sub Per User Microsoft - Part#: AAD-34704 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	182	$475.20	$391.39	$71,232.98
4	O365 G1 FSA GCC Renewal Sub Per User Microsoft - Part#: 7R6-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	310	$105.60	$86.98	$26,963.80
5	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	103	$132.00	$108.72	$11,198.16
6	EMS G3 FSA Renewal GCC ALng Sub Per User Microsoft - Part#: AAD-32906	413	$99.60	$82.03	$33,878.39

	Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3				
7	Win Enterprise Device ALng SA Microsoft - Part#: KV3-00368 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	156	$59.00	$48.59	$7,580.04
8	M365 F3 Unified GCC Sub Per User Microsoft - Part#: AAD-63092 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	125	$103.20	$85.00	$10,625.00
9	Azure Monetary Commitment Provision Microsoft - Part#: AAA-35418 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	1	$0.00	$0.00	$0.00
10	CIS Suite Datacenter Core ALng SA 2L Microsoft - Part#: 9GS-00135 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	60	$220.00	$181.21	$10,872.60
11	D365 Remote Assist GCC Sub Per User Microsoft - Part#: UU2-00004 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	2	$729.60	$600.92	$1,201.84
12	M365 Copilot GCC Sub Add-on Microsoft - Part#: EP2-24658 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	12	$450.00	$370.65	$4,447.80
13	Planner & Project P3 GCC Sub Per User Microsoft - Part#: 7MS-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	11	$337.20	$277.73	$3,055.03
14	Power Apps Premium GCC Sub Per User Microsoft - Part#: SEL-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	7	$264.00	$217.44	$1,522.08
15	Power Automate Premium GCC Sub Per User	7	$198.00	$163.08	$1,141.56

	Microsoft - Part#: 1O5-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3				
16	Power BI Premium P1 GCC Sub Microsoft - Part#: HKL-00002 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	1	$56,044.80	$46,160.24	$46,160.24
17	Power BI Premium USL GCC Sub Per User Microsoft - Part#: 6U1-00004 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	1	$224.40	$184.83	$184.83
18	Power BI Pro GCC Sub Per User Microsoft - Part#: DDJ-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	50	$112.80	$92.90	$4,645.00
19	Power Pages Anonymous Users T1 GCC Sub (500 User/Site/Mo) Microsoft - Part#: WDR-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	5	$990.00	$815.40	$4,077.00
20	Project Online Essentials GCC Sub Per User Microsoft - Part#: 3PN-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	3	$79.20	$65.24	$195.72
21	Project Standard ALng SA Microsoft - Part#: 076-01912 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	5	$154.00	$126.84	$634.20
22	SQL Server Enterprise Core ALng SA 2L Microsoft - Part#: 7JQ-00343 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	10	$2,968.00	$2,444.54	$24,445.40
23	SQL Server Standard Core ALng SA 2L Microsoft - Part#: 7NQ-00292 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	8	$774.00	$637.50	$5,100.00

24	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	1070	$0.00	$0.00	$0.00
25	Teams Premium GCC Sub Per User Microsoft - Part#: WFK-00004 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	12	$150.00	$120.00	$1,440.00
26	Teams Rooms Pro GCC Sub Per Device Microsoft - Part#: VA1-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	2	$528.00	$434.88	$869.76
27	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	14	$169.20	$139.36	$1,951.04
28	Visio Standard ALng SA Microsoft - Part#: D86-01253 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	22	$68.00	$56.01	$1,232.22
29	Visual Studio Ent with GitHub ALng SA Microsoft - Part#: QEJ-00003 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	5	$1,287.00	$1,060.01	$5,300.05
30	Win Server Standard Core ALng SA 2L Microsoft - Part#: 9EM-00270 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	8	$26.00	$21.42	$171.36
31	Yammer Enterprise GCC Sub Add-on To O365 M365 F3 E5 Microsoft - Part#: LML-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 7/1/2025 – 6/30/2026 **Note:** Year 1 of 3	1070	$0.00	$0.00	$0.00

Subtotal	$399,045.60
*Tax	$0.00
Total	$399,045.60

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Payment Schedule
7/1/2025 - $399,045.60
7/1/2026 - $399,045.60
7/1/2027 - $399,045.60

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.F.

Agenda of: City Council Meeting

Initiated by: Greg Nichols, Senior Project Manager

Presented by: Greg Nichols, Senior Project Manager

Responsible Department: Engineering

Agenda Caption:
AMENDMENT NO. 1 WITH KIMLEY HORN & ASSOCIATES, INC.
Consideration of and action on authorization of Amendment No. 1 with Kimley Horn & Associates, Inc., in the amount of $85,000.00, for design services for the Owens Road - Mobility Project, CIP CST2003.

Recommended Action:
Authorize the execution of a contract amendment for professional services contract with Kimley Horn & Associates in the amount of $85,000.00 for Owens Road - Mobility Project, CIP CST2003.

Executive Summary:
The City's Comprehensive Plan identifies the redevelopment of the former Central Unit property and adjacent areas as a strategic opportunity for economic development. The vision includes creating a light industrial business park. To date, the City has completed demolition, environmental remediation, and developed a Public Safety Training Facility in the far northeast portion of the site.

As part of advancing this vision, the alignment and construction of Owens Road—including drainage—are critical for establishing a second point of access to the site. These improvements enhance the site's status as shovel-ready and move the City closer to realizing its long-term development goals.

In March 2019, City Council approved a contract with Kimley-Horn & Associates for Preliminary Engineering (PER) and intersection design services at US90A. These plans included upgrades to the US90A southbound lanes and intersection (a TxDOT facility) and crossing improvements over the Union Pacific Railroad (UPRR) double tracks. Both TxDOT and UPRR require extensive coordination and approval for the project to move into the construction phase. A Preliminary Engineering Agreement with UPRR was approved by City Council and executed in September 2020, followed by an Advanced Funding Agreement (AFA) with TxDOT in

February 2021. The intersection plans have been submitted to both agencies and are currently under review.

On June 21, 2022, City Council approved a design contract with Kimley-Horn for the segment of Owens Road located north of the US90A intersection on City property. Roadway construction responsibilities are divided among stakeholders:

- The developer of Tract II will construct the central portion within a dedicated easement on private property, between the City's and County's roadways.
- Fort Bend County (FBC) will construct the Western segment from the developer's property and connect to FM1464.
- The City is overseeing the Eastern segment, which includes approximately 3,000 feet of four-lane divided boulevard, a multi-lane roundabout, and 1,200 feet of two-lane roadway connecting to US 90A at Easton Avenue.

Kimley-Horn has also completed two previous change orders:

- Change Order #1 (April 17, 2024): $19,500 to prepare a utility sleeve permit set and update the traffic study.
- Change Order #2 (October 2, 2024): $20,900 to design a gravity wastewater system along Owens Road for future connections.

The project was included in the voter-approved Fort Bend County Mobility Bond for the years 2017 and 2020. Through the Mobility Bond Program, Fort Bend County allocated $3,470,000 in 2017 and $9,840,000 in 2020 towards the construction costs bringing the total Fort Bend County allocation for Owens Road to $13,310,000. The total estimated design and construction cost for the project is $14,400,000.

Originally, the City planned to upgrade the Owens Road railroad crossing to six lanes; however, Union Pacific Railroad denied this plan. A revised agreement now allows for a three-lane crossing. As a result, design plans must be updated. The proposed contract amendment includes the following scope of work:

- Coordination with the City of Sugar Land, UPRR, and TxDOT
- Updates to the Traffic Control Plan reflecting the new layout
- Revisions to drainage areas and typical sections
- Adjustments to pavement markings, grading, and cross-sections
- Modifications to Exhibit A: Plan and Profile, Rail Layout, and Typical Sections
- Inlet and storm line realignments based on revised paving limits

Staff negotiated with the design consultant to complete these services for a fee of $85,000. There is currently $13,438,200 available in CIP CST2003. Kimley-Horn was selected for the project per City Policy PU-109.

The Engineering and Public Works Departments request City Council to authorize the execution of a professional engineering design services contract amendment with Kimley-Horn & Associates, Inc. for the design of the Owens Road - Mobility Bond Project, CIP CST2003, in the amount of $85,000.00.

Budget

Expenditure Required: $85,000.00

Current Budget: $13,438,200.00

Additional Funding: N/A

Funding Source: SLDC, Fort Bend County Mobility Bonds

Account Number (ORG-OBJ-Project): 1053205 - 621015

Attachments

1. KH Contract Amendment #1
2. HB-89 - Verification (1) - Kimley-Horn Signed
3. SB-19 (STATE OF TEXAS - SENATE BILL 19 VERIFICATION) Form (1) - Kimley-Horn Signed
4. SB-13 (STATE OF TEXAS - SENATE BILL 13 VERIFICATION) Form (1) - Kimley-Horn Signed
5. Form 1295 Certificate 101388694

AMENDMENT NO. 1 TO THE CITY OF SUGAR LAND STANDARD CONTRACT FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR CITY FACILITIES BETWEEN THE CITY OF SUGAR LAND AND KIMLEY HORN & ASSOCIATES, INC.

This Amendment No. 1 to the City of Sugar Land Standard Contract for Professional Engineering Design Services for City Facilities is entered into among the City of Sugar Land, Texas ("City") and Kimley Horn & Associates, Inc. ("Company").

RECITALS:

WHEREAS, on or about June 21, 2022, the City and Company entered into a contract for the Owens Road roadway design project (the "Contract"); and

WHEREAS, over the course of the Contract, the Maximum Contract Amount (as defined in the Contract) has been increased by change orders totaling approximately $40,400.00; and

WHEREAS, the City and Company have identified additional services that are needed under the Contract, which will increase the Maximum Contract Amount by an additional $85,000.00; and

WHEREAS, Section III.J. of the Contract requires that any amendment be in writing and signed by both parties; and

NOW THEREFORE, the City and Company desire to amend the Contract to add the additional scope of work and increase the Maximum Contract Amount.

