



City of Sugar Land

Parks, Art, Recreation, Culture, and Streetscapes Board Agenda

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, October 14, 2025

Parks, Art, Recreation, Culture, and Streetscapes
Board Meeting
Cane Room 161
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/XCjIFhg8GXA?feature=share>.

II. Call to Order

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the September 9, 2025 meeting.

Linda Mendenhall, City Clerk

V. Public Arts Projects

A. CIVIC ARTS PROGRAM UPDATES

Review of and discussion on Civic Arts Program Updates.

Sharee Davis, Civic Arts Manager

B. PUBLIC ART CONTRACT RECOMMENDATION - MIG, INC.

Consideration of and action on a recommendation to City Council to authorize a consultant services contract with MIG, Inc. to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.

Sharee Davis, Civic Arts Manager

VI. Director's Report

A. Parks Topics

Upcoming Events
Recap September
Kimberly Terrell, Director of Parks & Recreation

VII. Adjournment

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary, (281) 275-2730. Requests for special services must be received 48 hours prior to the meeting time. Reasonable accommodations will be made to assist your needs.

The agenda and supporting documentation is located on the [City Website](#) under meeting agendas.

Posted on this 8th day of October 2025 at 9:00 A.M.



Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request
October 14, 2025

Agenda Request No: IV.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Ashley Newsome, Deputy City Clerk

Presented by: Linda Mendenhall, City Clerk

Responsible Department:

Agenda Caption:

MINUTES

Consideration of and action on the minutes of the September 9, 2025 meeting.

Recommended Action:

Consideration of and action on the minutes of the September 9, 2025 meeting.

Executive Summary:

Consider the minutes of the September 9, 2025 meeting.

Budget

Expenditure Required: n/a

Current Budget: n/a

Additional Funding: n/a

Funding Source: n/a

Account Number (ORG-OBJ-Project): n/a

Attachments

1. 9.9.25 PARCS Board meeting minutes



City of Sugar Land

Parks, Art, Recreation, Culture, and Streetscapes Board Minutes

Sugar Land City Hall
2700 Town Center
Boulevard North
Sugar Land, TX 77479

Tuesday, September 9, 2025
Parks, Art, Recreation, Culture, and Streetscapes
Board Meeting Minutes
Cane Room 161
5:30 PM

I. Attention

Members of the City Council, Board and/or Commission may participate in deliberations of posted agenda items through video conferencing means. A quorum of the City Council, Board and/or Commission will be physically present at the above-stated location, and said location is open to the public. Audio/Video of open deliberations will be available for the public to hear/view; and are recorded as per the Texas Open Meetings Act.

The meeting will live stream at <https://youtube.com/live/WNW2ekW3Rco?feature=share>

II. Call to Order

QUORUM PRESENT

Ho Jin Lim, Heather Guillen, Tracey Pipes, Kelsey Johnson, Joan Maresh-Hansen, and Sonny Johnston were present. Kelsey Low and Andy Phan were absent.

III. Public Comment

Pursuant to Texas Government Code section 551.007, citizens are permitted to address the City Council, Board and/or Commission in person with regard to matters posted for consideration on the agenda. Each speaker must complete a "Request to Speak" form and give it to the City Secretary or designee, prior to the beginning of the meeting.

Each speaker is limited to 3 minutes, speakers requiring a translator will have 6 minutes, regardless of the number of agenda items to be addressed. Comments or discussion by City Council, Board, and/or Commission members, will only be made at the time the subject is scheduled for consideration.

For questions or assistance, please contact the Office of the City Secretary (281) 275-2730.

No members of the public addressed the Board.

IV. Minutes

A. MINUTES

Consideration of and action on the minutes of the July 8, 2025 meeting.

Linda Mendenhall, City Clerk

A motion to **Approve the minutes of the July 8, 2025 meeting.**, was made by Joan Maresh-Hansen and seconded by Tracy Pipes; the motion **Passed**.

Ayes: Ho Jin Lim, Heather Guillen, Tracy Pipes, Kelsey Johnson, Joan Maresh-Hansen, and Sonny Johnston

Absent: Kelsey and Andy Phan

V. Workshop

A. **LEASE AGREEMENT WITH WHENEVER WATERSPORTS**

Review of and discussion on a proposal with Whenever Watersports for a kayak-sharing facility at Sugar Land Memorial Park.

William Hajdik, Assistant Director of Parks & Recreation

William Hajdik, Assistant Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Board.

VI. Director's Report

A. Parks Topics

Upcoming Events

Recap July and August

Kimberly Terrell, Director of Parks & Recreation

Kimberly Terrell, Director of Parks & Recreation, gave a presentation, made comments, and answered questions from the Board.