AGREEMENT:

In consideration of the mutual benefits to accrue to each, the Contract is amended as follows:

1. The Maximum Contract Amount in Section II. of the Contract is increased by $85,000.00.
2. The Company's additional scope of work, attached as an exhibit hereto, is added to the Contract as Exhibit A-6.
3. This Amendment No. 1 to the City of Sugar Land Standard Contract for Professional Engineering Design Services for City Facilities is effective on the latest of the dates executed by the parties and terminates when the Contract terminates.

[*Signature Page Follows*]

KimleyHorn
6/16/25

CITY OF SUGAR LAND, TEXAS

By: ______________________________
Name: Michael W. Goodrum
Title: City Manager
Date:______________________________

KIMLEY HORN & ASSOCIATES, INC.

By: ______________________________
Printed Name: Glen R. Marshall, P.E.
Title: Project Manager
Date: 06/16/2025

ATTEST/SEAL:

____
Linda Mendenhall City Secretary

XAKIA MATTER NO. 6981M
APPROVED AS TO FORM:
D'Ann Shea Smith

Attachments:
EXHIBIT A-6: Company's Additional Scope of Work dated June 12, 2025

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.G.

Agenda of: City Council Meeting

Initiated by: Justin Perez, Agenda Coordinator

Presented by: Steve Budny, Director of IT, Data, and Security

Responsible Department: Information Technology

Agenda Caption:
CONTRACT WITH TANCHES GLOBAL MANAGEMENT, INC.
Consideration of and action on authorization of a Contract with TanChes Global Management, Inc., in the amount of $353,561.30 through the Texas Department of Information Resources Cooperative Purchasing Contract No. CPO-5792 and Omnia Partners Cooperative Purchasing Contract No. 01-143, for the Fiscal Year 2025 technology refresh of computer hardware and peripherals.

Recommended Action:
The Information Technology Department recommends approval of a contract with Dell Marketing, LP in the amount of $353,749.70 for the FY25 technology refresh of computer hardware and peripherals.

Executive Summary:
Each year, the Information Technology (IT) department completes an evaluation of all active technology, and specific computers are identified for replacement based on their adopted useful life. IT Policy 101, “Technology Equipment Replacement,” provides the criteria for replacing various technologies that all City Departments utilize. The Department of Information Technology maintains an inventory of all computer hardware and networking technology and determines, based on warranty and useful life, how many computers should be replaced in the current fiscal year. This evaluation occurs during the budget cycle for the current fiscal year and funds are allocated as part of the adopted budget.

The City maintains over 900 end-user computers. IT Policy 101 targets a 3-year useful life for laptop computers and a 5-year useful life for desktop computers. Based on this year’s assessment results, City staff identified the need to replace one hundred and fifty-five (155) computers. The IT department understands the value of standardizing computing equipment. This standardization helps the IT department with repairs, replacement parts, and assures that computers used by City staff are reliable and sufficient to perform their job functions. Each year, new computer models are evaluated and selected as part of that standardization and to maintain a consistent computing environment. The models selected are a mix of higher-end, lower-end, and rugged computers used in public safety vehicles. This year's selection includes 60 higher-end computers, 40 rugged computers, and 55 lower-end devices. These computers will be deployed over the next several months.

Staff recommends the approval of a contract with TanChes Global Management, Inc. under TX-DIR-CPO-5792 and Omnia Contract #01-143 for the purchase of replacement computer hardware in the amount of $353,561.30

Budget

Expenditure Required: $353,561.30

Current Budget: $353,561.30

Additional Funding: N/A

Funding Source: Technology Replacement Fund

Account Number (ORG-OBJ-Project): 3031199-531035

Attachments

1. Contract
2. Quote
3. SB 19
4. SB 13
5. HB 89
6. 1295

CITY OF SUGAR LAND
STANDARD CONTRACT FOR GENERAL SERVICES

$100K to $999,999.99
(Rev. 1-16-25)

I. Signatures. By signing below, the parties agree to the terms of this Contract:

CITY OF SUGAR LAND	**CONTRACTOR:**
By:	**By:** T. CHOUDHURY
Date:	**Date:** 5/29/2025
Title:	**Title:** PRESIDENT & CEO
	Company: TANCHES GLOBAL MGMT. INC.

MATTER NUMBER: 6740M
APPROVED AS TO FORM:

II. General Information and Terms.

Contractor's Name and Address:	TanChes Global Management, Inc. 10804 Roark Road Houston, TX 77099
Description of Services:	Dell Technology Refresh
Maximum Contract Amount:	$353,561.30
Effective Date:	On the latest of the dates signed by both parties.
Termination Date:	See III.C.

Contract Parts: This Contract consists of the following parts:

I. Signatures
II. General Information and Terms
III. Standard Contractual Provisions
IV. Additional Terms or Conditions
V. Additional Contract Documents

Prepared for:

City of Sugar Land

Prepared by:

TanChes Sales

We have prepared a quote for you

COSL - DELL TECH REFRESH 2025 - QUOTED ON DELL TX DIR CPO 5792 & OMNIA PARTNERS CONTRACT # 01-143

Quote # 001669
Version 5

COSL - DELL TECH REFRESH 2025 - QUOTED ON DELL TX DIR CPO 5792 & OMNIA PARTNERS CONTRACT # 01-143

Products (Quoted on Dell TX DIR CPO 5792)

Description	Price	Qty	Ext. Price

Products (Quoted on Dell TX DIR CPO 5792)

Description	Price	Qty	Ext. Price
Dell Pro 14 Plus (PB14250) XCTO Base Dell Pro 14 Plus (PB14250) XCTO Base Intel(R) Core(TM) Ultra 5 235U vPro(R) (12 TOPS NPU, 12cores, up to 4.9 GHz) 379-BFXD-60 -Windows 11 Pro Activate Your Microsoft 365 For A 30 Day Trial Integrated Intel graphics for Intel Core Ultra 5 235U vProprocessor Intel(R) vPro(R) Management Disabled 32 GB: 2 x 16 GB, DDR5, 5600 MT/s (5200 MT/s with IntelCore processors) 1 TB TLC SSD 14", Touch, FHD+, 300 nit, 100% sRGB, Anti-Glare, 5MP+IRCam, 5G capable English US backlit Copilot key keyboard, 79-key Intel(R) BE201 WLAN Driver Intel Wi-Fi 7 BE201, 2x2, 802.11be, Bluetooth 5.4 wirelesscard 3-cell, 55 Wh, ExpressCharge Capable, Long Life Cycle, 3-year limited hardware warranty 100W AC adapter, USB Type-C No Fingerprint Reader, No Smart Card Reader, includes RJ-45 E5 Power Cord 1M for US Quick Start Guide Documentation ENERGY STAR Qualified Custom Configuration Dell Additional SW - Dell Pro Laptop ARL CPU+100W Adapter,Clamshell Intel Core Ultra 5 Processor Label 5MP HDR + IR Camera with Presence Detection, FacialRecognition, TNR, Camera Shutter, Microphone EPEAT 2018 Registered (Gold) 5G WWAN Tray,includes RJ-45, Clamshell English, French, Spanish, Brazilian Portuguese Intel Rapid Storage Technology Driver Dell Limited Hardware Warranty Onsite/In-Home Service After Remote Diagnosis, 1 Year Onsite/In-Home Service After Remote Diagnosis, 2 YearExtended Dell Limited Hardware Warranty Extended Year(s) Accidental Damage Service, 3 Years Professional Services Consulting Credit 10 Expires after 1Year MFG: 210-BPDR MSRP: $3,301.56 /EACH Contract DNE: $2,499.01 /EACH	$1,862.08	60	$111,724.80
Dell Pro Rugged, RB14250 XCTO Dell Pro Rugged, RB14250 XCTO	$3,543.55	40	$141,742.00

Products (Quoted on Dell TX DIR CPO 5792)

Description	Price	Qty	Ext. Price
Intel(R) Core(TM) Ultra 7 165U (12 MB cache, 12 cores, up to4.90 GHz, 15W) Windows 11 Pro Intel R Core TM Ultra 7 165U (12 MB cache, 12 cores, up to4.90 GHz, 15W), NVIDIA RTX 500 GFx 32GB: 2 X 16 GB, DDR5,5600, Non-ECC, SoDIMM 512GB M.2 PCIe NVMe 2280 SSD, Opal 2.0 Self EncryptingSolid State Drive 14" Touch, FHD 1920x1080, 60Hz, WVA, Anti-Glare, 1100nit,Low Blue Light, IR camera, Passive Pen FHD HDR IR Camera + Microphone, Touch Display,WLAN/WWAN/GPSantenna 4G CAT12 Qualcomm(R) Snapdragon(TM) X12 LTE(DW5826e), eSIM capable, T-Mobile Intel® Wi-Fi 6E AX211, 2x2, 802.11ax, MU-MIMO, Bluetooth®5.3 wireless card Wireless Intel AX211 WLAN Driver Core Ultra 7 non-vPro CPU Label, Gen 14th English US Rugged RGB Single Point backlit Copilot keykeyboard No Fingerprint reader, no Smartcard reader 100W AC adapter, USB Type C E5 C5 Power Cord 1M, US Primary 3 Cell 53.5 Whr Long-lifecycle Battery, 3-year warranty Additional 3 Cell 53.5 Whr Long-lifecycle Battery, 3-yearwarranty Service and Support Guide MUI for DAO (English, French,Multi) Quick setup guide, WW No Resource USB Media ME Disable - Manageability ENERGY STAR Qualified EPEAT 2018 Registered (Gold) Dedicated u-blox NEO-M9N GPS Card Mix Shipment, Dell Pro Rugged 14 RB14250 Standard Shipment, VS English, French, Spanish, Brazilian Portuguese Additional TBT-4/Type-C port Additional rear Fischer USB 3.0 port Intel Responsiveness Technologies Driver Rigid Handle No Additional Software Custom Configuration Docking POGO connector with Antenna Passthru,WLAN+WWAN+GPS antenna ProSupport: Next Business Day Onsite, 3 Years Dell Limited Hardware Warranty Initial Year ProSupport: 7X24 Technical Support, 3 Years Thank you choosing Dell ProSupport. For tech support, visit//support.dell.com/ProSupport Activate Your Microsoft 365 For A 30 Day Trial Dell Additional Software MFG: 210-BNNG			

Products (Quoted on Dell TX DIR CPO 5792)

Description	Price	Qty	Ext. Price
MSRP: $6,123.86 /EACH Contract DNE: $5,091.77 /EACH			
Dell Pro Micro Plus QBM1250 Custom Configuration Mouse included with Keyboard Dell Pro Keyboard and Mouse - KM5221W - US English -Black Windows 11 Pro Dell Pro Micro Plus QBM1250 Intel(R) Core(TM) Ultra 5 245 vPro(R) (13 TOPS NPU, 14cores, up to 5.1GHz) Dell Pro Micro Plus with 65W Processor Internal WiFi Antenna Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R)wireless card 512GB SSD TLC Activate Your Microsoft 365 For A 30 Day Trial Dell Pro Micro Plus QBM1250 16 GB: 1 x 16 GB, DDR5, up to 5600 MT/s, non-ECC No vPro(R) support 1st M.2 2230 SSD Extend Bracket & Screw Wireless Driver, Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax,Bluetooth(R) wireless card Quick Start Guide US/Canada Battery Warning Label Internal Speaker Intel Core Ultra 5 Processor Label EPEAT 2018 Registered (Gold) No Additional Video Ports 180 Watt A/C Adapter, TCO Compliant Watch Dog SRV US Power Cord Documentation ENERGY STAR Qualified NO RAID Trusted Platform Module (Discrete TPM Enabled) No Option Included English, French, Spanish, Brazilian Portuguese Regulatory Label for 180W Adapter Desktop BTO Standard shipment Driver/APP for IRST Shipping Material, MPP Cusion Shipping Label Onsite/In-Home Service After Remote Diagnosis, 3 Years Dell Limited Hardware Warranty Plus Service Accidental Damage Service, 3 Years	$1,169.50	55	$64,322.50

Products (Quoted on Dell TX DIR CPO 5792)

Description	Price	Qty	Ext. Price
MFG: 817-BBBB MSRP: $2,026.16 /EACH Contract DNE: $1,529.32 /EACH			
NOTE: DELL HAS A NO RETURN POLICY. PLEASE CHECK THE ACCURACY OF ALL ITEMS, SPECIFICATIONS, QUANTITIES AND SHIPPING ADDRESS BEFORE PO IS CONFIRMED			
	Subtotal:		$317,789.30

Products (Quoted on Omnia Partners Contract # 01-143)

Description	Price	Qty	Ext. Price
DOCKING STATION FOR DELL PRO RUGGED 14 AND 13 5430 7330 5420 5424 & 7424 N DOCKING STATIONFOR DELL PRO RUGGED 14 AND 135430 7330 5420 5424 & 7424 N Includes DS-DELL-425 docking station & LIND LPS-137 power supply MFG: AD335534 MSRP: $922.99 /EACH Contract DNE: $895.30 /EACH	$894.30	40	$35,772.00
NOTE: DELL HAS A NO RETURN POLICY. PLEASE CHECK THE ACCURACY OF ALL ITEMS, SPECIFICATIONS, QUANTITIES AND SHIPPING ADDRESS BEFORE PO IS CONFIRMED			
	Subtotal:		$35,772.00

COSL - DELL TECH REFRESH 2025 - QUOTED ON DELL TX DIR CPO 5792 & OMNIA PARTNERS CONTRACT # 01-143

Prepared by:
TanChes Global Management, Inc.
TanChes Sales
281-826-2437
sales@tanches.com

Prepared for:
City of Sugar Land
2700 Town Center Blvd. North
Sugar Land, TX 77479
City of Sugar Land
(281) 275-2700
wlerit@sugarlandtx.gov

Quote Information:
Quote #: 001669
Version: 5
Delivery Date: 06/11/2025
Expiration Date: 06/30/2025

Quote Summary

Description	Amount
Products (Quoted on Dell TX DIR CPO 5792)	$317,789.30
Products (Quoted on Omnia Partners Contract # 01-143)	$35,772.00
Total:	$353,561.30

Payment Options

Description	Payments	Interval	Amount
Initial Payment			
100% Down of Products and Services	1	One-Time	$0.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

TanChes Global Management, Inc.

Signature:
Name: TanChes Sales
Title: Sales
Date: 06/11/2025

City of Sugar Land

Signature:
Name: City of Sugar Land
Date:

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.H.

Agenda of: City Council Meeting

Initiated by: Larysa Chiski, Senior Police Finance Manager

Presented by: Joe Carter, Interim Police Captain - Special Operations

Responsible Department: Police

Agenda Caption:
CONTRACT WITH LENCO INDUSTRIES, INC., DBA LENCO ARMORED VEHICLES
Consideration of and action on authorization of a Contract with Lenco Industries, Inc., DBA Lenco Armored Vehicles, in the amount of $386,353.00 through the Houston-Galveston Area Council Cooperative Purchasing Contract No. AM10-23 and General Services Administration Cooperative Purchasing Contract No. GS-07F-169DA, for the purchase of a BearCat G3 SWAT Vehicle, associated equipment, and shipping.

Recommended Action:
Approve the purchase of the SWAT Bearcat Vehicle in the amount of $386,353 from Lenco Insustries, Inc. dba Lenco Armored Vehicles.

Executive Summary:
The Sugar Land Police Department (SLPD) participates in a Regional SWAT Team that utilizes advanced equipment and tactics to respond to high-risk situations. The City of Sugar Land does not currently own specialized vehicles of this nature, and the currently used shared specialized vehicle is deteriorating and nearing the end of its operational service life. The funding for the purchase of the SWAT Bearcat Vehicle was approved by voters in the 2024 GO Bonds election.

The Lenco Bearcat G3 is an armored rescue vehicle that transports SWAT operators to and from hostile scenes to assist with the recovery and protection of civilians in harm's way. Lenco Industries Inc. (DBA Lenco Armored Vehicles), designer and manufacturer of the Lenco Bearcat vehicles, was selected as a preferred vendor, and the cooperative purchasing as a procurement method.

The total cost of the Lenco Bearcat G3 configured to SLPD needs is $386,353 and consists of $376,653 for the vehicle via Houston Galveston Area Council Contract # AM10-23 and $9,700 for the shipping via GSA contract # GS-07F-169DA.

The Sugar Land Police Department recommends the City Council approve the purchase of the

Lenco Bearcat G3.

Budget

Expenditure Required: $386,353

Current Budget: $386,353

Additional Funding: n/a

Funding Source: 2024 GO Bonds

Account Number (ORG-OBJ-Project): 5023220-621025-CMU2501

Attachments

1. Bearcat Quote HGAC
2. Bearcat Shipping Quote GSA
3. Form 1295 Certificate
4. SB13 Form
5. SB19 Form
6. HB-89-Verification-Form

HGACBuy	CONTRACT PRICING WORKSHEET For MOTOR VEHICLES Only	Contract No.:	AM10-23	Date Prepared:	06/03/2025

Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract. As needed, delivery updates will be provided as soon as possible.

Buying Agency:	Sugar Land Police Department	**Contractor:**	Lenco Industries, Inc.
Contact Person:	Joe Carter	**Prepared By:**	Rob Weisberger
Phone:	346-254-3972	**Phone:**	413-443-7359
Fax:		**Fax:**	413-445-7865
Email:	jcarter@sugarlandtx.gov	**Email:**	rweisberger@lencoarmor.com

Product Description	**G3 Pro**	**BearCat G3 with additional options. See pricelist for details.**

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: $ 372,465.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary.
(Note: Published Options are "manufacturer standard options" which were submitted and priced in Contractor's proposal.)

Description	Cost	Description	Cost
Door Pivoting Ram Head	$1,880.00		
Front Skid Pan	$1,713.00		
Ford Ignition Key	$595.00		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	4,188

C. Customization Category Totals - Itemize below / Attach additional sheet(s) if necessary.
(Note: Customization options are "manufacturer non-standard options" which were submitted and priced in Contractors's proposal.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

Check: Total cost of Customization Categories (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	**For this transaction the percentage is:**	0%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	**X Subtotal of A + B + C:**	376,653	=	**Subtotal D:**	376653

E. H-GAC Order Processing Charge (Amount Per Current Policy) — **Subtotal E:** 1,000

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
Discount (Customer does not pay OPC)	-1000		
		Subtotal F:	-1000

Delivery Date:	18+ Months ARO (Est.)	**G. Total Purchase Price (D+E+F):**	376,653

LENCO ARMORED VEHICLES
Protecting Our Nation's Defenders™
10 Betnr Industrial Drive - Pittsfield, MA 01201
PH: 413-443-7359 - FAX: 413-445-7865

Quotation 109938

Customer Code: SULTX
Quotation Date: 06/04/25
Lenco Tax ID#: 04-2719777
Page #: 1 of 1

Bill To	Ship To
Sugar Land Police Department 1200 Highway 6 Sugar Land, TX 77478 USA	Sugar Land Police Department 1200 Highway 6 Sugar Land, TX 77478 USA

Payment Terms	Shipping Terms	Ship Via
Net 30 Days	FOB: Destination	Common Carrier
Estimated Completion	**Lenco Contact**	**Inspection & Acceptance**
18 Months (+ or -) ARO	Daniel Besemer	At Lenco's Facility, Pittsfield, MA

Item:	Product #	Qty	Unit Price	Total
Freight Out - SWAT	FREIGHTOUT-VEHICLE	1	$9,700.00	$9,700.00
Net Total				**$9,700.00**

Notes:

GSA Federal Acquisition Service – Multiple Award Schedule
Contract Number: GS-07F-169DA
Current Option Period End Date: August 22, 2026

WARNING: Information Subject to Export Control Laws

The written approval of the Directorate of US Defense Trade Controls and Lenco Industries, Inc. must be obtained before reselling, transferring, transshipping or disposing of a defense article to any end user, end use or destination other than as stated on this Lenco quote or the shipper's export declaration in cases where an exemption is claimed under this subchapter ITAR 123.9(A).