VII. Adjournment

A motion to **Adjourn at 6:14 p.m.**, was made by Sonny Johnston and seconded by Heather Guillen; the motion **Passed**.

Ayes: Ho Jin Lim, Heather Guillen, Tracy Pipes, Kelsey Johnson, Joan Maresh-Hansen, and Sonny Johnston

Absent: Kelsey and Andy Phan

Linda Mendenhall, City Clerk





Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request **October 14, 2025**

Agenda Request No: V.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Nicole Solis, Assistant Director of Neighborhood Services

Presented by: Sharee Davis, Civic Arts Manager

Responsible Department: Public Works

Agenda Caption:

CIVIC ARTS PROGRAM UPDATES

Review of and discussion on Civic Arts Program Updates.

Recommended Action:

Hear and discuss Civic Arts Program Updates

Executive Summary:

Staff will present an update on the City's Civic Arts Program, highlighting recent accomplishments, ongoing public art projects, and upcoming initiatives.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None



Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request October 14, 2025

Agenda Request No: V.B.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Sharee Davis, Civic Arts Manager

Presented by: Sharee Davis, Civic Arts Manager

Responsible Department: Public Works

Agenda Caption:

PUBLIC ART CONTRACT RECOMMENDATION - MIG, INC.

Consideration of and action on a recommendation to City Council to authorize a consultant services contract with MIG, Inc. to develop a new Public Art Plan to guide the selection, placement, and management of public art in the City of Sugar Land.

Recommended Action:

Consideration of and action on a recommendation to City Council for approval of a contract with MIG, Inc. to develop a new Public Art Plan for the City of Sugar Land.

Executive Summary:

The City of Sugar Land's Civic Arts Division is preparing to enter into a consultant contract with **MIG, Inc.** to develop a new Public Art Plan. A Public Art Plan serves as a strategic framework, defining how public art is selected, commissioned, sited, maintained, and integrated into public spaces, helping ensure that public art is meaningful, sustainable, and aligned with the city's strategic initiatives and community values.

Why Now / Context

- Our most recent Public Art Plan dates from 2016. Since then, the city's demographics, built environment, public expectations, and arts ecosystem have evolved significantly.
- This project is directly tied to the City's broader strategic goals: enhancing community pride, strengthening public spaces, increasing cultural and creative assets, and promoting inclusive growth.
- By having a formalized plan, the Civic Arts Division will be better prepared to leverage partnerships, secure funding, and respond to development opportunities in a consistent, strategic way.

Consultant Selection & About MIG

- We solicited proposals through an open call: 8 completed proposals were received.
- Civic Arts staff reviewed all proposals and had preliminary discussions with 5 consulting firms to review for qualifications.
- 2 consulting firms underwent a full interview using a panel of 7 stakeholders (internal staff for a variety of impacted departments). The panel consensus identified MIG, Inc. as the top candidate.
- MIG is a nationally recognized firm with deep experience in public art planning, stakeholder engagement, and integrating art into community development. For example, in their work in San Diego they developed a steering-committee-led artist selection process, contract negotiation, implementation, and installation of large-scale public art for mixed-use developments.

What the New Public Art Plan Will Provide

- A standardized, transparent set of policies, procedures, and guidelines for how public art is proposed, selected, sited, funded, maintained, and evaluated.
- Clarity in roles and responsibilities (City staff, artists, partners, community).
- A community-informed vision that reflects Sugar Land's evolving identity, including diversity, placemaking, equity, and public engagement.
- Tools for ensuring long-term stewardship, maintenance, and sustainability of art assets.
- Alignment with City Council's strategic initiatives around **community identity, cultural vitality, placemaking, economic development**, and enhancing public spaces for quality of life.

Civic Arts seeks PARCS Board approval to recommend that Council authorize a contract with MIG, Inc.

Budget

Expenditure Required: 117,525

Current Budget: 117,525

Additional Funding: Not needed

Funding Source: Public Art Fund- 4B

Account Number (ORG-OBJ-Project): 217

Attachments

None



Parks, Art, Recreation, Culture, and Streetscapes Board Agenda Request

October 14, 2025

Agenda Request No: VI.A.

Agenda of: Parks, Art, Recreation, Culture, and Streetscapes Board Meeting

Initiated by: Michelle Carroll, Administrative Manager

Presented by: Kimberly Terrell, Director of Parks & Recreation

Responsible Department: Parks

Agenda Caption:

Parks Topics
Upcoming Events
Recap September

Recommended Action:

Receive Director's Report

Executive Summary:

Director Kimberly Terrell will discuss with the board current hot topics, upcoming events for October and recap significant department happenings from September.

Budget

Expenditure Required: N/A

Current Budget: N/A

Additional Funding: N/A

Funding Source: N/A

Account Number (ORG-OBJ-Project): N/A

Attachments

None