Acceptance of this quotation or entering into a purchase agreement with Lenco, the purchaser agrees to Lenco's full Terms and Conditions of Sale, available upon request. This quote will be valid for 60 days.

ACCEPTANCE OF PROPOSAL

Authorized Signature:____________________
Please sign and return

Authorized Signature: Daniel Besemer
Daniel Besemer

Thank you

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.I.

Agenda of: City Council Meeting

Initiated by: Natalie Serrano, City Council Liaison

Presented by: Carol McCutcheon, Mayor

Responsible Department: Strategic and Government Affairs

Agenda Caption:
CITY COUNCIL COMMITTEE APPOINTMENTS
Consideration of and action on appointments of City Council Members to Mayor Pro Tem, Standing Committees, Task Forces, and Government Agencies:

- Mayor Pro Tem for a term ending May 31, 2026
  - Rick Miller
- Finance/Audit Committee for a term ending May 31, 2026
  - Carol McCutcheon
  - Stewart Jacobson
  - Rick Miller
- Intergovernmental Relations Committee for a term ending May 31, 2026
  - Carol McCutcheon
  - Suzanne Whatley
  - Jim Vonderhaary
- Compensation Committee for a term ending May 31, 2026
  - Suzanne Whatley
  - Rob Boettcher
  - Sanjay Singhal
- Boards and Commissions Appointment Task Force for a term ending May 31, 2026
  - Carol McCutcheon
  - Sanjay Singhal
  - Rob Boettcher
- Sugar Land Heritage Foundation for a term ending May 31, 2026
  - Jim Vonderhaar
- Houston-Galveston Area Council (H-GAC) General Assembly for a term ending May 31, 2026
  - Primary: Stewart Jacobson
  - Alternate: Rick Miller
- Houston-Galveston Area Council (H-GAC) Transportation Policy Council for a term

ending May 31, 2026
- Primary: Suzanne Whatley
- Alternate: Jim Vonderhaar

Recommended Action:
Appointments to Standing City Council Committees and Task Forces for one-year terms, expiring May 2026, as per Resolution No. 09-24.

Executive Summary:
Resolution No. 09-24 provides policy for the creation and operation of City Council Committees and Task Forces.

Standing City Council Committees consist of three council member appointed by the Mayor and confirmed by a majority vote of the City Council. Terms shall be for one year. The purpose of the Council Committees is to review detailed information, analyze issues, and serve as a sounding board to staff. Standing City Council Committees, furthermore, develop options for full Council discussion and decisions.

Committees include -

Finance/Audit Committee:
The role of the Finance/Audit Committee is to review and guide financial policy and strategic financial issues as needed and determined by the City Manager or City Council and serve as a City audit committee.

Intergovernmental Relations Committee:
The role of the Intergovernmental Relations Committee is to assist the City Manager in developing, recommending, and implementing intergovernmental strategies to accomplish the City's objectives.

Compensation Committee:
The Compensation Committee's role is to review and recommend the compensation and benefits of the City Manager and Municipal Court Judge. The Committee also reviews and provides input on human resource issues as needed and determined by the City Manager.

Economic Development Committee:
The Economic Development Committee is responsible for making recommendations to City Council on all major economic development projects that have the potential to be funded through the City, Sugar Land Development Corporation, Sugar Land 4B Corporation, and/or a Tax Increment Reinvestment Zone.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.J.

Agenda of: City Council Meeting

Initiated by: Natalie Serrano, City Council Liaison

Presented by: Carol McCutcheon, Mayor

Responsible Department: Strategic and Government Affairs

Agenda Caption:
SUGAR LAND 4B CORPORATION BOARD OF DIRECTORS APPOINTMENT
Consideration of and action on appointment of Sanjay Singhal and Rob Boettcher for an unexpired term ending September 30, 2025, to the Sugar Land 4B Corporation Board of Directors.

Recommended Action:
Appointment of Sanjay Singhal and Rob Boettcher for an unexpired term ending September 30, 2025, to the Sugar Land 4B Corporation Board of Directors.

Executive Summary:
The Development Corporation Act of 1979, as amended in 1993, added a new Section 4B, authorizing cities to levy, upon voter approval, an economic development sales tax for uses that include:

- municipal facilities,
- parks,
- museums,
- stadiums,
- parking facilities,
- private and public infrastructure improvements, and
- other facilities.

Pursuant to the Act and voter approval, the City established Sugar Land 4B Corporation to administer economic development sales taxes collected.

The purpose of the Corporation is to promote, assist, and enhance economic development activities, and quality of life opportunities within the City that promote economic development. The Corporation is managed by a seven-member Board of Directors authorized to exercise the powers set forth by the Act and the Corporation Bylaws. The Board serves at the pleasure of the City Council.

The bylaws prescribe that a director be a resident of the City; no director may serve more than three consecutive two-year terms (6 years). By state law, three members of the Board must not be city officials or employees. The City Council and City Manager serve as ex-officio members of the Board.

The Board annually elects from the membership the president and vice-president to serve one-year terms.

The recommended action is for the City Council to appoint Sanjay Singhal and Rob Boettcher for an unexpired term ending September 30, 2025, to the Sugar Land 4B Corporation Board of Directors. Stewart Jacobson will also continue to serve for the remaining time of his current term ending September 30, 2025.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.K.

Agenda of: City Council Meeting

Initiated by: Natalie Serrano, City Council Liaison

Presented by: Carol McCutcheon, Mayor

Responsible Department: Strategic and Government Affairs

Agenda Caption:
TAX INCREMENT REINVESTMENT ZONE NUMBER THREE BOARD OF DIRECTORS APPOINTMENT
Consideration of and action on appointment of Jim Vonderhaar, Position 1, and Sanjay Singhal, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Three Board of Directors.

Recommended Action:
Appointment of Jim Vonderhaar, Position 1, and Sanjay Singhal, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Three Board of Directors.

Executive Summary:
Tax Increment Reinvestment Zone No. Three was created in 2009 in an effort to assist with the redevelopment efforts of the former Imperial Sugar Refinery site and surrounding property.

The Board consists of five members who serve two-year terms. Additionally, pursuant to provisions of the creation ordinance, City Council annually appoints, from any position, a member to serve as chair for a term of one year beginning on January 1st of each year.

Staff recommends the City Council appoint Jim Vonderhaar, Position 1, and Sanjay Singhal, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Three Board of Directors. Suzanne Whatley also continue to serve for the remaining time of her current term ending December 31, 2025.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.L.

Agenda of: City Council Meeting

Initiated by: Natalie Serrano, City Council Liaison

Presented by: Carol McCutcheon, Mayor

Responsible Department: Strategic and Government Affairs

Agenda Caption:
TAX INCREMENT REINVESTMENT ZONE NUMBER FOUR BOARD OF DIRECTORS APPOINTMENT
Consideration of and action on appointment of Rick Miller, Position 4, for an unexpired term ending December 31, 2025, to the Tax Increment Reinvestment Zone Number Four Board of Directors.

Recommended Action:
Appointment of Rick Miller, Position 4, to the Tax Increment Reinvestment Zone Number Four Board of Directors, for an unexpired term ending December 31, 2025.

Executive Summary:
Tax Increment Reinvestment Zone Number Four (TIRZ No. 4) was created in 2009 and encompasses approximately 698 acres surrounding the intersection of University Boulevard and U.S. 59, including the southern Telfair commercial tracts and the University of Houston at Sugar Land. The Zone is home to the Smart Financial Centre at Sugar Land and also features residential housing, the Telfair Lofts, Costco and the University Commons center, office space, and retail space. The Zone also has plans for an office-entertainment centric mixed-used development surrounding the Smart Financial Centre.

Staff recommends the City Council appoint Rick Miller, Position 4, to the Tax Increment Reinvestment Zone Number Four Board of Directors, for an unexpired term ending December 31, 2025.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: VII.M.

Agenda of: City Council Meeting

Initiated by: Justin Perez, Agenda Coordinator

Presented by: Linda Mendenhall, City Clerk

Responsible Department:

Agenda Caption:
MINUTES
Consideration of and action on the minutes of the June 17, 2025 meeting

Recommended Action:
Consider the minutes of the June 17, 2025 meeting.

Executive Summary:
Consider the minutes of the June 17, 2025 meeting.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
1. June 17, 2025 City Council Meeting Minutes- Unapproved draft (2)

City of Sugar Land

City Council Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, June 17, 2025
City Council Meeting Minutes
City Council Chamber
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at https://www.sugarlandtx.gov/1238/SLTV-16-Live-Video or https://www.youtube.com/user/SugarLandTXgov/live. Sugar Land Comcast/Xfinity Cable Subscribers can also tune-in on Channel 16.

II. Call to Order

QUORUM PRESENT

Naushad Kermally, Joe Zimmerman, Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, and Carol McCutcheon were present.
William Ferguson was absent.

III. Invocation

Joe R. Zimmerman, Mayor

IV. Pledges of Allegiance

Joe R. Zimmerman, Mayor

V. Recognition

A. SIYU "SECILY" WU & CHLOE FU
BLUE LEGEND SWIM SCHOOL
U.S. YOUTH NATIONAL TEAM
WORLD YOUTH ARTISTIC SWIMMING CHAMPIONSHIP
Joe R. Zimmerman, Mayor

VI. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or

Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

Kyle Stanley spoke in favor of agenda item VIII-A.

VII. Canvass Election

A. **FIRST AND FINAL CONSIDERATION:** Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2378** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF A RUNOFF ELECTION HELD ON JUNE 7, 2025, TO ELECT A MAYOR, A COUNCIL MEMBER TO AT LARGE POSITION ONE, AND A COUNCIL MEMBER TO SINGLE-MEMBER DISTRICT TWO.
Joe R. Zimmerman, Mayor

A motion to **Approve Ordinance No. 2378, canvassing the June 7, 2025 Runoff Election**, was made by Joe Zimmerman and seconded by Suzanne Whatley; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Naushad Kermally, Joe Zimmerman, Carol McCutcheon
Absent: William Ferguson

VIII. Oath of Office

A. **OATH OF OFFICE**
Administer the Oath of Office to Carol McCutcheon, Mayor; Jim Vonderhaar, Council Member At Large Position One; and Sanjay Singhal, Council Member District Two.
Joe R. Zimmerman, Mayor, Judge Dean Hrbacek, Fort Bend County Court at Law No. 6

The oath of office was administered to the elected candidates for the City Council seats of Mayor, At-Large Position One, and District Two. The following individuals conducted the oaths: Judge Dean Hrbacek administered the oath of office to Mayor Carol McCutcheon, Former US Congressman Pete Olson administered the oath of office to Councilmember At-Large Position One Jim Vonderhaar, and Mayor Carol McCutcheon administered the oath of office to Councilmember District Two Sanjay Singhal.

RECESS: Mayor McCutcheon recessed the meeting at 6:09 p.m.
RECONVENE: Mayor McCutcheon reconvened the meeting at 6:27 p.m.

IX. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-34**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS; AUTHORIZING THE ACCEPTANCE OF A GRANT FROM PETCO LOVE AND THEIR VACCINATED & LOVED CAMPAIGN ("GRANT") AND DESIGNATING THE CITY MANAGER AS AUTHORIZED GRANT OFFICIAL TO ACCEPT AND EXECUTE ALL DOCUMENTS NECESSARY TO IMPLEMENT THE GRANT.
Sandra Stroud, Administrative Manager

B. **CONTRACT AGREEMENT WITH BGE, INC.**
Consideration of and action on a Contract with BGE, Inc. in the amount of $248,479.00, for design services for the Groundwater Plants Rehabilitation Project, CIP CWA2505.
Huy Ton, Senior Engineering Manager

C. **CONTRACT AGREEMENT WITH AERO SPECIALTIES**
Consideration of and action on a Contract with Aero Specialties, in the amount of $158,887.29, for the purchase of a TPX-50-E Electric Towbarless Tug and associated equipment.
Ronnie Stroud, Line Services Manager

D. **CONTRACT AGREEMENT WITH TANCHES GLOBAL MANAGEMENT, INC.**
Consideration of and action on authorization of a Contract with TanChes Global Management, Inc., in the amount of $295,630.20 through the Texas Department of Information Resources Cooperative Purchasing Contract No. CPO-5792 and Omnia Partners Cooperative Purchasing Contract No. R240303, for the Fiscal Year 2025 technology refresh of Dell server replacement and associated equipment and services.
Robert Bowman, IT Manager

E. **CONTRACT AGREEMENT WITH MCCREARY, VESELKA, BRAGG & ALLEN**
Consideration of and action on approval of a contract with McCreary, Veselka, Bragg & Allen (MVBA) for delinquent collection services for EMS and miscellaneous accounts receivable debt for a period of 12 months with four (4) automatic one-year renewals.
Summer O'Brien, Treasury Manager

F. **MINUTES**
Consideration of and action on the minutes of the June 3, 2025 meeting.
Linda Mendenhall, City Clerk

A motion to **Approve consent agenda items A through F**, was made by Suzanne Whatley and seconded by Stewart Jacobson; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim

Vonderhaar, Carol McCutcheon

X. Contracts and Agreements

A. **PROFESSIONAL SERVICES CONTRACT WITH WOOLPERT**
Consideration of and action on authorization of a Contract with Woolpert, in the amount of $195,674.00, for a Sugar Land Regional Airport Vertiport Study for the Terminal Ramp Expansion & Vertiport Project, CIP CAP2501.
Mitchell Davies, Director of Aviation

Mitchell Davies, Director of Aviation, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve a contract with Woolpert for the terminal ramp expansion and Vertiport project**, was made by Rick Miller and seconded by Stewart Jacobson, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XI. Ordinances and Resolutions

A. Consideration of and action on **CITY OF SUGAR LAND RESOLUTION NO. 25-32**: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ACCEPTING STATE FUNDS APPROPRIATED IN H.B. NO. 1 GENERAL APPROPRIATIONS ACT, EIGHTY-EIGHTH LEGISLATURE, FROM THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT); DESIGNATING THE CITY MANAGER AS AUTHORIZED REPRESENTATIVE TO EXECUTE ALL AGREEMENTS; AND APPROVING A BUDGET AMENDMENT IN THE AMOUNT OF STATE FUNDS TO EXPENDITURES AND REVENUES FROM TXDOT.
Mitchell Davies, Director of Aviation

Mitchell Davies, Director of Aviation, gave a presentation, made comments, and answered questions from the Council.

A motion to **Approve Resolution 25-32**, **accepting TxDOT Aviation HB-1 appropriation funds for the Airport Runway Rehabilitation Project,** was made by Suzanne Whatley and seconded by Rick Miller, the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XII. City Council and City Manager Reports

In accordance with Texas Government Code section 551.0415, City Council Members and the City Manager may provide reports on items of community interest. No action, consideration or discussion will occur regarding these reports.

Mayor McCutcheon made a motion to defer the City Council and City Manager's reports to the next City Council meeting.

A motion to **Approve to defer the City Council and City Manager's reports to the next City Council meeting**, was made by Carol McCutcheon and seconded by Suzanne Whatley; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

XIII. Adjournment

A motion to **Adjourn at 6:43 p.m.**, was made by Sanjay Singhal and seconded by Carol McCutcheon; the motion **Passed**.

Ayes: Suzanne Whatley, Stewart Jacobson, Robert Boettcher, Rick Miller, Sanjay Singhal, Jim Vonderhaar, Carol McCutcheon

____

Linda Mendenhall, City Clerk

City Council Agenda Request
July 1, 2025

Agenda Request No: VIII.A.

Agenda of: City Council Meeting

Initiated by: Natalie Serrano, City Council Liaison

Presented by: Carol McCutcheon, Mayor

Responsible Department: Strategic and Government Affairs

Agenda Caption:
ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT
Consideration of and action on appointment of Carol McCutcheon, Mayor; Rob Boettcher, Sugar Land 4B Corporation Representative; and a Sugar Land Development Corporation Director to the City Council's Economic Development Committee, for a term ending May 31, 2026.

Recommended Action:
Appoint Carol McCutchon; Rob Boettcher, Sugar Land 4B Corporation Representative; and a Sugar Land Development Corporation Director to the City Council's Economic Development Committee, for a term ending May 31, 2026.

Executive Summary:
The City of Sugar Land's standing committee for economic development is the Economic Development Committee (EDC). Per City Council Resolution No. 09-24, the Policy for the Creation and Operation of City Council Committees and Task Forces (Policy), the role of the EDC is to make recommendations to the City Council on all major economic development projects that have the potential to be funded through one or more of the following: the City, the Sugar Land Development Corporation, the Sugar Land 4B Corporation, or a TIRZ.

Further, the Policy states that the Committee shall consist of three members: the Mayor; a Council member currently serving on Sugar Land 4B Corporation, to be selected and appointed by the Mayor; and a member of Sugar Land Development Corporation, to be appointed by the members of the Sugar Land Development Corporation.

For the term ending May 31, 2026, the Sugar Land Development Corporation will appoint a Director to serve on the EDC during their July 1st meeting.

Staff recommends the City Council appoint Carol McCutcheon, Mayor; Rob Boettcher, Sugar Land 4B Corporation representative; and a Sugar Land Development Corporation Director to the City Council's Economic Development Committee, for a term ending May 31, 2026.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments
None

City Council Agenda Request
July 1, 2025

Agenda Request No: IX.A.

Agenda of: City Council Meeting

Initiated by: BRYAN NORTON, Real Property Manager

Presented by: Jonathan Braun, Assistant City Engineer

Responsible Department: Engineering

Agenda Caption:
FIRST CONSIDERATION: Consideration of and action on **CITY OF SUGAR LAND ORDINANCE NO. 2365:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ABANDONING A PORTION OF THE SARTARTIA ROAD RIGHT-OF-WAY.

Recommended Action:
Approve the first reading of City of Sugar Land Ordinance No. 2365, authorizing the abandonment of a portion of Sartartia Road Right of Way.

Executive Summary:
In 1997, the 30' right-of-way ("ROW") known as Sartaria Rd. was dedicated to Fort Bend County by Fort Bend County Levee Improvement District NO. 7 and filed for record on June 12, 1997, under file number 9735964 in the Fort Bend County Property Records. On December 12, 2017, Sartartia Rd. was annexed into the City by way of Ordinance No. 2075.

The property owner (LID 7) to the north and south of Sartartia Rd. ROW has been in discussions with the City about plans to expand its detention facilities located along a portion of Sartartia Rd, which has necessitated the reconfiguration of Sartartia Rd ROW. During the review of this expansion, City staff has reviewed the ROW dedication document and construction plans dedicating a newly constructed ROW, located outside the City and within its ETJ. The existing Sartartia Rd. ROW currently provides access to property owners located at the end of Sartartia Rd. The new ROW will provide a new public access point to those property owners located at the end of the existing Sartartia Rd. As part of its review, City staff determined that the proposed new ROW has been recorded and dedicated as a public ROW. The newly constructed right-of-way has negated the need for the City to maintain and keep open a 0.5231-acre section of Sartartia Road as City right-of-way.

Texas Transportation Code § 311.007 authorizes the City to abandon right-of-way on its own initiative if it finds that the abandonment is in the public interest. Staff has determined that the

0.5231 acre section of Sartartia Rd. ROW is not needed as a public-way, and recommends abandonment of that portion.

The abandonment of a portion of Sartartia Rd. will be done by ordinance, which will require two readings. A metes and bounds description and survey map have been prepared for the abandonment. Upon the abandonment of the portion of Sartartia Rd., the abandoned portion will be returned to the adjacent landowners, which is LID 7.

Engineering and Real Property recommend City Council approve the first reading of Ordinance No. 2365, authorizing the abandonment of a portion of Sartartia Rd.

Budget

Expenditure Required: No

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

1. Ordinance No. 2365
2. LID_7_-_Easement_(Permanent)_Public_Right-of-Way_Easement_for_Sartartia_Road

ORDINANCE NO. 2365

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS, ABANDONING A PORTION OF THE SARTARTIA ROAD RIGHT-OF-WAY.

WHEREAS, the right-of-way known as Sartartia Road was dedicated to Fort Bend County by Donation Deed, filed for record on June 12, 1997, under File No. 9735964 of the Fort Bend County Property Records; and

WHEREAS, effective December 12, 2017, the City succeeded to Fort Bend County's rights in those portions of Sartartia Road located in New Territory, when New Territory was annexed into the City by Ordinance No. 2075; and

WHEREAS, Fort Bend County Levee Improvement District No. 7 ("LID 7") owns a significant amount of property located adjacent to Sartartia Road; and

WHEREAS, LID 7 identified a need to improve its detention facilities along a portion of Sartartia Road, which has necessitated the reconfiguration of the right-of-way; and

WHEREAS, the new right-of-way is located outside of the City, in its ETJ; and

WHEREAS, the newly constructed right-of-way has negated the need for the City to maintain and keep open a 0.5231 acre section of Sartartia Road as City right-of-way; and

WHEREAS, Texas Transportation Code § 311.007 authorizes the City to abandon right-of-way on its own initiative, if it finds that the abandonment is in the public interest; and

WHEREAS, the City Council has determined that the abandonment of a 0.5231 acre portion of the Sartartia Road right-of-way is in the public interest; NOW, THEREFORE;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That the City Council adopts the recitals and findings set forth in the preamble to this Ordinance, which are found to be true and correct.

Section 2. That a 0.5231 acre (22,785 square feet) portion of Sartartia Road is abandoned as a public street right-of-way, as described by metes and bounds in the attached Exhibit A and shown on the survey attached as Exhibit B, which are incorporated into this Ordinance.

APPROVED on first consideration on ____________________________, 2025.

ADOPTED on second consideration on ___________________________, 2025.

Carol McCutcheon, Mayor

ATTEST:

Linda Mendenhall, City Clerk

APPROVED AS TO FORM:

Attachments:

Exhibit A - Metes and Bounds Description

Exhibit B - Survey

EXHIBIT A

December 22, 2022
Job No. LJAS001-2703-2012

DESCRIPTION OF
0.5231 ACRE (22,785 SQUARE FEET)
PORTION OF SARTARTIA ROAD
WITHIN THE CORPORATE LIMITS OF
THE CITY OF SUGAR LAND
TO BE ABANDONED

Being a 0.5231 acre (22,785 square feet) tract of land located in the J.H. Cartwright League, Abstract 16, Fort Bend County, Texas, said 0.5231 acre tract being a portion of that certain called 1.412 acre tract of land donated to Fort Bend County in Clerk's File Number 9735964 of the Official Public Records of Fort Bend County, Texas (F.B.C.O.P.R.), said 0.5231 acre (22,785 square feet) tract being more particularly described by metes and bounds as follows (all bearings referenced to the Texas Coordinate System, South Central Zone, NAD83);

COMMENCING for reference at a 5/8-inch iron rod with cap stamped "PINNELL 3968" found for the southeast corner of that certain called 1.1068 acre tract of land conveyed to Fort Bend County Levee Improvement District No. 7 by an instrument of record in Clerk's File Number 2021204458, F.B.C.O.P.R., the northwest corner of that certain called 0.1817 acre tract of land conveyed to Fort Bend County in Clerk's File Number 1999056239, F.B.C.O.P.R., and the northeast corner of that that certain called 0.1795 acre tract of land conveyed to Fort Bend County in Clerk's File Number 1999056240, F.B.C.O.P.R., and on the west line of a called 1.2868 acre tract of land conveyed to Charlie Earl Bishop in Clerk's File Number 9559872, F.B.C.O.P.R., from which a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for the southwest corner of said 1.1068 acre tract bears South 86° 43' 10" West, 260.56 feet;

Thence, South 03° 16' 50" East, 30.00 feet to the POINT OF BEGINNING and northeast corner of the herein described tract, said point lying on the north line of aforementioned 1.412 acre tract, and the north line of said 0.1817 acre tract, common to the Corporate Limits of the City of Sugarland by ordinance No. 2075, recorded in Clerk's File No. 2017105661, F.B.C.O.P.R.;

Thence, South 03° 16' 50" East, departing said common line, 30.00 feet a point on the south line of said 1.412 acre tract;

Thence, South 86° 43' 10" West, along the south line of said 1.412 acre tract, 759.69 feet to a point for corner;

Thence, North 02° 34' 07" West, departing said south line, 30.00 feet to a point for corner on the north line of said 1.412 acre tract and the south line of that certain called 0.0880 acre tract conveyed to Fort Bend County an instrument of record in Clerk's File Number 1999056236, F.B.C.O.P.R., same being on the aforementioned Corporate Limits of the City of Sugar Land, from which a 1/2-inch iron found marking the southwest corner of said 0.0880 acre tract bears South 86° 43' 10" West, 94.70 feet;

Thence, North 86° 43' 10" East, along the north line of said 1.412 acre tract, the Corporate Limits of the City of Sugar Land, the south line of said 0.0880 acre tract, the south line of that certain called 0.1428 acre tract of land conveyed to Fort Bend County in Clerk's File Number 1999056237, F.B.C.O.P.R., the south line of that certain called 0.1775 acre tract of land conveyed to Fort Bend County in Clerk's File Number 1999056238, F.B.C.O.P.R., the south line of aforementioned 0.1795 acre tract, and the south line of aforementioned 0.1817 acre tract, at 33.35 feet passing a 1/2-inch iron rod found marking the southeast corner of said 0.0880 acre tract, common to the southwest corner of said 0.1428 acre tract, at 240.63 feet passing a 1/2-inch iron rod found marking the southeast corner of said 0.1428 acre tract, common to the southwest corner of said 0.1775 acre tract, at 498.37 feet passing a 1/2-inch iron rod found marking the southeast corner of said 0.1775 acre tract, common to the southwest corner of said 0.1795 acre tract, at 758.89 feet passing a 5/8-inch iron rod found marking the southeast corner of said 0.1795 acre tract, common to the southwest corner of said 0.1817 acre tract, continuing in all, a total distance of 759.31 feet to the POINT OF BEGINNING and containing 0.5231 acre (22,785 square feet) of land.

Corner monuments not set at client's request.

STATE OF TEXAS REGISTERED KEITH W. MONROE 4797 PROFESSIONAL LAND SURVEYOR

LJA Surveying, Inc.

Keith W. Monroe
12-22-2022

EXHIBIT B

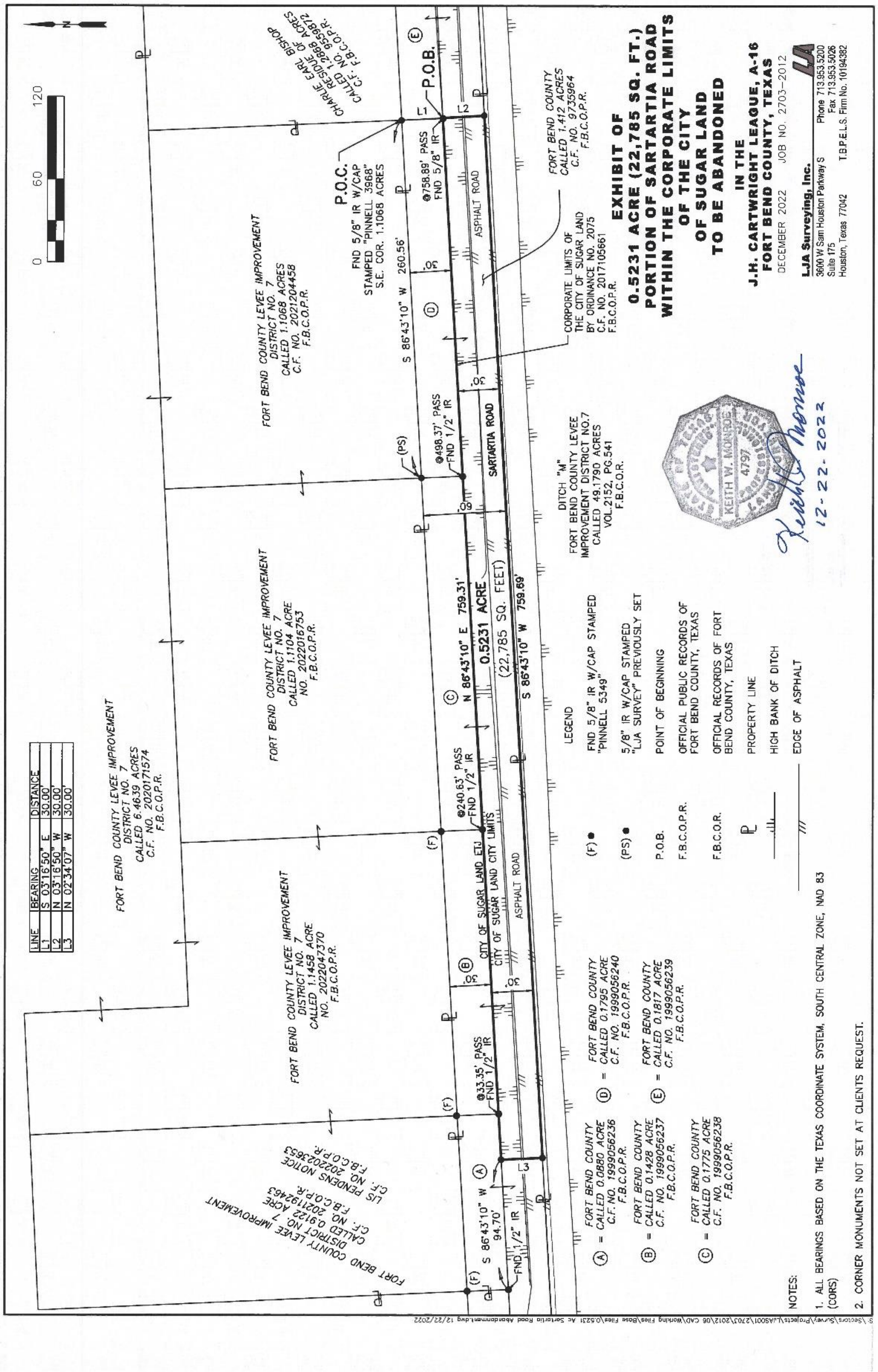


EXHIBIT OF
0.5231 ACRE (22,785 SQ. FT.)
PORTION OF SARTARTIA ROAD
WITHIN THE CORPORATE LIMITS
OF THE CITY
OF SUGAR LAND
TO BE ABANDONED
IN THE
J.H. CARTWRIGHT LEAGUE, A-16
FORT BEND COUNTY, TEXAS
DECEMBER 2022 JOB NO. 2703-2012
LJA Surveying, Inc.
3600 W Sam Houston Parkway S
Suite 175
Houston, Texas 77042
Phone 713.953.5200
Fax 713.953.5026
T.B.P.E.L.S. Firm No. 10194382
LINE BEARING DISTANCE
L1 S 03°16'50" E 30.00'
L2 N 03°16'50" W 30.00'
L3 N 02°34'07" W 30.00'
0.5231 ACRE
(22,785 SQ. FEET)
N 86°43'10" E 759.31'
S 86°43'10" W 759.69'
S 86°43'10" W 260.56'
S 86°43'10" W 94.70'
SARTARTIA ROAD
ASPHALT ROAD
CITY OF SUGAR LAND ETJ
CITY OF SUGAR LAND CITY LIMITS
P.O.B.
P.O.C.
FND 5/8" IR W/CAP STAMPED "PINNELL 3968" S.E. COR. 1.1068 ACRES
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7 CALLED 1.1068 ACRES C.F. NO. 2021204458 F.B.C.O.P.R.
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7 CALLED 1.1104 ACRE NO. 2022016753 F.B.C.O.P.R.
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7 CALLED 6.4639 ACRES C.F. NO. 2020171574 F.B.C.O.P.R.
FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7 CALLED 1.1458 ACRE NO. 2022047370 F.B.C.O.P.R.
FORT BEND COUNTY CALLED 1.412 ACRES C.F. NO. 9735964 F.B.C.O.P.R.
DITCH "M" FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO.7 CALLED 49.1790 ACRES VOL.2152, PG.541 F.B.C.O.R.
CORPORATE LIMITS OF THE CITY OF SUGAR LAND BY ORDINANCE NO. 2075 C.F. NO. 2017105661 F.B.C.O.P.R.
A = FORT BEND COUNTY CALLED 0.0880 ACRE C.F. NO. 1999056236 F.B.C.O.P.R.
B = FORT BEND COUNTY CALLED 0.1428 ACRE C.F. NO. 1999056237 F.B.C.O.P.R.
C = FORT BEND COUNTY CALLED 0.1775 ACRE C.F. NO. 1999056238 F.B.C.O.P.R.
D = FORT BEND COUNTY CALLED 0.1795 ACRE C.F. NO. 1999056240 F.B.C.O.P.R.
E = FORT BEND COUNTY CALLED 0.1817 ACRE C.F. NO. 1999056239 F.B.C.O.P.R.
LEGEND
(F) FND 5/8" IR W/CAP STAMPED "PINNELL 5349"
(PS) 5/8" IR W/CAP STAMPED "LJA SURVEY" PREVIOUSLY SET
P.O.B. POINT OF BEGINNING
F.B.C.O.P.R. OFFICIAL PUBLIC RECORDS OF FORT BEND COUNTY, TEXAS
F.B.C.O.R. OFFICIAL RECORDS OF FORT BEND COUNTY, TEXAS
PROPERTY LINE
HIGH BANK OF DITCH
EDGE OF ASPHALT
NOTES:
1. ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE, NAD 83 (CORS)
2. CORNER MONUMENTS NOT SET AT CLIENTS REQUEST.
KEITH W. MONROE
4797
12-22-2022

2025046881
ELECTRONICALLY RECORDED
Official Public Records
5/13/2025 4:29 PM

Laura Richard
Laura Richard, County Clerk
Fort Bend County Texas
Pages: 7 Fee: $ 39.00

PUBLIC RIGHT-OF-WAY EASEMENT

THE STATE OF TEXAS §
§ KNOW ALL PERSONS BY THESE PRESENTS:
COUNTY OF FORT BEND §

THAT FORT BEND COUNTY LEVEEE IMPROVEMENT DISTRICT NO. 7, a political subdivision of the State of Texas created under the provisions of Article XVI, Section 59, of the Texas Constitution, and operating pursuant to Chapters 49 and 57 of the Texas Water Code, as amended, and Chapter 7808 of the Texas Special District Local Laws Code, whose address is 1300 Post Oak Boulevard, Suite 2400, Houston, Texas 77056 (hereinafter called "Grantor"), for and in consideration of the mutual benefits to be derived therefrom has granted, and by these presents does hereby grant a public right-of-way easement ("Easement") upon, over, across and through the property (the "Easement Area") situated in Fort Bend County, Texas, as described by metes and bounds in **Exhibit "A"** which is attached hereto and by this reference is made a part hereof.

The right-of-way, rights and privileges herein granted shall be subject to the following terms and conditions:

(a) The Easement is granted for use by the public and governmental authorities having jurisdiction to the same extent as a public right-of-way for vehicular and pedestrian purposes dedicated as such on a subdivision plat in the same area as the Easement Area.

(b) Neither Grantor nor its successors or assigns, nor Grantor's agents, employees, representatives or contractors, shall interfere with or obstruct the use of said Easement Area for the construction, operation, maintenance or removal of paving in the Easement Area.

(c) This dedication of the Easement is made subject to the title encumbrances and matters affecting title to the Easement Area as of the date hereof, as shown in the Official Real Property Records of Fort Bend County, Texas, to the extent valid and subsisting as of the date hereof.

Subject to the foregoing and subsequent provisions hereof, the public and governmental authorities, their assigns, agents, employees, workmen and representatives shall, at all present and future times, have the right and privilege of ingress and egress in, along, upon and across the Easement Area for the purposes hereof.

The grant made hereunder is not a conveyance of the Easement Area nor of any interest in the oil, gas, and other minerals in, on, or under the land subject to easement herein granted, but is a grant solely of the easement as above described.

This Easement supersedes the Temporary Right-of-Way Easement dedicated by Grantor on December 5, 2024, recorded under Clerk's File No. 2024120184 of the Official Public Records of Fort Bend County, Texas.

TO HAVE AND TO HOLD the above described Easement for the said purposes, together with all and singular, the rights, privileges, and appurtenances thereto as described above in anywise belonging to the said public and governmental authorities, their successors and assigns forever, subject to the limitations, conditions and restrictions set forth hereinabove.

[Signatures Commence on the Following Page]

IN WITNESS WHEREOF, this instrument is executed this 1st day of May, 2025.

GRANTOR:

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

By:____________________________
Cindy Picazo
Chairman, Board of Directors

THE STATE OF TEXAS §
§
COUNTY OF FORT BEND §

This instrument was acknowledged before me on this 1st day of May, 2025, by Cindy Picazo, Chairman of the Board of Directors of Fort Bend County Levee Improvement District No. 7, a political subdivision of the State of Texas, on behalf of said political subdivision.

JENNY L. JOHNSON
NOTARY ID #12540298-2
My Commission Expires
August 24, 2025

(SEAL)

Jenny L. Johnson
Notary Public in and for
the State of T E X A S

Exhibit A

October 9, 2024
Job No. S001-2703-2012

DESCRIPTION OF
1.162 ACRES

Being a 1.162 acre tract of land located in the J.H. Cartwright Survey, Abstract 16, Fort Bend County, Texas, said 1.162 acre tract being a portion of that certain called 1.1458 acre tract conveyed to Fort Bend County Levee Improvement District No. 7 by an instrument of record in Clerk's File Number 2022047370, in the Official Public Records of Fort Bend County, Texas (F.B.C.O.P.R.), a portion of that certain called 0.9122 acre tract conveyed to Fort Bend County Levee Improvement District No. 7 by an instrument of record in Clerk's File Number 2021192463, F.B.C.O.P.R., and as evidenced by Lis Pendens Notice of record in Clerk's File Number 2022023653, F.B.C.O.P.R., and a portion of that certain called 6.4639 acre tract conveyed to Fort Bend County Levee Improvement District No. 7 by an instrument of record in Clerk's File Number 2020171574, F.B.C.O.P.R., said 1.162 acre tract being more particularly described by metes and bounds as follows (all bearings referenced to the Texas Coordinate System, South Central Zone, NAD83, NA2011 (Epoch 2010.00)):

BEGINNING at a 1-inch iron pipe found for the northwest corner of said 6.4639 acre tract, and the northeast corner of that certain called 1 acre tract of land conveyed to Tapia Valentin in Clerk's File Number 2008086593, F.B.C.O.P.R., said point lying on the south right-of-way line of Pecan Grove Road (60' wide) as described in Volume 459, Page 613 of the Deed Records of Fort Bend County, Texas (F.B.C.D.R.),

Thence, North 87° 16' 09" East, along the south right-of-way line of said Pecan Grove Road, common to the north line of said 6.4639 acre tract, 120.00 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, the beginning of a curve,

Thence, departing said common line and 39.21 feet along the arc of a non-tangent curve to the left, having a radius of 25.00 feet, a central angle of 89° 52' 02", and a chord which bears South 42° 20' 08" West, 35.31 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner;

Thence, South 02° 35' 53" East, 201.75 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, the beginning of a curve;

Thence, 149.00 feet along the arc of a tangent curve to the right, having a radius of 95.00 feet, a central angle of 89° 51' 52", and a chord which bears South 42° 20' 03" West, 134.19 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner;

Thence, South 87° 15' 59" West, 96.49 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, the beginning of a curve;

Thence, 39.20 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, a central angle of 89° 50' 06", and a chord which bears South 42° 20' 56" West, 35.30 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner;

Thence, South 02° 34' 07" East, 205.63 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, said point lying on the south line of the aforementioned 0.9122 acre tract, common to the north line of that certain called 0.0880 acre tract of land conveyed to Fort Bend County in Clerk's File Number 1999056236, F.B.C.O.P.R.;

Thence, South 86° 43' 10" West, along said common line, 94.70 feet to a 5/8-inch iron rod with cap stamped "PINNELL 5349" found for the southwest corner of said 0.9122 acre tract, same being the northwest corner of said 0.0880 acre tract, said point lying on the east line of that certain called 1.0000 acre tract of land conveyed to Rosie Maria Bishop in Clerk's File Number 9559874, F.B.C.O.P.R., the beginning of a curve;

Thence, 38.96 feet along the arc of a non-tangent curve to the left, having a radius of 25.00 feet, a central angle of 89° 17' 18", and a chord which bears North 42° 04' 31" East, 35.14 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner;

Thence, North 02° 34' 07" West, 181.81 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, the beginning of a curve;

1.162 acres

October 9, 2024
Job No. S001-2703-2012

Thence, 148.95 feet along the arc of a tangent curve to the right, having a radius of 95.00 feet, a central angle of 89° 50' 06", and a chord which bears North 42° 20' 56" East, 134.16 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner;

Thence, North 87° 15' 59" East, 96.49 feet to a 5/8-inch iron rod with cap stamped "LJA SURVEY" previously set for corner, the beginning of a curve;

Thence, 39.21 feet along the arc of a tangent curve to the left, having a radius of 25.00 feet, a central angle of 89° 51' 52", and a chord which bears North 42° 20' 03" East, 35.31 feet to the POINT OF BEGINNING and containing 1.162 acres of land.

Benjamin Lowe, RPLS
Texas Registration No. 6944
LJA Surveying, Inc.

STATE OF TEXAS
REGISTERED
BENJAMIN LOWE
6944
PROFESSIONAL
LAND SURVEYOR

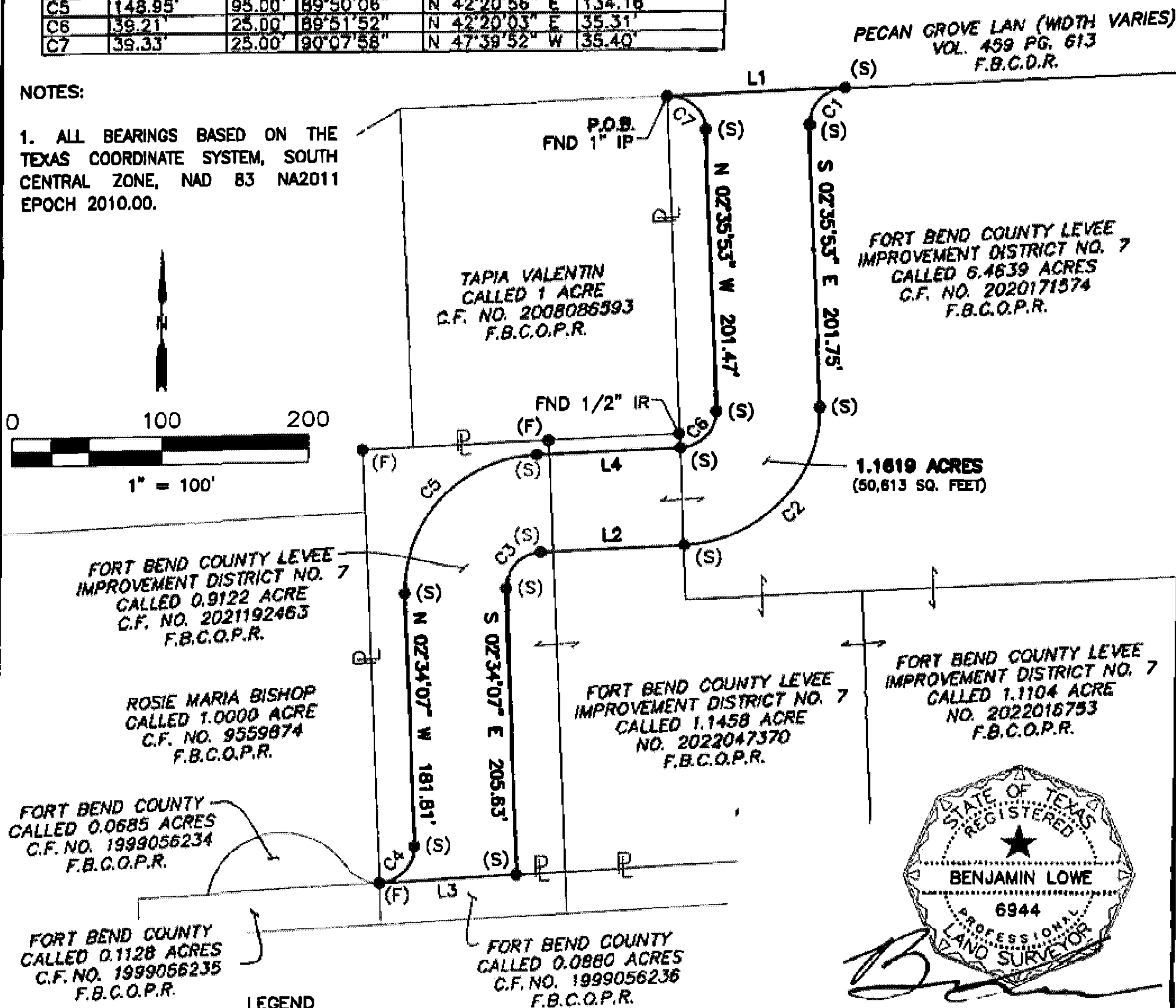
S:\Sectors\Survey\Projects\LJAS001\2703\2012\07 Documents\1.162 Ac M&B.doc

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	39.21'	25.00'	89°52'02"	S 42°20'08" W	35.31'
C2	149.00'	95.00'	89°51'52"	S 42°20'03" W	134.19'
C3	39.20'	25.00'	89°50'06"	S 42°20'56" W	35.30'
C4	38.96'	25.00'	89°17'18"	N 42°04'31" E	35.14'
C5	148.95'	95.00'	89°50'06"	N 42°20'56" E	134.16'
C6	39.21'	25.00'	89°51'52"	N 42°20'03" E	35.31'
C7	39.33'	25.00'	90°07'58"	N 47°39'52" W	35.40'

LINE	BEARING	DISTANCE
L1	N 87°16'09" E	120.00'
L2	S 87°15'59" W	96.49'
L3	S 86°43'10" W	94.70'
L4	N 87°15'59" E	96.49'

NOTES:

1. ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE, NAD 83 NA2011 EPOCH 2010.00.



LEGEND

(F) •	FND 5/8" IR W/CAP STAMPED "PINNELL 5349"
(S) •	5/8" IR W/CAP STAMPED "LJA SURVEY" PREVIOUSLY SET
P.O.B.	POINT OF BEGINNING
F.B.C.O.P.R.	OFFICIAL PUBLIC RECORDS OF FORT BEND COUNTY, TEXAS
F.B.C.O.R.	OFFICIAL RECORDS OF FORT BEND COUNTY, TEXAS
PL	PROPERTY LINE

EXHIBIT OF
1.162 ACRE
LOCATED IN THE
J.H. CARTWRIGHT SURVEY, A-16
FORT BEND COUNTY, TEXAS

OCTOBER 2024 JOB NO. S001-2703-2012

LJA SURVEYING, INC.

2011 E. Broadway Street
Suite 130
Pearland, Texas 77581

Phone 281.930.0201
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